



# ST. TERESA'S COLLEGE, (AUTONOMOUS) ERNAKULAM

Re-Accredited by NAAC in the 4<sup>th</sup> cycle with grade A++ and CGPA 3.57  
Ranked 41<sup>st</sup> in National Institutional Ranking Framework (NIRF2023)

## IQAC meeting

### Minutes of the meeting dated 3 November 2022

The third meeting of the IQAC during the academic year 2022-2023 was held on 3<sup>rd</sup> November 2022, Thursday in the IQAC room. The IQAC coordinator, Joint coordinators and IQAC members were the participants.

The agenda of the meeting was to discuss

- The conduct of NAAC Sponsored National Seminar
- Verification of promotion documents

As per the discussion, the following decisions have been made.

The tentative budget prepared for the seminar is to be presented before the management and seek approval. A flyer is to be prepared for better reach and response for participation. The duty list for the seminar days was read before the meeting. The list was approved with a few suggestions incorporated. It was decided to have two or three short invited lectures in the seminar so that maximum information and wider perspective on NEP can be realized within the course of this two-day seminar. The topics for the sessions were also discussed and approved by the meeting. Suggestions for the resource persons who are eminent educationalists and administrators with experience in handling NEP and its various aspects came up in the meeting. The final list of resource persons will be published in the brochure after getting their approval.

As instructed by the principal, the promotion documents of five faculties have to be checked and verified by the IQAC. Dr. Kala M. S. (IQAC Coordinator) and Dr. Ushamani M. (IQAC Joint Coordinator) will be checking the documents before the scheduled promotion interview. The candidates will be requested to submit a draft of their promotion documents which will be checked by the team and communicate the suggestions and corrections if any. The final document for the interview has to be verified by the IQAC.

**Read and approved by**

1. Dr. Kala M. S., IQAC Coordinator
2. Dr. Ushamani M., IQAC Joint Coordinator
3. Dr. Mary Liya C. A., IQAC Joint Coordinator
4. Dr. Saritha Chandran A., Head of Criterion II
5. Dr. Sajitha Kurup, IQAC Member
6. Dr. Mary Sruthy Melbin, IQAC Member
7. Dr. Helvin Vincent, IQAC Member

*Kala*

*Ushamani*

*Mary Liya C. A.*

*Saritha*

*Sajitha*

*Mary Sruthy*



*Alphonsa*

**Dr. ALPHONSA VIJAYA JOSE,  
PRINCIPAL  
ST. TERESA'S COLLEGE  
Autonomous  
ERNAKULAM**