

LIST OF DOCUMENTS TO BE SUBMITTED AT THE TIME OF PG ADMISSION 2024

1. Print out of the online application.
2. Original TC & Conduct Certificate from the Institution last attended (Original TC & Conduct certificate are compulsory). Please note that the validity of conduct certificate is six months from the date of issue.
3. Original Mark lists of Qualifying Examination [UG], Provisional /Degree Certificate + 1 copy
4. If Qualifying Examination is from Universities other than Mahatma Gandhi University - Migration Certificate + 1 copy
5. If Qualifying Examination is from Boards /Institutions/Governments/Deemed University/Autonomous Colleges - Eligibility Certificate from M.G University + 1 copy
6. One copy of Xth Std mark list
7. Community Certificate from the Parish Priest [**For community quota admissions in Aided programmes only**]
8. NCC/NSS/Ex-service: Certificate in Original (if applicable) + 1 copy
9. Community/Caste and Income Certificate from the Village Officer, taken within **one year**, if eligible for **SEBC/FC fee concession** [Income limit up to Rs.1,00,000-] + 1 copy
10. For claiming concession to **Fishermen Children** - Registration card of the concerned department & Community certificate from the Village Officer + 1 copy
11. SC/ST/OEC CANDIDATES - Community/Caste and Income Certificate from Tahsildar /Village Officer whichever applicable. There is no income limit for the above categories **. Community/Caste Certificate taken within the 3 years and Income Certificate taken within the 1 year.
12. **Muslim/Ezhava/Thiyya/Billava/OBX/OBH/Latin other than Anglo Indians** claiming Reservation under **SEBC** quotas - Both Community and Income Certificate/Non-Creamy layer Certificate up to Rs. 8 Lakhs from the village Officer/Tahasildar. (Community/Caste Certificate taken within the 3 years and Income Certificate taken within the 1 year) [**For Self-Financing Courses only**]
13. Candidates who wish to avail reservation under **EWS** will have to produce the Income & Assets Certificate from the village officer concerned. (For availing the benefit of reservation under this category the annual family income of the applicant shall not exceed the prescribed limit i.e. four lakhs as stipulated in GO (MS)No. 128/2020/H Edn dated 20/03/2020).

Please note that Candidate taking admission through Community/Management Quota will not be eligible for E-grants. They can apply for other scholarships.

**** Note:** - SC/ST Candidates can be admitted without Income Certificate. But while submitting the application for fee concession, Income Certificate & Community certificate are Compulsory.