



ST. TERESA'S COLLEGE (AUTONOMOUS)

Affiliated to Mahatma Gandhi University, Kottayam



**46th RANK IN NIRF
RANKING 2024**

CONSULTANCY POLICY- 2024

The college has state-of-the-art equipment and laboratories for research. These facilities will be available to students and researchers pursuing their work in nearby educational institutes. The local industries will benefit from analytical instruments available at the college. As a result of this, the college will march towards one step forward for self-sustenance.

- A proper record of consultancy as stipulated by the IQAC of the institute must be well maintained by the departments.
- The consultancy record must be updated periodically to the IQAC of the institution.
- Financial transactions must be recorded and proper proofs must be maintained.
- The respective supervisor providing consultancy must ensure that the facilities of the institution are used with utmost care.
- Any maintenance issue related to facilities in the research Centre or common instrumentation labs or library facility must be reported.
- The faculty members who take up consultancy assignments shall periodically inform the research committee and submit a report on satisfactory completion of the assignment along with copies of communication.
- Publication arising from consultancy work shall include the faculty affiliation of the college and acknowledge the facilities used by the college.
- College IPR can be used in case, not in conflict with the rights of third parties or any commercialization plan.
- The revenue generated out of consultancy services will be shared between the college and the faculty members/s in the following ratio

Particulars	Faculty	Administration
Use of institute space and or equipment/research facilities	80%	20%
For providing solutions/expertise to problems of the industry/academia/as resource persons/question paper setters etc	Nil (Amount received should be recorded in the Department as Consultancy – for AQAR)	