



ST. TERESA'S COLLEGE, (AUTONOMOUS) ERNAKULAM

Re-Accredited by NAAC in the 4th cycle with grade A++ and CGPA 3.57
Ranked 41st in National Institutional Ranking Framework (NIRF2023)

IQAC meeting

Minutes of the meeting dated 30 September 2022

The second meeting of the IQAC during the academic year 2022-2023 was held on 30th September 2022, Friday at the department of Physics. The IQAC coordinator, Joint coordinator, IQAC members and criterion heads and representatives were the participants.

The agenda of the meeting was to discuss

- The preparation and submission of AQAR 2021-2022
- The review and submission of previous three AQARs
- The discussion on NAAC sponsored seminar
- Any other matter that may come up

As per the discussion, the following decisions have been made for each item.

The preparation and submission of AQAR 2021-2022

Each criterion team shall ensure that the data given by the departments for AQAR 2021-22 is correct and valid. The unfilled fields under each question should be entered after verification and clarification with the departments. The criteria team were assigned with the task of identifying and highlighting the unfilled and unappropriate data given by the departments and to send a document to the IQAC mentioning the same. The IQAC is responsible for compiling the data validation and verification requirements given by each criterion and sending it to the departments for action. The deadline for submitting the data verification requirements is decided to be on 14th October 2022. Also, the criteria were informed to prepare QLMs for AQAR 2021-2022 and the last date for the submission is proposed on 25th October 2022. The list of QLMs pertaining to each criterion has been handed over to the respective representative during the meeting. The previous year's QLMs will be sent to each criterion for reference.

The review and submission of previous three AQARs

It was briefed to the attendees regarding the review and submission of the previous years' AQARs (2018-19, 2019-20 and 2020-21). These AQARs are needed to be resubmitted after rectifying the

advised corrections by the NAAC in the portal. We were asked to give an account for the institutional preparedness for NEP 2020 for the academic year 2020-21. The challenges on this regard were elaborated to the participants and requested their contributions and suggestions for preparing the write-up. The hints for writing the note on NEP preparedness as given in the NAAC website will also be shared to the criterion mails.

The discussion on NAAC sponsored seminar

The proposal submitted before the NAAC for the conduction of a NAAC sponsored national level seminar on the topic 'Implementation of NEP in Higher Education Institutions' has been approved. For the successful conduct of the programme, the support of all the criteria members were sought during the meeting. Duty list will be published after finalizing.

Also, it was decided to send the AQAR 2022-2023 format to the criteria mails for any suggestions and additions required from their part.

Read and approved by

1. Dr. Kala M. S., IQAC Coordinator, St. Teresa's College (Autonomous), Ernakulam
2. Dr. Ushamani M., IQAC Joint Coordinator and Head of Criterion I
3. Dr. Saritha Chandran A., Head of Criterion II
4. Dr. Jaya T. Varkey, Head of Criterion III

Jaya

Ushamani

Kala

5. Dr. Priya Parvathi Ameena Jose, Representative of Criterion IV
6. Dr. Sajitha Kurup, IQAC Member and Representative of Criterion V
7. Dr. Lebia Gladis N. P., Head of Criterion VI
8. Dr. Susan Mathew Panakkal, Head of CriterioVII
9. Dr. Mary Sruthy Melbin, IQAC Member
10. Dr. Helvin Vincent, IQAC Member

Priya

Sajitha

Lebia

Susan

Mary

Helvin

Alphonsa



Dr. ALPHONSA VIJAYA JOSEPH
PRINCIPAL
ST. TERESA'S COLLEGE
Autonomous
ERNAKULAM