



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		ST. TERESA'S COLLEGE (AUTONOMOUS), ERNAKULAM
• Name of the Head of the institution	Dr. Lizzy Mathew	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone No. of the Principal	04842351870	
• Alternate phone No.	04842381312	
• Mobile No. (Principal)	9847540286	
• Registered e-mail ID (Principal)	principal@teresas.ac.in	
• Address	St. Teresa's College, Park Avenue	
• City/Town	Ernakulam	
• State/UT	Kerala	
• Pin Code	682011	
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)	13/06/2014	
• Type of Institution	Women	
• Location	Urban	

• Financial Status	Grants-in aid				
• Name of the IQAC Co-ordinator/Director	Dr. Kala M. S.				
• Phone No.	04842370198				
• Mobile No:	9446311938				
• IQAC e-mail ID	iqac.teresas@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://teresas.ac.in/internal-quality-assurance-cell/aqar/				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://teresas.ac.in/handbook-and-calendar/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Five Star	Nil	1999	09/10/1999	08/10/2005
Cycle 2	A	Nil	2006	21/05/2006	20/05/2011
Cycle 3	A	3.40	2012	21/04/2012	20/04/2019
Cycle 4	A++	3.57	2019	09/08/2019	08/08/2026
6.Date of Establishment of IQAC			03/06/2004		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
IQAC	PARAMARSH	UGC	01/05/2019	1500000	
St. Teresa's College	Star College	DBT	01/05/2017	3600000	
St. Teresa's College	Autonomy	UGC	01/05/2014	12000000	

8.Provide details regarding the composition of the IQAC:		
<ul style="list-style-type: none"> • Upload the latest notification regarding the composition of the IQAC by the HEI 	View File	
9.No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Conducted the Academic and Administrative Audit (AAA) of the college 2. Offered two faculty and two student development programmes through the Teaching Learning Centre. 3. Continued the project Sumanasu to provide digital gadgets for students and facilitated online classes. 4. Conducted an infrastructure audit of the college and recommendations for the augmentation of infrastructure submitted to the management. 5. Skill development and Orientation programmes organised for teaching and non teaching staff.</p>		
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		

Plan of Action	Achievements/Outcomes
To conduct an Academic and Administrative Audit of the College	An internal Academic and Administrative audit conducted and the audit report and recommendations submitted to Management and various departments.
To provide Development programmes for faculty and students through Teaching Learning Centre	Offered many faculty and student development programmes under the Teaching Learning Centre
To facilitate e - learning for students in the continuing pandemic situation	Project Sumansu, the initiative to provide laptops to needy students was continued and many students got benefitted by it. Also upgraded the Learning Management system to meet the growing requirements.
To enhance skills/ create awareness for teaching and non teaching staff	Orientation programmes, Skill development programmes and programme on Professional Ethics organised.
To participate in NIRF	The College participated in the NIRF Ranking 2022. We were ranked 37 th among all the colleges in India
To submit report/ data to various agencies	Data submitted to AISHE, AQAR 2020-21 and reports submitted to KSHEC, Directorate of Higher Education etc
13.Was the AQAR placed before the statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
College Council	27/02/2023

14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> • Year 	
Year	Date of Submission
2023	15/02/2023
15. Multidisciplinary / interdisciplinary	
<p>To ensure multidisciplinary in the programmes and activities of the institution, various measures have been initiated by the college. All the UG students have to successfully complete a common course in English in the first two years of their UG. The courses offered introduce the students to the essence and aesthetics of English Language and Literature and helps them to refine their communicative skills by providing special focus to improving their grammar, listening and writing skills. The learners are exposed to the concepts of nationalism, secularism, democracy and love of nature through literary works offered under these courses.</p> <p>The UG students also have to complete a second language course - for which they are given three languages to choose from - French, Hindi and Malayalam. These courses are designed with the aim of helping students to advance in second language proficiency by an integrated multi modal approach to language, culture and criticality. A comprehensive study of poetry, prose, fiction and cinema is included to give the student an understanding and appreciation of the language and also the cultural contexts.</p> <p>The open course offered to the students in the fifth semester of UG is truly multidisciplinary in nature. Students can choose a course which is not from their core subject, from an array of 23 courses offered by the different departments. The choices include Amateur astronomy, Appreciation of Bharathanatyam, Chemistry in everyday life, Gender economics, Elements and principles of design, Appreciating films, Fundamentals of accounting, Life skill strategies and techniques, Branding Innovation and Creativity, to mention a few which clearly depicts the diverse disciplines available.</p> <p>In addition, various activities and programmes are organised for students of all disciplines which help them to get a feel and flavour of other subjects. Seminars and workshops organised by</p>	

various departments during 2021 -22 on topics like Library and information resources, Lifestyle Disease Management- A Nutrition Perspective, Security in Cyberspace and Digital Life, Cloud computing, Biostatistical Analysis using SPSS, Importance of Digital Skills are a few examples.

Interdisciplinary research is promoted with an objective to connect and integrate several academic schools of thought and perspectives in the pursuit of a common task. Many students and faculty members have crossed the borders of their disciplines to integrate data, methodologies, perspectives, and concepts from multiple disciplines in order to advance fundamental understanding or to solve real world problems.

16.Academic bank of credits (ABC):

The Academic Bank of Credit (ABC) concept happens to be a very pertinent glossary to embrace the flexibility needed for higher education in Indian context. The ABC regulations intend to give impetus to blended-learning/ skill-based/ multi-disciplinary mode and will enable the students to open their accounts in the digital store house of credits and give multiple options for entering and leaving colleges/universities. Our institution is in the process of developing a system for executing ABC in true spirit. We follow a CBCS for all UG and PG programs affiliated with MG University, Kottayam, which is yet to pass any resolution related to the ABC in the statutory bodies. We will formally register in the ABC portal as soon as the resolution is approved by the higher academic bodies and MG University as per the guidelines of UGC.

Since ABC allows students to integrate skills into the Choice-based credit system by providing wide range of options for choosing credit-based courses from several institutions, our institution is promoting students to join various Online repository of courses like SWAYAM, NPTEL, IGNOU etc. In addition to this, various Value-added/ Certificate /Bridge/ Skill-based/ Diploma courses are introduced whose curricula are approved by BOS and Academic Council of our college in keeping up with changing needs of society and nation. The UG, PG, MPhil, diploma and Vocational programmes are standardised as per UGC regulations and their contents are being updated every three years to match with the National/International standards of similar programmes. The College ensures that the curriculum developed caters to the needs of society and has relevance to the regional as well as national developmental requirements through a concerted effort of all the departments, clubs and cells. Our faculties publish text books and study materials related to revised syllabi.

St.Teresa's College has forged partnership with outstanding academic, Industry and research institutions to enhance student development, faculty growth and academic research. We signed 43 MoUs and 90 collaborative activities during the academic year in this regard. *Teresian International*, a centre that strives to promote internationalization through its international wing, has signed MoUs with foreign Universities. The centre helps to facilitates Indo Swedish Academic Exchange Forum of higher learning to equip students with practical insights of another country in research and academics.

The college realises that major aspects of ABC are yet to be implemented like intercollegiate, interuniversity mobility for programmes, student autonomy to complete courses from any institutions of their choice, credit management from multiple academic institutions, credit redemption etc. Regarding all these aspects Kerala State Higher Education Council has in policy accepted that ABC shall be established which can store the academic credits earned by students from various recognized HEIs. St.Teresa's College will formally register in the ABC portal as soon as it gets approved and recommended by the affiliating University.

17.Skill development:

Following the scheme of UGC for skill development based higher education, St. Teresa's College commenced two-degree programmes in 2015 in Software Development and Food Processing Technology, leading to Bachelor of Vocation (B.Voc.) Degree with multiple exit such as Diploma/ Advanced Diploma under National Skills Qualifications Framework (NSQF). The college also started a one year diploma programme in Health Care Assistance in the same year and has been designed to meet the health needs of individuals and families by providing comprehensive health care. These programmes have been running successfully since then.

With the objective of aligning higher education with the emerging global needs, the college commenced 6 more programmes in the year 2020 -21. They are

- M. Voc. Food Processing Technology
- Diploma in Digital Marketing
- Diploma in Garment Making
- Diploma in Interior & Exterior Space Design
- Diploma in Wellness Craft Baker

There are many takers for these programmes and are running

successfully in 2021-22 as well.

The college has increased the number of value added courses to 28 in 2021-22 compared to 20 courses offered in the last year. Through this scheme the college aims at imparting crucial job skills and life skills to the students. These include advanced topics like Robotics and Automation, Quantum Chemistry, Certified Management Accountant (CMA-USA), ACCA (UK) etc.

Apart from this, various Skill development and enhancement activities are organised for improving student's capabilities in Soft skills, Language and communication skills, Life skills and technological skills. A total of 93 programmes have been organized in 2021-22 which include workshops, hands -on trainings, webinars, internships, interactions and visits.

The college realises the importance of sensitising the students to constitutional obligations, values, rights, duties and responsibility and has taken the initiation of introducing Human Rights as a module of a core course into the curriculum of all undergraduate programmes.

Important days are observed in the college to instil constitutional obligations like values, rights, duties and responsibilities of citizens. Department level webinars and talks are organised on topics like human rights and constitution. To inculcate patriotic spirit Kargil Diwas, Independence Day, Republic day and other important days are observed in the college by conducting competitions.

An hour is set aside every week for all classes for value education with the aim of inculcating a value system among students. It is intended to shape the students towards the right and positive attitude in every situation and strengthen them for the upcoming challenges and competition.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

St. Teresa's has always given due importance to Indian languages and the college is offering choices of both Hindi and Malayalam (vernacular) to UG students as second language. In the year 2021-22, the college has commenced a PG programme in Malayalam, due to the demand from stakeholders. Sanskrit is one of the courses offered in this M. A. programme.

Bharatanatyam, one of the most popular classical Indian dance forms, is taught in the college. A department exclusively designed for the promotion of this dance form offers B. A. of Bharatanatyam from 2002 onwards and M.A. Bharatanatyam from 2012 onwards. Abhinayasangeetham and Mohiniyattam are complementary courses for the UG programme and the students are trained in these forms as well. The department also offers an open course of three credits on 'Appreciation of Bharatanatyam' to students of other disciplines, which gives a familiarisation of the dance form and the Adavu and Mudras.

Even though the medium of instruction followed in the college is English, the courses are taught bilingually to cater to the needs of weak students. These students grouped together are often given remedial classes in Malayalam which makes them to understand the concepts clearly.

The college has always believed that the classroom teaching-learning environment is strengthened by co-curricular activities which include classical dance and music events among others. The students not only develop confidence, creative thinking and a sense of self-esteem through these activities, but also develop an understanding of the rich heritage and legacy of Indian art forms.

The Arts Club of the College conducts programmes that enable students to showcase their talents and to sensitize them towards the aesthetics of varied Indian art forms like Bharatanatyam, Mohiniyattam, Kathakali, Folk dance, classical music etc. to mention a few. One of the major highlights of the college is the Teresian Week, a week-long cultural extravaganza consisting of several literary and cultural competitions in to foster a healthy sense of competition among the students and provide a platform for their talents.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution was proactive in implementing OBE in the curriculum. As the curriculum was revised in 2018 for UG and 2020 for PG, the institution went through a futuristic perspective of integrating OBE in curriculum. This approach of learning makes the student an active learner; the teacher a good facilitator and together they lay the foundation for lifelong learning. As part of the implementation of OBE in curriculum at different levels, the faculty members and Curriculum team had participated in International and National Webinars, Online workshops, FDPs on "Outcome Based Education", which trained them as master trainers. One master trainer was allotted to each department as mentor. The POs were framed by the college

council and IQAC in keeping with the vision and mission of the college. The Curriculum team had drafted the guidelines for framing the PSOs and COs and also the mapping rules. The college portal was also designed so as to adapt with the requirements of OBE. The methodology of computing CO attainment was formulated on the basis of which the restructuring of curriculum and change in teaching, learning and evaluation can be done.

The master trainers gave intensive training for the faculty in each discipline and further discussions were conducted with the teachers in charge of each course. One-week workshop was conducted for OBE implementation for all the departments. This enabled the faculty members to frame PSOs, COs and PSO-CO mapping effectively. All faculties of the college were trained in OBE. The outcome along with POs, PSOs, COs and PSO-CO mapping have been articulated in the college website. The integration of OBE in the question bank and ISA A forms was introduced in 2020 and question banks were redesigned based on the cognitive thinking levels demanded by COs and Revised Bloom's taxonomy.

The Curriculum transaction and assessment strategies were remodeled to understand the attainment level with respect to the COs and PSOs. The teaching strategies were made more application/skill oriented focusing on participatory learning. Nurturing skill-based learning was emphasized in all programmes through practical aspects and value-added courses. Project based learning, experimental learning and research-based approach to teaching and learning were largely emphasized. The skill development required for each programme as envisioned by NEP was further supported by value added courses and certificate courses with specific course outcomes. The institution collects regular feedback on curriculum from all stake holders including teachers, students, alumni, parents and employers and includes it as the indirect attainment.

Other steps implemented include

- Mapping COs to PSOs
- Analysis of CO attainment level automatically from portal based on CO-PSO mapping
- Value added/ certificate courses/Bridge courses to supplement existing gaps in curriculum
- Value based education through curricular and co-curricular activities
- Field activities/ Industrial visits/Internship under outcome-based education
- OBE Implementation in Paramarsh Colleges: Sessions were

conducted by master trainers at Christ Nagar College, Trivandrum, Swamy Saswathikananda College, Poothotta, Government Law college, Ernakulam, Bharat Mata School of Legal Studies, Ernakulam and Sree Narayana Law College, Poothotta to implement OBE in their curriculum.

20.Distance education/online education:

The pandemic started in the year 2020 had severely affected the education system in the academic year 2020-2021 and continued the damage in 2021-22 also. Teachers continued to learn, update and improve ICT teaching skills through hands on trainings and workshops through different online platforms. An array of webinars and courses have been undertaken by the faculty through popular portals like SWAYAM, NPTEL, ASAP, EdX, Udemy, Coursera etc. They also attended over 281 Faculty/ Professional Development and orientation Programs to equip themselves.

The Teresian Teaching Learning Centre, established in the year 2020-21, with the idea of developing, implementing and promoting innovative educational practices among the teachers and students, organized a number of Student and Faculty development Programmes during the current year. TLC coordinates the Knowledge Partner Spoken Tutorial Program, offered by IIT Bombay and is a part of the National Mission on Education through ICT, MoE, Govt. of India, to spread IT Literacy all over India.

A training programme for SC/ST students to make digital thermometer, solar lantern, LED bulb etc was organized by TLC jointly with Centre of Materials for Electronics Technology (CIMET, Thrissur), State Directorate of SC/ST Development and IHRD Ernakulam Regional Centre.

The faculty development programmes organized include a 5-day online interactive and activity-oriented on 'How teachers can make a difference' in association with the TLC of IIT Madras from 23rd to 27th of November 2021 and a workshop on Creating MOOC courses on SWAYAM platform in collaboration with EMMRC, Calicut on February 22, 2022.

The college also took initiative for upgrade the learning platform 'Moodle' to the latest version Other facilities include improving the server capacity, upgradation of the software for online admissions, Paid Accounts of G Suit, Zoom and Webex for conducting Webinars/ Meetings and making Laptops/ connectivity access available to students and faculty.

The Project Sumanasu initiated in 2020-21 to provide laptops and other digital gadgets for students to ascertain uninterrupted learning, was continued in this academic year also.

Internal examinations are also conducted online through the Moodle platform. Open houses were also conducted through Google meet in which parents could evaluate the progress of their wards and discuss it with the teachers.

Various programmes to support the academic, cocurricular and extracurricular endeavors are also organized through online platforms to ensure that students are not denied of such opportunities. The student induction programmes, talent display and college union elections have been held online with maximum student participation along with webinars, workshops and student development programs.

Extended Profile

1.Programme

1.1 58

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 4218

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 1462

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 4029

Number of students who appeared for the examinations conducted by the institution during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.Academic		
3.1	1443	
Number of courses in all programmes during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.2	215	
Number of full-time teachers during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.3	215	
Number of sanctioned posts for the year:		
4.Institution		
4.1	459	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2	130	
Total number of Classrooms and Seminar halls		
4.3	448	
Total number of computers on campus for academic purposes		
4.4	1700.41	
Total expenditure, excluding salary, during the year (INR in Lakhs):		

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

St. Teresa's College(Autonomous) has always responded to the call of the nation in providing the manpower requirement by offering need-based, industry-relevant and society-driven courses. Total of 58 academic programmes under CBCSS and CSS for UG and PG respectively, M.Phil and PhD, are in tune with local/national/ regional/ global developmental goals.

Confidential curriculum feed-back from stakeholders ensures necessary modifications in curriculum delivery/ restructuring, teacher performance/ updation, linking up-to-date developments in teaching learning process. Action plans are charted in the Departments taking into consideration the annual audit by IQAC and Centenary celebrations while mapping them on local /regional /national/ global imperatives.

Curriculum replete with professional ethics, gender equity, human values, environmental quotient, creativity, innovation, sustainability, complying with ethical guidelines. The IQAC organized workshops to give the faculty members a shared understanding of the rudiments of NEP implementation /syllabus structuring and a common institutional vision with regard to OBE based curriculum design.

The curriculum evaluation process consists of continuous assessment and end semester assessment, the former integrating components of assignment, seminars, projects, case studies, field projects, internship, addressing local/global concerns, and incorporating questions from PSOs/COs, enhancing employability aspects. All programmes offered are supported by POs, PSOs and COs.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://teresas.ac.in/ug-2018-syllabus-sem-i/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year**1**

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year**973**

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility**1.2.1 - Number of new courses introduced across all programmes offered during the year****271**

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The College ensures that the curriculum developed has a thrust on promoting value based education, women empowerment, gender sensitization, skill development, competency in communication skills, personality development, and conscientizing the students on environment protection. It caters to the needs of society and has relevance to the regional as well as national developmental requirements.

The institution has incorporated 124 courses relevant to Professional ethics, 88 courses relating to Gender, 127 courses connecting Human values and 112 courses linking Environment and Sustainability into the curriculum. The Environmental Studies course proposed by the UGC has been incorporated into the curriculum of UG programmes from 2018 admission onwards as a Core Course. Language courses offered for all programmes have an emphasis on gender sensitisation, human values and help nurture empathy towards the weaker sections of society.

The institution has incorporated such courses which have content on environment, human rights, research, communication, administration and management, gender studies, feminist literature, community health, entrepreneurship, law, ethics, information security, cultural studies, human nutrition, textile science, designing and decoration, women empowerment, food and dietetics, child development, counselling, with a view to integrate cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics into the curriculum.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

28

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1226

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

2494

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained **A. All 4 of the above**

**from 1) Students 2) Teachers 3) Employers
and 4) Alumni**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://teresas.ac.in/1-4-1/
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://teresas.ac.in/1-4-1/
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1641

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

459

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The advanced and slow learners are identified by various methods as follows:

- Interaction at the time of admissions, mentoring sessions
- Performance in Sessional and External Examinations
- Participation in curricular, co- curricular, extension, clubs and cells activities
- Classroom interactions, Group Discussions, Seminar Presentations, Projects, Online quiz, Viva

The needs of Advanced Learners are addressed by providing opportunities like

- Leadership training, Walk with the Legends, Walk With the Scholar and Earn While you Learn programmes
- Collaborative learning where the Advanced Learners take the responsibility of sharing knowledge.
- Unarvu - to foster the interaction of high performers with industry experts.
- Accredited Summer Programmes in U.K in Internationally acclaimed Centres of Higher Learning
- Internships and On-the-Job Trainings in industries and organisations
- Interaction with illustrious alumnae
- Coaching for competitive examinations
- Publication of papers in Journals/ writing books / articles to newspapers
- Volunteering for Biennale, International Book & Literary Fest
- Participation in Certificate programmes, MOOC courses and Hackathons

The following initiatives are provided for Slow Learners:

- Remedial programme
- Scholar Support Programme, Tutorial sessions & Mentoring

- Simplified Learning Materials
- Peer group support
- Counselling for weak students
- Guidance in language & examination writing skills
- Training for Bank and PSC exams
- Providing case studies of illustrious alumnae

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/wp-content/uploads/2023/02/2.2.1-2.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/09/2021	4218	215

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The faculty uses different methods of teaching based on the needs of the learners and the subject taught which include

- Interactive method- a participatory learning process by way of regular teacher-student interaction.
- Project- Based Learning- an integral part of the curricula at U.G. and P.G. Levels.
- ICT Tools -Softwares, ICT enabled classrooms, Computerized Language Lab, Media lab, Internet and Intranet, web Learning, Blogs and Forums
- Experiential Learning- Study tours, Nature camps based on experience and observation is used especially in Science discipline
- Brainstorming sessions - to generate a large number of ideas for the solution to a problem.

- Problem Based Learning- Presenting a problem and suggesting a line of inquiry to investigate and equip the students with required skills to understand the concept.
- Collaborative Learning - the learning responsibility is shared among the members of the group.
- Cooperative Learning is a successful strategy used for small teams, each with students of different levels of ability.
- Blended learning- Use of MOODLE to share lectures/vidoes of topics to be taught and later discussions in the class room.
- Concept mapping
- IIT Mumbai Spoken tutorial programme- Self paced and self-study programme for Free and Open source softwares

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://teresas.ac.in/wp-content/uploads/2023/02/2.3.1.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

In view of the continuing Covid-19 scenario, the faculty were equipped to effectively manage both online and classroom teaching. Every teacher was encouraged to use ICT. Trainings and workshshops were conducted through different online platforms. An array of webinars and courses have been undertaken by the faculty through popular portals like SWAYAM, NPTEL, ASAP, EdX, Udemy, Coursera etc. They also attended Faculty Development Programs on MOOCs and other platforms.

The Teresian Teaching Learning Centre established for developing, implementing and promoting innovative educational practices among the teachers and students organized a Faculty Induction programme to orient the newly recruited faculty to the online teaching learning process, one National level Faculty Development Programme and a hands-on training session for SC/ST students. To encourage the teachers to contribute to the knowledge sharing process to a wider student community through MOOC courses and the UGC DTH channels, a workshop on Creating MOOC Courses on SWAYAM platform was organized on 22 February 2022 by EMMRC, Calicut.

In order to facilitate uninterrupted teaching and learning during the pandemic, the college purchased paid versions of Google Meet and

Zoom accounts which enabled recording of the classes which could be used later.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://teresas.ac.in/learning-and-teaching/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

214

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

An academic calendar is prepared for the college at the beginning of each academic year and printed in the Handbook & Calendar given to the students and the teachers. It contains information on all the academic activities and its schedule.

To prepare the academic calendar, the College Council, IQAC and the Controller of Examinations organize a meeting to draft the same for the following academic year.

Apart from this, each department prepares an action plan which contains departmental, inter and intra departmental, and inter collegiate competitions, workshops, seminars, conferences and association activities the department proposes to conduct in the year ahead.

Information regarding the Examination schedule/evaluation, blue prints are published on the website and displayed on department and common noticeboards.

In addition, the teachers are given teacher's hand book which serves as a point of guidance and self appraisal for them. The teaching plan for each semester, is entered in their Handbook, which is reviewed before and after the sessional /final assessments. The Hand Book is subjected to scrutiny by the Heads of the respective departments every month. At the end of the academic year, the Principal evaluates the handbooks, which becomes an integral part of teaching evaluation.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

215

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

79

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1854

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

31

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The examination reforms implemented by the College have resulted in transparency, speedy processing, reduced subjectivity, early publication of results and redressal of grievances.

IT integration in the procedures include

- Development of a software, Digna Digital, to cater to the various processes of examination.

- Online generation of internal marksheets
- Publication of the notification for online registration and the time table for the final examinations one month prior to the of commencement of examinations.
- Online application for Students for the examinations after remitting the fee in the bank.
- Computerized Hall ticket generation

Reforms in the examination procedures include

- Model question paper, blueprint and the components of sessional and final assessments are specified in the syllabi of all programmes
- Constitution of Sessional Assessment and Malpractice Prevention Committee
- Supplementary Examination (SAY-Save An Year) for V semester UG and III semester PG students, who failed in these semesters which enable them to save a year.
- Revaluation requests completed within the shortest possible time.
- For UG Programmes the External Examiners revalue 20% of the answer scripts, ensuring fairness in the evaluation.
- For all PG Programmes, double valuation is carried out where the first valuation is by the internal examiner and the second by the external examiner.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in/examination/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

St. Teresa's College has chosen Outcome Based Education in the spirit of Future Work Skills 2020, Trends in Global Higher Education (UNESCO 2009) and American Association of Higher Education (AAHE), and Kerala State HEC. This approach of learning makes the student an active learner and the teacher a good facilitator. Annual hands on training is organized for the faculty to identify, design and apply appropriate assessment methods for PSOs, POs, and COs and to analyze the effectiveness of the indirect assessment methods/rubric used to measure PSOs, POs, and COs.

In strict compliance with the objectives of Outcome Based Education, the Outcomes are framed by the Departments offering the program after rigorous consultation with all faculty and the stakeholders. After attainment of consensus, the same are widely propagated and publicized through various means.

Programme Outcomes, Programme Specific outcomes and Course Outcomes of all Undergraduate and Postgraduate programmes offered by the institution are uploaded separately in the college website. While addressing the students, the HODs create awareness on POs, PSOs and COs. The faculty members, class teachers, mentors and course coordinators in all the interactions with the students, also try to create awareness and emphasize the need to attain the outcomes.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://teresas.ac.in/ug-2018-syllabus-sem-i/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

St.Teresa's College evaluates the attainment of POs, PSOs and COs during the year through midsemester exam, assignment, presentation, viva-voce, projects etc. These are also evaluated by the feedback obtained from students, parents, teachers, employees and alumni. The outcome along with POs, PSOs, COs and PSO-CO mapping have been articulated in the college website. The integration of OBE in the question bank and ISA-A forms was introduced since 2020 and question banks were redesigned based on the cognitive-thinking levels demanded by COs and Revised Bloom's taxonomy.

The blue print of each course is stated in the syllabus of each programme. The various assessment tools for measuring COs include Mid-Semester and End-Semester Examinations, Tutorials, Assignments, Project, Labs, presentations and Employer/Alumni Feedback which are monitored by the IQAC. This helps us to measure the POs. The PEO is measured through Employer/Alumni survey (Yearly), Placement records and Internal-External Audit. The college portal was also designed so as to adapt with the requirements of OBE. The methodology of computing CO-attainment was formulated on the basis of which the restructuring of curriculum and change in teaching, learning and

evaluation can be done. Analysis of CO attainment level can be obtained automatically from college portal based on CO-PSO mapping.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in/wp-content/uploads/2021/12/PROGRAMME-OUTCOMES.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1269

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://teresas.ac.in/wp-content/uploads/2022/03/Report-of-the-Examination-Cell-2021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://teresas.ac.in/wp-content/uploads/2023/02/2.7.1-Student-Satisfaction-Survey-1-1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The research cell of the college -Teresian Research And Consultancy Cell (TRACC) - assesses the research activities of the departments and collect their requirement of the facilities needed. The

institutional budget makes provision for research and development based on these requirements. Funds generated from various projects have also been utilised to update the research facilities. In the year 2021-22, the college purchased a Spectrofluorimeter of Rs. 14 lakhs, which was partly funded by DST FIST and the other part by the management.

The college follows a well - defined policy for promotion of research with the following objectives

- Coordinate research activities aligned with the vision and mission of the college. .
- Promote interdisciplinary research and establish modalities for preparing and undertaking joint research projects
- Create awareness about Intellectual Property Rights and apply for patents
- Grant study leave, sabbatical and duty leave, seed money, etc. to faculty for advanced research
- Establish linkages, collaborations and MOUs with research organizations and Industry
- Encourage the publication of findings in International / National journals and to facilitate the presentation of the same in seminars/ conferences.
- Create an ecosystem for innovations and other initiatives for creation and transfer of knowledge
- Facilitate community oriented research initiatives and to transfer the research findings for the development of the community.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://teresas.ac.in/wp-content/uploads/2018/07/Research-Policy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

4.35

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

2

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

5.475

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

3

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in/research-projects/
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

22

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

3

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://startupmission.kerala.gov.in/ https://ncert.nic.in/ https://icssr.org/ http://kscste.kerala.gov.in/
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The seed of Entrepreneurship in St. Teresa's College was planted by our Foundress who had established vocational training centres for embroidery, baking and coir making. This heritage is continued through the Annual Christmas sale organised by the Teresian Alumnae

since 1982 which gives an opportunity to women entrepreneurs to showcase their products.

The Social Entrepreneurship unit - STEP which focuses on the manufacture and promotion of eco-friendly alternatives to plastic/plexiglass bags, up-cycling of textile waste and students have trained more than 1000 Kudumbasree members in 80 Panchayats in Ernakulam District and various self-help groups in stitching such bags.

IEDC-The Innovation and Entrepreneurship Development Centre was established in 2018, with the support of Kerala Start-up Mission. The Teresian Innovation and Business Incubation Centre was established in 2018 with support from Kerala State Industrial Development Corporation. BhuMe Women's Collective was incubated under TIBIC that up-cycles tailoring waste into educational toys and has won the Green Innovation Fund for setting up educational toy units in the Western Ghats area.

IIC-Institution's Innovation Council formulated in 2019 conducts innovation and entrepreneurship-related activities prescribed by MHRD. In the year 2021-22, IIC conducted 35 activities related to Innovation, Entrepreneurship and IPR and a Hackathone. Students were sent to attend Smart India Hackathon and many students were selected as interns in Kerala Innovation Week by Kerala Start up. The IIC bagged a Four-star rating (the highest grade awarded at National Level during 2020-21 and a 'Performer' Award in ARIIA ranking.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/innovation-and-entrepreneurship/

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

129

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software **A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

14

File Description	Documents
URL to the research page on HEI website	https://teresas.ac.in/teresian-research-and-consultancy-cell/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

62

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

56

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/wp-content/uploads/2023/03/3.4.4.b-Books-28.2.23-1.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

35

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

3

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

11.3275

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The College organizes and participates in extension activities with the objective of sensitizing students about social issues. Programmes have been organised under TROP (Teresian Rural Outreach Programme), NSS, NCC, YRC, Unnath Bharath Abhiyaan (UBA), Bhoomithra sena Club and Society of Teresians For Environmental Protection

which has a great impact on students' campus experience.

The college, in its outreach programmes, always gives priority to the needs of women and children from the underprivileged sections of society. Issues specific to women have been addressed by organizing programmes like Menstrual cup distribution, Breast cancer awareness and screening sessions, Awareness sessions on women's rights and gender-based violence etc. for different sections of society. Anemia Awareness Campaigns, Education awareness programmes for parents on Learning disabilities and Early intervention are some of the activities organized to address the needs of children.

Since the pandemic continued this year also, the distribution of eco-friendly and sterilisable cloth masks and gloves, sanitisers etc. were distributed to health workers. Other extension activities included efforts towards energy conservation, awareness of e-facilities like Digi locker in Kumbalangi Panchayath, making Sustainable utility products utilising waste cloth etc.

All these activities have a visible role in developing sensitivities towards community issues, gender disparities and social inequity among students and in inculcating values and commitment to society.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/wp-content/uploads/2022/11/STEP-report-2021-22-2.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

9

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in

collaboration with industry, community and NGOs)

72

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

4554

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

356

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

59

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

St. Teresa's College, Ernakulam is committed to enriching the lives of its students by empowering them. Strategically located in the heart of the city of Kochi, the college is spread over three campuses with area of 16.40 acres – the Administrative Arts Block, the Central Block and Science Block.

The College offers 58 programmes in Arts, Science, Commerce and Management streams and also offers Ph. D. programmes in seven disciplines.

The College has 120 classrooms with LCD facilities, 2 smart classrooms, 5 seminar halls, 3 Auditoriums, E learning Centre, Audi Visual Room with Videoconferencing facility, Multimedia Lab and Business Centre, 448 computing systems, 9 xerox machines and 78 printers . Every classroom has LCD projector and is Wi-Fi supported for effective teaching. All science departments have well equipped laboratories and the facilities are updated as per the requirements annually. The community radio - Radio Kochi 90 FM - sanctioned by Ministry of Information and Broadcasting started functioning in 2021 for which a state - of- the art media station has been set up.

ERP software is being utilized for efficient management of all processes at the Institution. All computers are equipped with high speed internet of 500 Mbps speed. Firewall FG 600E Fortigate E and Firewall SonicwallTZ600 are provided for robust security.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://p4panorama.com/VR/teresas/index.html

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

St. Teresa's college provides holistic development of young women focussing on academic and extra- curricular activities such as cultural, sports and games. In line with this vision, the college has developed and set up ample facilities for such activities in the

campus.

The College ensures the participation of students in intra and inter-institutional sports competitions. Expert training is provided in various sports events such as Basketball, Kho-Kho, Yoga, Table Tennis, Tennis, Badminton, Kabaddi, Volleyball, and Aerobics. The Gym Plaza is an indoor multi-purpose sports facility Centre. The college has a Multi Gym station, Training Equipments, Tread Mills, Elliptical Trainer, Yoga Floor, Fitness Centre and a Wellness Centre, Diet Clinic, Whole Body Analyzer, modernized canteens and cafeterias. College has ample space for Yoga and Meditation for improving mental and physical health of faculty and students. The two large auditoriums in the Arts Block are used to host cultural fests of the college. "Teresian Week"-the Annual Cultural Fest conduct competitions in 52 cultural and literary events, giving opportunities for students to showcase their leadership and organizational skills, along with the display of their talents. Talents display, Arts day, College Annual Day and Department wise Associations activities are also conducted in the college to promote cultural activities.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/extracurricular-activities/

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

120

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1700.41

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Golden Jubilee Memorial Library located in the main campus on three floors with a total area of 1679.25 Sq. m, spacious with a total seating capacity of 550 and with 102601 available books.

Library is fully automated with SPAN, SPACEAGE, SOUL, CLASS and KOHA since 2003. ILMS Software KOHA (installed - 2013, Updated - 2021)

Name of ILMS software: KOHA

Nature of automation: Fully Version: 3.21.00.010; updated Version: 20.05.09.000

Year of automation: 2003

Library link: 192.168.1.214

Details of Learning Resource

Print Books - 102601 (One Lakh Two Thousand Six Hundred and one)

E-books - 208917+ titles

Journals/Periodicals -56 Printed Journals +44 Printed Periodicals

E-Journals-11,570

Databases- 04+ access through NLIST & DELNET(Springer, EBSCO, JSTOR, Science Direct)

Infrastructure of the Library consists of Video Conferencing, Multi Media Lab, bio-metric door security system, JAWS and NVDA software to enable use by visually challenged students, Installed 4 servers

-Koha, D-space, Antivirus, and Moodle/e-book , SARA CE Instant Text Reading Machine for Low Vision persons, Pearl Portable Instant Hi-Speed Reader with Open book Scanning & Reading Software was installed for visually challenged users, internet bandwidth from 50 mbps, RFID gate and book tags are introduced for anti-book theft, & KIOSK - Circulation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://library.teresas.ac.in/

4.2.2 - Institution has access to the following: e- A. Any 4 or more of the above journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

6.5

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

280

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college follows an IT policy for fair and transparent academic purpose for use of various IT resources in the Campus for Students, faculty, and Staff members. The policy aims to ensure effective IT security measures that align with management objectives and desires.

The IT resources in the college are monitored and maintained by the Department of Computer Applications and a team of Instrumentation/ technical Assistants. Anti-virus / Anti Malware softwares are installed and updated at specific intervals. All systems are connected with UPS, providing uninterrupted power supply to avoid hardware and software problems. For maintenance, either the systems are covered under Annual Maintenance Contracts or authorized service engineers are outsourced as and when the necessity arises.

Access to the internet has been provided to faculty, staffs and students through wired and Wi-fi networks to support academic activities. Wi-fi is available in the whole campus and in individual departments and the access is restricted to registered users. Internet users shall comply with applicable National/ State/ Cyber laws and rules such as the laws of privacy, copy right, trade mark, obscenity and pornography. The IT act which prohibits hacking, cracking, spoofing and similar activities is to be strictly followed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/wp-content/uploads/2021/09/IT-Policy.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4218	448

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus **A. 50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: **A. All four of the above**
Facilities available for e-content development
Media Centre
Audio-Visual Centre
Lecture Capturing System (LCS)
Mixing equipments and software for editing

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/teresian-media-centre/
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

334.5

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

St. Teresa's College continuously strives to meet the growing needs of the institution and works in tandem with the Planning Committee, making available adequate physical infrastructure and constantly upgrading facilities in order to provide a good teaching learning environment. There is a Planning Committee comprising of the Director, Principal, IQAC Coordinator, and Academic Deans functioning in the college which convenes regular meetings and formulates strategies for the proper maintenance and utilisation of facilities. The decisions of the Planning Committee are placed before the Finance Committee for approval and prepares the budget for every academic year. The College has an established system for maintaining and utilizing the physical and support facilities and has appointed external agencies for maintenance of infrastructure, equipment and other facilities such as lifts, fire extinguishers, fire systems, generator, UPS, air conditioners, water purifiers, water coolers, photocopy machines, laboratory equipment, computer which are maintained through annual maintenance contract. The college has a team of qualified people under the Technical Department and network administrator for maintaining computer systems, software, licences etc. and networking facilities like WI-FI & LAN. To maintain internet connectivity and CCTV security system, College has a team working under the network and system administrator.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/wp-content/uploads/2023/04/4.4.2-additional-information-established-system-for-maintenance-and-utilization-1.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1560

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

596

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities
Soft Skills
Language and Communication Skills
Life Skills (Yoga, Physical fitness, Health and Hygiene)
Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://teresas.ac.in/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

4251

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

350

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

582

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

73

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

135

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The College has an active Student's Union which functions under the counsel of two Deans and the faculty in charge of clubs and cells. The union comprises of the following members

- Chairperson

- Vice Chairperson
- General Secretary
- University Union Councillors - 2
- Magazine Editor
- Arts Club Secretary
- Nominated Member
- Sports Secretary

Representatives from UG and PG programmes and class prefects support the Union. The Union elections in the parliamentary mode were conducted online on 10th December, 2021, the first of its kind in Kerala, using the digitalized voting system developed by the Department of Computer Applications.

The major activities of the College Union are:

- Translates students' ideas and interests into outcomes with the support of teachers and the management
- Identifies skills, talents and creativity of the students and channelises it towards their achievements and recognition of the college at Regional, State, National and International Levels.
- Coordinates co-curricular, extra-curricular and outreach activities and raise funds for the same.

Role in Administrative Bodies:

The Chairperson of the student union is a member of the Governing Body of the College.

Two student representatives are nominated from each class as IQAC representatives to ensure student participation in all policy matters.

The Chairperson and General Secretary of the Student Union are members of the Library Advisory committee.

The Student Editor is responsible for the publication of the College Magazine.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/students-union/

5.3.3 - Number of sports and cultural events / competitions organised by the institution

72

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College has its Alumnae Association 'AstA' (Association of St.Teresa's Alumnae), registered under the Travancore-Cochin Literary, Scientific and Charitable Societies Act, 1955 on June 21, 2017(Reg.No. EKM/TC/406/2017).

Alumnae Meetings:

An annual get-together is organized in July-August every year. Departmental alumni gatherings are also conducted annually. AstA has chapters at Delhi, Chennai, Bangalore and Mumbai, Kenya, Dubai, USA and UK.

Academic Activities:

Alumni are members of Boards of Studies, IQAC and Advisory Committee and provide feedback on academic matters. Alumni volunteers are resource persons for career and placement oriented seminars, value education and remedial classes. The association raises funds for the various activities and projects of the College and Scholarships are distributed to needy students.

Women Empowerment Initiatives:

An Annual Christmas Fair exclusively for women is organized and the income generated is utilized for outreach activities. AstA has also instituted awards for alumni achievers who have excelled in their chosen fields.

Social Responsibility Initiatives:

The association supports the college in catering to needs of marginalised students not only within the campus but also in the community. Financial support is also extended to non-teaching staff including construction of houses, medical aids etc. AstA is exclusively involved in need-based community activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in/prominent-alumini/

5.4.2 - Alumni's financial contribution during the year C. 5 Lakhs - 10 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The CSST congregation ensures a system of governance which is secular in nature and led by the vision of its foundress - Mother Teresa of St. Rose of Lima in providing a life-oriented education that empowers students to respond proactively to social concerns. The mission of the institution is to promote quality, integral education which is life, vocation and career-oriented.

As the College moves into the hundredth year of its inception, this vision is revisited and invigorated by the decision of the Management to consider avenues towards becoming the First Women's University in the State of Kerala. Decentralized and participatory governance that is already in place is reinforced by bringing more faculty and management into the fold of policy making - by the addition of the post of Vice Principal, Dean of Examinations, Dean of Self Financed Programmes and Senior Administrator. The Provincial Superior and Manager of the CSST Congregation supports the Director of the College in sketching out new pathways for progress and success.

The Management has also resolved to open a Centre for Inclusive and

Sustainable Design oriented towards perfecting a holistic approach to grooming socially productive women and lead them into the arena of entrepreneurship and self employment.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in/about-us/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institutional leadership has always been participatory and the college has a perspective plan for institutional development and the academic and administrative activities are carried out in consensus with the stated policies. At present the institution has a multi-tier system of leadership with the Manager at the apex of Governance. The Director who represents the Management is in charge of decisions at all levels of governance. The Principal is supported by the Vice-Principal, IQAC, Academic Deans and the Deans of Student Affairs and statutory Bodies such as the Governing Council, Academic Council, BOS, College Council and the Finance Committee and they formulate strategic plans, draft policies and ensure quality and excellence. After being conferred autonomy the number of programmes has increased, which in turn increased the administrative duties. To address these growing needs, the management has created new posts as Dean of Self-Financed Programmes and Dean of Examination Affairs and appointed experienced personnels in these roles.

For coordinating the extension and incubation activities happening in the college, the management appointed a Dean of Extension and Incubation to get best results in the campus- community connection. All these testify to the participative management of all stakeholders in taking up an idea and making it a reality.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in/statutory-body/

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Strategic Development plan sets out a framework of priorities for the Institution, its divisions and Departments. All the stakeholders of the institution are considered when the Plan of action is formulated and implemented for the year. To address the challenges of the pandemic, novel strategies have been implemented for online mode of teaching and learning, ensuring physical and mental well being of stakeholders and enhancing entrepreneurial skills. Emphasis has been on a hybrid mode of teaching, and virtual platforms, upgradation of LMS and softwares, internet connection etc. have been ensured to enable effective teaching. The 'Sumanasu' scheme provided laptops to needy students, while the Unarvu project - offered talks by experts on various aspects that promote physical and mental health.

The institution has adopted Outcome Based Education in which emphasis is placed on a clearly articulated idea of what students are expected to know, do and be equipped with by the end of the course and programmes. Skill based programmes are offered to students to boost innovative thinking, upgrade skills and enhance employability.

The institution collaborates with institutes in the field of education and industry - both at the National and International level with several MOUs. In 2021-22, the college signed 32 MoUs with various colleges across India for academic collaborations. Various Programmes, student exchanges, seminars and workshops have got underway through these collaborative ventures.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://teresas.ac.in/psoscospso-co-mapping/
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The internal organizational structure and system of governance are as follows:

- Board of Management with the Head of the CSST Educational Agency as President, an Advisory Committee and a Local Managing Committee.
- Statutory bodies are the Governing Council, the Academic Council, and the Board of Studies. These bodies along with the Planning Committee, Finance Committee and IQAC play an important role in framing policies and executing them.
- The Principal is responsible for administration and functions with the guidance of Manager and Director in all administrative/academic/financial matters.
- Post of Vice-Principal and Senior administrator introduced for assisting the Principal in the management of college activities.
- The College Council comprising the HODs and nominated members.
- The Academic Deans oversee all academic matters. The HODs coordinate the activities of respective departments.
- The Dean of self-financing supports the principal in managing self-financing programmes.
- The Exam Cell is headed by the Controller of Examination and Dean of Examinations.
- The elected Student Council is guided by two Students' Deans
- Student welfare is ensured through the Student Support Cell, Equal Opportunity Centre, Placement Cell, Council for Value Education, Discipline Cell, Grievance Cell, PTA and Alumnae Association.
- Administrative and Support Staff coordinates the administrative activities under the Office Superintendent.

File Description	Documents
Paste link to Organogram on the institution webpage	https://teresas.ac.in/wp-content/uploads/2019/01/6.2.2-Organogram.pdf
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in/handbook-and-calendar/

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The following are the welfare schemes available for the teaching Staff

- Group Insurance Scheme
- IQAC assistance for teachers in their carrier advancement procedures
- Organize annual staff picnics, tours and common celebration of festivals
- Freedom to avail Deputation Work
- Felicitates teachers on their academics/research achievements
- Retaining efficient retiring faculty in Self-financing streams.
- Free wi-fi facility and email addresses using domain name of the institution
- Summer camps for children of teaching and non-teaching staff.

- Computers, Laboratories/Research facilities and seed money for research
- Opportunities to attend/organize national/international workshops/conferences
- Encouragement to avail FDP/UGC Research Fellowships
- Leave sanction to attend Summer School Programmes
- Leave sanction to engage in extension/community work
- Hobbies/talents/interests encouraged and platforms provided to harness them.
- Orientation/Motivational lectures
- Periodical Technical training for better use of the Management Software System
- Canteen facilities at subsidized rates for teaching and non-teaching staff

For Non-teaching staff, the following welfare schemes are offered

- Group Insurance Scheme
- Financial assistance for the medical/educational needs for children
- Interest-Free Loans
- Financial support for the construction of houses and medical expenses
- Free annual medical checkup
- Free wi-fi facility and email addresses using domain name of the institution
- Organize annual staff picnics/tours and common celebrations
- Teaching and non-teaching Staff provided Hostel accommodation

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/college-resource/

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

14

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

279

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

A core committee constituted by the management conducts regular internal audits while External audits are conducted by the Deputy Director of Collegiate Education and by the Accountants General of India. Financial audits are conducted regularly for following accounts:

1. **PERSONAL DEPOSIT ACCOUNT:** Periodic internal audit is conducted as per KSR. External audit is done at the end of the financial year or before the end of the tenure of the Principal.

2. **AUTONOMY GRANT:** Internal Audit team monitors the utilization. A finance officer appointed by MG University also monitors allocation and utilisation.

3. **DBT-STAR COLLEGE:** Teachers from Life Science Departments and the finance officer are internal auditors.

4. **B. Voc and Community College Funds:** The UC prepared by the Office Assistant is verified by the Internal Finance team before external auditing.

5. **Paramarsh Scheme :** The fund is handled by IQAC under the supervision of the Principal. External audit is conducted.

For government funds, audits are conducted as per norms and the UCs audited by the authorised Chartered Accountant are duly submitted. Audit clarifications/objections if any are resolved immediately and anomalies cleared. A transparent procedure and proper utilization of all allocated funds is done as indicated by the Audit Reports.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/wp-content/uploads/2023/03/6.4.1-Internal-administrative-audit-report.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

1.17

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution has a mechanism to ensure adequate budgetary provisions for academic and administrative needs. The Director, Principal and Heads of Departments prepare the college budget which is scrutinized and approved by the Management and Governing Council. The funds received are allocated by the Finance Committee in consensus with the Planning Committee and monitored by designated faculty. All purchases are approved by the Purchase Committee. Accounts are maintained by the Head Accountant and the Principal is accountable for all the financial transactions. The institution maintains a reserve corpus fund.

Government Funds

The institution has received funds from Central Government schemes such as RUSA, WOSA, PARAMARSH, Autonomy, DBT Star College, BhoomithraSena Club (BMC) and fund for Research projects have been availed by the institution.

Non-Government Funds

The institutional leadership takes initiatives to mobilize various resources from PTA, Alumnae Association and Associations of retired teaching and non-teaching staff. Funds have also been mobilized through well-wishers. Based on the specific needs and requirements of students, the faculty also take initiatives to mobilise funds to meet these needs from among themselves and other sources. The CSR funds given by companies, banks etc. are also often availed to meet the requirements of the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in/event/inauguration-of-rusa-funded-project/

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The quality initiatives of IQAC have resulted in improvements in various fields listed below.

1. Teaching Learning Centre

The TLC, established with the idea of developing, implementing and promoting innovative educational practices among the teachers and students, has organized a Faculty development Programme in association with the TLC of IIT Madras from 23rd to 27th of November 2021. A workshop on Creating MOOC courses on SWAYAM platform was also organized in collaboration with EMMRC, Calicut on February 22, 2022. The Centre is also coordinating Knowledge Partner Spoken Tutorial Program, offered by IIT Bombay for the students of the college. TLC also organised a training programme in making of digital thermometer, solar lantern and LED bulb for SC/ST students In association with Centre of Materials for Electronics Technology (CIMET, Thrissur).

2. Academic and Administrative Audit

To ensure the quality and systematic functioning of the departments and the administrative section, an internal academic and administrative audit has been conducted by the IQAC from 24th to 26th March 2022. Based on the audit, a score sheet has been given to each department containing the scores secured by them in their initiatives and activities pertaining to the seven criteria, documentation and teamwork. The administrative office, examination cell and the library audits were also conducted seeking the help from external experts along with the internal members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/internal-quality-assurance-cell/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

To review the teaching learning processes and the procedures and methodologies, an Academic and Administrative audit was conducted by IQAC during 2021-22. The audit helped to identify the strengths and weaknesses of the departments and corrective measures were suggested which shall be implemented.

An infrastructure audit has also been conducted among all the departments during the academic year 2021-22. Details of the IT infrastructure, Physical and academic facilities have been collected from the departments and the report including the requirements has been submitted to the management for further action.

There is a structured mechanism of collecting feedback from students through the Learning Management system. The students give their feedback on faculty, curriculum and also an institutional feedback. The faculty feedback collected is analysed and the faculty members are instructed to make continuous improvement and raise the bar for themselves. The feedback on curriculum is collected from other stakeholders as well, which is used in the next syllabus restructuring. Complaints or suggestions obtained in the institutional feedback are submitted to the management for improvement.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/internal-quality-assurance-cell/

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://teresas.ac.in/internal-quality-assurance-cell/aqar/
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Women's Cell, NSS and other clubs and cells, in accordance with the Annual Gender Sensitization Action Plan of the college, organize technical sessions and workshops related to women's rights, self-defense, cyber laws and security, health, hygiene, women leadership, career guidance and gender justice. TIBIC, IIC and STEP are Teresian ingenuities that prepare young women entrepreneurs to carve their niche in the global market. A two day Gender Awareness Program was organised by the Students' Union on 11 -12 August 2021 which was conducted as part of the gender equality campaign named 'KANAL' initiated by the Women and Child Development Department and Mahila Shakthi Kendra, Ernakulam. The counseling cell reaches out to students who face psychological issues including domestic abuse and violence. The Women Cell in partnership with a Finland-based educational enterprise Venture Village offered a holistic online certificate course on menstruation titled My Period, My Pride (MPMP) to all first year students. The Women's Cell in collaboration with Kerala State Women's Development Council (KSWDC) celebrated international women's day titled 'Jwala' and honoured nine women achievers for their accomplishments. In Association with Kerala Women and Child Development Department, 16 students of the Department of Mathematics are official trainers of KWCD to give awareness classes on gender equality for school and college students. Surveillance cameras with the latest technology are placed in the campus to create a safe and secure environment in college premises.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in/wp-content/uploads/2023/03/Gender-Sensitization-Action-Plan-1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Wheeling to the Grid conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

Biogas plant

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

In St. Teresa's College, the Teresian Green Protocol framed on the principles of scientific waste management is strictly adhered to.

The recommendations of the Green Audit conducted in 2020 are being implemented. Wastebaskets are provided for dry waste and cleared on a daily basis. Different coloured bins are provided to segregate bio-degradable and non-biodegradable waste. Bio-degradable waste is converted through two biogas plants and this renewable source of energy is used for cooking in the hostel. Non-biodegradable waste is recycled. Damaged furniture and paper waste are handed over to Municipal waste collection centers. Incinerators are used for the disposal of sanitary pads. Used water collected from the hostel is recycled and used in the hostel toilets. The rest of the liquid waste is drained off into concealed soak pits.

Other notable initiatives of the reduction and management of waste include

- Replacement of disposable cups in college canteens with reusable steel glasses,
- Popularization of trendy Bhoomitram Sanchis in lieu of plastic carry bags,
- Avoidance of flex boards, plastic files and use of digital

display boards

- Ban of plastic covering on student projects,
- Encouragement of steel food containers,
- Promotion of green protocol through messages in the campus display board

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

- 1. Green audit**
- 2. Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions/awards**
- 5.Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of

A. Any 4 or all of the above

reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college organizes a variety of programmes to nurture an inclusive environment. Excerpts from holy books of all religions are recited during important functions. Seminars are arranged with an objective of developing a tolerance towards diversities.

Language departments organize quizzes, literary festivals etc. to inculcate respect towards linguistic diversity. Project Sumansu offers laptops to economically backward students to equip them with technological tools in their learning process and it ensures that no student is left out in the learning process due to their socio economic status. The Department of Fashion designing presents their research work on different states of India by showcasing the traditional dances, costumes, food, occupation and life-styles of the people of India. The Department of Sociology conducted a session on 'Prospects for Future Nonkilling and Nonviolent world peace, Learnings from Bishop Desmond Tutttu and others'. 75th year of Indian Independence- Azadi Ka Amrit Mahotsav and Republic Day are celebrated across all Departments to reinstate the feeling of oneness of our nation. Secular festivals like Onam and Kerala Piravi are celebrated with great vigour. The Retired Teachers Association, Alumni and Department Associations offer scholarships to financially backward students. The Office of Disability Services cater to the needs of physically disabled students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

St. Teresa's College gives due importance to sensitising students regarding constitutional obligations. Introducing Human Rights as a module of a core course of all undergraduate programmes is a step in this direction, which aims to impart the knowledge of rights and freedom of oneself as much as of the others.

Independence Day, republic day, Gandhi Jayanthi and other important days were observed to inculcate patriotic spirit. The Home Science Department collaborated with AstA (Alumni Association) to distribute Onam kits to children of EWS and disabled sections of Society. Environment day was observed to reinstate the responsibilities of students towards protection of Environment. Kochi Eco challenge was an initiative of the Bhoomithrasena Club with Kochin Corporation involving school and college students in restoring our Ecosystem. Our students participated in various activities as per the directions by the M.G.University so as to spread awareness on 'Dowry related domestic violence and deaths', Various departments also organised programmes to sensitise the students to constitutional obligations, values, rights, duties and responsibilities which include programmes like seminar on Women's legal rights, Contemporary laws on women and children, Cyber crimes, Legal awareness campaign, Quiz on gender laws etc.

The Planning Forum and the Electoral Literacy Cell annually organizes events, discussions, debates on socio economic issues.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts **A. All of the above**

periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

All National days of importance are observed in the institution in a variety of ways. In the year 2021-22, over 180 events were organized to commemorate days of importance.

Independence Day, Republic day and Gandhi jayanthi have been celebrated this year also in an official manner. Various competitions including patriotic song, dance, essay writing etc. were organized to generate nationalism among students. World Environment Day, World Ozone Day, International Women's Day, International Yoga Day, International Day Against Drug Abuse and Illicit Trafficking, Navy Day etc were also commemorated this year.

Departments of Home Science and Clinical Nutrition celebrated National Nutrition day, World Mental Health day, World Diabetes day and World Heart day and they also observed a world breast feeding week for pregnant and lactating women along with Students, in Collaboration with ICDS & Innerwheel of Kochi Wes.t

World Food day, World Milk day and World Food safety day were organised by the Department of Food Processing.

Various departments in association with the college Library

organized Vayanadinacharanam (Reading Day) on 19 June 2021 by organising online quiz and book review competitions.

Onam and Christmas are celebrated emphasizing on the message of love, service and sacrifice. The alumnae association of the college, celebrates these days by reaching out to the marginalized and an Annual Christmas Sale to encourage and promote entrepreneurship among women.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

TROP

Objectives:TROP is a unique endeavour of the College, aimed at reaching out to the marginalized section of the society.

Context:Every department plans and executes extension activities related to their expertise and interest at organizations/institutions in UBA panchayats.

Practice: We successfully completed around 50 activities in 6 panchayats under TROP. Some of the succesful projects implemented are SAGY schemes in Kumbalanghy Panchayath, 'THINGAL' government project, Lalitham Ganitham,Legal Literacy Mission and so on.

Evidence of Success:Our assistance rendered to Kumbhalangi Panchayath enabled them in preparing a hand book on e-governance and was released by honourable governor.

Problems encountered/Resources required: The cooperation of governments and Corporates is essential in translating our ideas into action.

Teresian Entrepreneurship

Objectives: To support women entrepreneurs to carve their niche in the global market .

Context: TIBIC was set up with support from the Startup Mission and KSIDC, probably the only such initiative in a non-engineering women's college in Kerala.

The Practice: The target groups are Female entrepreneurs. TIBIC nurtures early-stage startups by providing them with infrastructural, management, and networking support.

Evidence of Success: The initiatives of TIBIC have won recognitions from national and state governments (Prime minister's Mann Ki Baath and Haritha Kerala Mission) and by the UNDP.

Problems encountered/Resources required:Lack of awareness about the government schemes for women entrepreneurs.Raising the capital is difficult.

File Description	Documents
Best practices in the Institutional website	https://teresas.ac.in/innovation-and-entrepreneurship/
Any other relevant information	https://teresas.ac.in/wp-content/uploads/2023/03/TIBIC-IEDC-Report-2021-22.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Title of the Practice:

Fostering Art and Creativity for Lifelong Engagement

Objectives of the Practice

St. Teresa's College strives to enable students to explore their talents, interests and creativity and enhance the possibility of personal success through academic and artistic ventures.

The Context

The college has always believed that the classroom teaching-learning

environment is strengthened by co-curricular activities. The skills and competencies thus discovered and developed, instil confidence, creative thinking and a sense of self-esteem.

The Practice

The year 2021-22 continued to be challenging due to the outbreak of the pandemic. In spite of this, the Arts Club of St. Teresa's College conducted various programmes to support the academic, co curricular and extracurricular endeavors. The student induction programmes, college union elections, Onam and Christmas celebrations, Kalanjali - the Talent display programme etc. have been held online with maximum student participation along with webinars, workshops and student development programs.

The college managed to organise some programmes offline also which include Celebration of nationally important days, the Union and Arts club inauguration, Interaction with eminent personalities and were marked by active participation of the student community.

Students of the college participated in 36 individual events and won 12 prizes and 13 A grades securing the 5th position in the overall college-wise ranking in the Mahatma Gandhi University Youth Festival "Wake Up Call 2022 held on 1-5 April 2022.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

St. Teresa's College(Autonomous) has always responded to the call of the nation in providing the manpower requirement by offering need-based, industry-relevant and society-driven courses. Total of 58 academic programmes under CBCSS and CSS for UG and PG respectively, M.Phil and PhD, are in tune with local/national/regional/ global developmental goals.

Confidential curriculum feed-back from stakeholders ensures necessary modifications in curriculum delivery/ restructuring, teacher performance/ updation, linking up-to-date developments in teaching learning process. Action plans are charted in the Departments taking into consideration the annual audit by IQAC and Centenary celebrations while mapping them on local /regional /national/ global imperatives.

Curriculum replete with professional ethics, gender equity, human values, environmental quotient, creativity, innovation, sustainability, complying with ethical guidelines. The IQAC organized workshops to give the faculty members a shared understanding of the rudiments of NEP implementation /syllabus structuring and a common institutional vision with regard to OBE based curriculum design.

The curriculum evaluation process consists of continuous assessment and end semester assessment, the former integrating components of assignment, seminars, projects, case studies, field projects, internship, addressing local/global concerns, and incorporating questions from PSOs/COs, enhancing employability aspects. All programmes offered are supported by POs, PSOs and COs.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://teresas.ac.in/ug-2018-syllabus-sem-i/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

1

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

973

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

271

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

51

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The College ensures that the curriculum developed has a thrust on promoting value based education, women empowerment, gender sensitization, skill development, competency in communication skills, personality development, and conscientizing the students on environment protection. It caters to the needs of society and has relevance to the regional as well as national developmental requirements.

The institution has incorporated 124 courses relevant to Professional ethics, 88 courses relating to Gender, 127 courses connecting Human values and 112 courses linking Environment and Sustainability into the curriculum. The Environmental Studies course proposed by the UGC has been incorporated into the curriculum of UG programmes from 2018 admission onwards as a Core Course. Language courses offered for all programmes have an emphasis on gender sensitisation, human values and help nurture empathy towards the weaker sections of society.

The institution has incorporated such courses which have content on environment, human rights, research, communication,

administration and management, gender studies, feminist literature, community health, entrepreneurship, law, ethics, information security, cultural studies, human nutrition, textile science, designing and decoration, women empowerment, food and dietetics, child development, counselling, with a view to integrate cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics into the curriculum.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

28

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1226

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

2494

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above
---	------------------------------

File Description	Documents
Provide the URL for stakeholders' feedback report	https://teresas.ac.in/1-4-1/
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
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File Description	Documents
Provide URL for stakeholders' feedback report	https://teresas.ac.in/1-4-1/
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1641

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

459

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The advanced and slow learners are identified by various methods as follows:

- Interaction at the time of admissions, mentoring sessions
- Performance in Sessional and External Examinations
- Participation in curricular, co- curricular, extension, clubs and cells activities
- Classroom interactions, Group Discussions, Seminar Presentations, Projects, Online quiz, Viva

The needs of Advanced Learners are addressed by providing opportunities like

- Leadership training, Walk with the Legends, Walk With the Scholar and Earn While you Learn programmes
- Collaborative learning where the Advanced Learners take the responsibility of sharing knowledge.
- Unarvu - to foster the interaction of high performers with industry experts.
- Accredited Summer Programmes in U.K in Internationally acclaimed Centres of Higher Learning
- Internships and On-the-Job Trainings in industries and organisations
- Interaction with illustrious alumnae
- Coaching for competitive examinations

- Publication of papers in Journals/ writing books / articles to newspapers
- Volunteering for Biennale, International Book & Literary Fest
- Participation in Certificate programmes, MOOC courses and Hackathons

The following initiatives are provided for Slow Learners:

- Remedial programme
- Scholar Support Programme, Tutorial sessions & Mentoring
- Simplified Learning Materials
- Peer group support
- Counselling for weak students
- Guidance in language & examination writing skills
- Training for Bank and PSC exams
- Providing case studies of illustrious alumnae

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/wp-content/uploads/2023/02/2.2.1-2.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/09/2021	4218	215

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The faculty uses different methods of teaching based on the needs of the learners and the subject taught which include

- Interactive method- a participatory learning process by way of regular teacher-student interaction.

- Project- Based Learning- an integral part of the curricula at U.G. and P.G. Levels.
- ICT Tools -Softwares, ICT enabled classrooms, Computerized Language Lab, Media lab, Internet and Intranet, web Learning, Blogs and Forums
- Experiential Learning- Study tours, Nature camps based on experience and observation is used especially in Science discipline
- Brainstorming sessions - to generate a large number of ideas for the solution to a problem.
- Problem Based Learning- Presenting a problem and suggesting a line of inquiry to investigate and equip the students with required skills to understand the concept.
- Collaborative Learning - the learning responsibility is shared among the members of the group.
- Cooperative Learning is a successful strategy used for small teams, each with students of different levels of ability.
- Blended learning- Use of MOODLE to share lectures/vidoes of topics to be taught and later discussions in the class room.
- Concept mapping
- IIT Mumbai Spoken tutorial programme- Self paced and self-study programme for Free and Open source softwares

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://teresas.ac.in/wp-content/uploads/2023/02/2.3.1.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

In view of the continuing Covid-19 scenario, the faculty were equipped to effectively manage both online and classroom teaching. Every teacher was encouraged to use ICT. Trainings and workshshops were conducted through different online platforms. An array of webinars and courses have been undertaken by the faculty through popular portals like SWAYAM, NPTEL, ASAP, EdX, Udemy, Coursera etc. They also attended Faculty Development Programs on MOOCs and other platforms.

The Teresian Teaching Learning Centre established for developing, implementing and promoting innovative educational practices among the teachers and students organized a Faculty Induction programme to orient the newly recruited faculty to the online teaching learning process, one National level Faculty Development Programme and a hands-on training session for SC/ST students. To encourage the teachers to contribute to the knowledge sharing process to a wider student community through MOOC courses and the UGC DTH channels, a workshop on Creating MOOC Courses on SWAYAM platform was organized on 22 February 2022 by EMMRC, Calicut.

In order to facilitate uninterrupted teaching and learning during the pandemic, the college purchased paid versions of Google Meet and Zoom accounts which enabled recording of the classes which could be used later.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://teresas.ac.in/learning-and-teaching/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

214

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

An academic calendar is prepared for the college at the beginning of each academic year and printed in the Handbook & Calendar given to the students and the teachers. It contains information on all the academic activities and its schedule.

To prepare the academic calendar, the College Council, IQAC and

the Controller of Examinations organize a meeting to draft the same for the following academic year.

Apart from this, each department prepares an action plan which contains departmental, inter and intra departmental, and inter collegiate competitions, workshops, seminars, conferences and association activities the department proposes to conduct in the year ahead.

Information regarding the Examination schedule/evaluation, blue prints are published on the website and displayed on department and common noticeboards.

In addition, the teachers are given teacher's hand book which serves as a point of guidance and self appraisal for them. The teaching plan for each semester, is entered in their Handbook, which is reviewed before and after the sessional /final assessments. The Hand Book is subjected to scrutiny by the Heads of the respective departments every month. At the end of the academic year, the Principal evaluates the handbooks, which becomes an integral part of teaching evaluation.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

215

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

79	
File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1854

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

31

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The examination reforms implemented by the College have resulted in transparency, speedy processing, reduced subjectivity, early publication of results and redressal of grievances.

IT integration in the procedures include

- Development of a software, Digna Digital, to cater to the various processes of examination.
- Online generation of internal marksheets
- Publication of the notification for online registration and the time table for the final examinations one month prior to the of commencement of examinations.
- Online application for Students for the examinations after remitting the fee in the bank.
- Computerized Hall ticket generation

Reforms in the examination procedures include

- Model question paper, blueprint and the components of sessional and final assessments are specified in the syllabi of all programmes
- Constitution of Sessional Assessment and Malpractice Prevention Committee
- Supplementary Examination (SAY-Save An Year) for V semester UG and III semester PG students, who failed in these semesters which enable them to save a year.
- Revaluation requests completed within the shortest possible time.
- For UG Programmes the External Examiners revalue 20% of the answer scripts, ensuring fairness in the evaluation.
- For all PG Programmes, double valuation is carried out where the first valuation is by the internal examiner and the second by the external examiner.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in/examination/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

St. Teresa's College has chosen Outcome Based Education in the spirit of Future Work Skills 2020, Trends in Global Higher Education (UNESCO 2009) and American Association of Higher Education (AAHE), and Kerala State HEC. This approach of learning makes the student an active learner and the teacher a good facilitator. Annual hands on training is organized for the faculty to identify, design and apply appropriate assessment methods for PSOs, POs, and COs and to analyze the effectiveness of the indirect assessment methods/rubric used to measure PSOs, POs, and COs.

In strict compliance with the objectives of Outcome Based Education, the Outcomes are framed by the Departments offering the program after rigorous consultation with all faculty and the stakeholders. After attainment of consensus, the same are widely propagated and publicized through various means.

Programme Outcomes, Programme Specific outcomes and Course Outcomes of all Undergraduate and Postgraduate programmes offered by the institution are uploaded separately in the college website. While addressing the students, the HODs create awareness on POs, PSOs and COs. The faculty members, class teachers, mentors and course coordinators in all the interactions with the students, also try to create awareness and emphasize the need to attain the outcomes.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://teresas.ac.in/ug-2018-syllabus-sem-i/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

St.Teresa's College evaluates the attainment of POs, PSOs and COs during the year through midsemester exam, assignment, presentation, viva-voce, projects etc. These are also evaluated by the feedback obtained from students, parents, teachers, employees and alumni. The outcome along with POs, PSOs, COs and PSO-CO mapping have been articulated in the college website. The integration of OBE in the question bank and ISA-A forms was introduced since 2020 and question banks were redesigned based on the cognitive-thinking levels demanded by COs and Revised Bloom's taxonomy.

The blue print of each course is stated in the syllabus of each programme. The various assessment tools for measuring COs include Mid-Semester and End-Semester Examinations, Tutorials, Assignments, Project, Labs, presentations and Employer/Alumni Feedback which are monitored by the IQAC. This helps us to measure the POs. The PEO is measured through Employer/Alumni survey (Yearly), Placement records and Internal-External Audit. The college portal was also designed so as to adapt with the requirements of OBE. The methodology of computing CO-attainment was formulated on the basis of which the restructuring of curriculum and change in teaching, learning and evaluation can be done. Analysis of CO attainment level can be obtained automatically from college portal based on CO-PSO mapping.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in/wp-content/uploads/2021/12/PROGRAMME-OUTCOMES.pdf

2.6.3 - Pass Percentage of students**2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution**

1269

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://teresas.ac.in/wp-content/uploads/2023/03/Report-of-the-Examination-Cell-2021-22.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<https://teresas.ac.in/wp-content/uploads/2023/02/2.7.1-Student-Satisfaction-Survey-1-1.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The research cell of the college -Teresian Research And Consultancy Cell (TRACC) - assesses the research activities of the departments and collect their requirement of the facilities needed. The institutional budget makes provision for research and development based on these requirements. Funds generated from various projects have also been utilised to update the research facilities. In the year 2021-22, the college purchased a Spectrofluorimeter of Rs. 14 lakhs, which was partly funded by DST FIST and the other part by the management.

The college follows a well - defined policy for promotion of research with the following objectives

- Coordinate research activities aligned with the vision and mission of the college. .
- Promote interdisciplinary research and establish modalities for preparing and undertaking joint research projects
- Create awareness about Intellectual Property Rights and apply for patents
- Grant study leave, sabbatical and duty leave, seed money, etc. to faculty for advanced research
- Establish linkages, collaborations and MOUs with research organizations and Industry
- Encourage the publication of findings in International / National journals and to facilitate the presentation of the same in seminars/ conferences.
- Create an ecosystem for innovations and other initiatives for creation and transfer of knowledge
- Facilitate community oriented research initiatives and to transfer the research findings for the development of the community.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://teresas.ac.in/wp-content/uploads/2018/07/Research-Policy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

4.35

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

2

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

5.475

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

3

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in/research-projects/
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

22

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

3

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://startupmission.kerala.gov.in/ https://ncert.nic.in/ https://icssr.org/ http://kscste.kerala.gov.in/
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The seed of Entrepreneurship in St. Teresa's College was planted by our Foundress who had established vocational training centres for embroidery, baking and coir making. This heritage is continued through the Annual Christmas sale organised by the

Teresian Alumnae since 1982 which gives an opportunity to women entrepreneurs to showcase their products.

The Social Entrepreneurship unit - STEP which focuses on the manufacture and promotion of eco-friendly alternatives to plastic/rexine bags, up-cycling of textile waste and students havetrained more than 1000 Kudumbasree members in 80 Panchayats in Ernakulam District and various self-help groups in stitching such bags.

IEDC-The Innovation and Entrepreneurship Development Centre was established in 2018, with the support of Kerala Start-up Mission. The Teresian Innovation and Business Incubation Centre was established in 2018 with support from Kerala State Industrial Development Corporation. BhuMe Women's Collective was incubated under TIBIC that up-cycles tailoring waste into educational toys and has won the Green Innovation Fund for setting up educational toy units in the Western Ghats area.

IIC-Institution's Innovation Council formulated in 2019 conducts innovation and entrepreneurship-related activities prescribed by MHRD. In the year 2021-22, IIC conducted 35 activities related to Innovation, Entrepreneurship and IPRand a Hackathone. Students were sent to attend Smart India Hackathon and many students were selected as interns in Kerala Innovation Week by Kerala Start up. The IIC bagged a Four-star rating (the highest grade awarded at National Level during 2020-21 and a 'Performer' Award in ARIIA ranking.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/innovation-and-entrepreneurship/

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

129

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

14

File Description	Documents
URL to the research page on HEI website	https://teresas.ac.in/teresian-research-and-consultancy-cell/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website

during the year

62

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

56

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/wp-content/uploads/2023/03/3.4.4.b-Books-28.2.23-1.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

35

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

3

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

11.3275

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The College organizes and participates in extension activities with the objective of sensitizing students about social issues. Programmes have been organised under TROP (Teresian Rural Outreach Programme), NSS, NCC, YRC, Unnath Bharath Abhiyaan (UBA), Bhoomithra sena Club and Society of Teresians For Environmental Protection which has a great impact on students' campus experience.

The college, in its outreach programmes, always gives priority to the needs of women and children from the underprivileged sections of society. Issues specific to women have been addressed by organizing programmes like Menstrual cup distribution, Breast cancer awareness and screening sessions, Awareness sessions on women's rights and gender-based violence etc. for different sections of society. Anemia Awareness Campaigns, Education awareness programmes for parents on Learning disabilities and Early intervention are some of the activities organized to address the needs of children.

Since the pandemic continued this year also, the distribution of eco-friendly and sterilisable cloth masks and gloves, sanitisers etc. were distributed to health workers. Other extension activities included efforts towards energy conservation, awareness of e-facilities like Digi locker in Kumbalangi Panchayath, making Sustainable utility products utilising waste cloth etc.

All these activities have a visible role in developing sensitivities towards community issues, gender disparities and social inequity among students and in inculcating values and commitment to society.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/wp-content/uploads/2022/11/STEP-report-2021-22-2.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

9

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

72

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

4554

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

356

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

59

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

St. Teresa's College, Ernakulam is committed to enriching the lives of its students by empowering them. Strategically located in the heart of the city of Kochi, the college is spread over three campuses with area of 16.40 acres - the Administrative Arts Block, the Central Block and Science Block.

The College offers 58 programmes in Arts, Science, Commerce and Management streams and also offers Ph. D. programmes in seven disciplines.

The College has 120 classrooms with LCD facilities, 2 smart classrooms, 5 seminar halls, 3 Auditoriums, E learning Centre, Audi Visual Room with Videoconferencing facility, Multimedia Lab and Business Centre, 448 computing systems, 9 xerox machines and 78 printers . Every classroom has LCD projector and is Wi-Fi supported for effective teaching. All science departments have well equipped laboratories and the facilities are updated as per the requirements annually. The community radio - Radio Kochi 90 FM - sanctioned by Ministry of Information and Broadcasting started functioning in 2021 for which a state - of- the art media station has been set up.

ERP software is being utilized for efficient management of all processes at the Institution. All computers are equipped with high speed internet of 500 Mbps speed. Firewall FG 600E Fortigate E and Firewall SonicwallTZ600 are provided for robust security.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://p4panorama.com/VR/teresas/index.html

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

St. Teresa's college provides holistic development of young women focussing on academic and extra- curricular activities such as cultural, sports and games. In line with this vision, the college has developed and set up ample facilities for such activities in the campus.

The College ensures the participation of students in intra and inter-institutional sports competitions. Expert training is provided in various sports events such as Basketball, Kho-Kho, Yoga, Table Tennis, Tennis, Badminton, Kabaddi, Volleyball, and Aerobics. The Gym Plaza is an indoor multi-purpose sports facility Centre. The college has a Multi Gym station, Training Equipments, Tread Mills, Elliptical Trainer, Yoga Floor, Fitness Centre and a Wellness Centre, Diet Clinic, Whole Body Analyzer, modernized canteens and cafeterias. College has ample space for Yoga and Meditation for improving mental and physical health of faculty and students. The two large auditoriums in the Arts Block are used to host cultural fests of the college. "Teresian Week"-the Annual Cultural Fest conduct competitions in 52 cultural and literary events, giving opportunities for students to showcase their leadership and organizational skills, along with the display of their talents. Talents display, Arts day, College Annual Day and Department wise Associations activities are also conducted in the college to promote cultural activities.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/extracurricular-activities/

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities**120**

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)**1700.41**

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The Golden Jubilee Memorial Library located in the main campus on three floors with a total area of 1679.25 Sq. m, spacious with a total seating capacity of 550 and with 102601 available books.

Library is fully automated with SPAN, SPACEAGE, SOUL, CLASS and KOHA since 2003. ILMS Software KOHA (installed - 2013, Updated - 2021)

Name of ILMS software: KOHA

Nature of automation: Fully Version: 3.21.00.010; updated Version: 20.05.09.000

Year of automation: 2003

Library link: 192.168.1.214

Details of Learning Resource

Print Books - 102601 (One Lakh Two Thousand Six Hundred and one)

E-books - 208917+ titles

Journals/Periodicals -56 Printed Journals +44 Printed Periodicals

E-Journals-11,570

Databases- 04+ access through NLIST & DELNET(Springer, EBSCO, JSTOR, Science Direct)

Infrastructure of the Library consists of Video Conferencing, Multi Media Lab, bio-metric door security system, JAWS and NVDA software to enable use by visually challenged students, Installed 4 servers -Koha, D-space, Antivirus, and Moodle/e-book , SARA CE Instant Text Reading Machine for Low Vision persons, Pearl Portable Instant Hi-Speed Reader with Open book Scanning & Reading Software was installed for visually challenged users, internet bandwidth from 50 mbps, RFID gate and book tags are introduced for anti-book theft, & KIOSK - Circulation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://library.teresas.ac.in/

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

6.5

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**4.2.4.1 - Number of teachers and students using the library per day during the year**

280

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college follows an IT policy for fair and transparent academic purpose for use of various IT resources in the Campus for Students, faculty, and Staff members. The policy aims to ensure effective IT security measures that align with management objectives and desires.

The IT resources in the college are monitored and maintained by the Department of Computer Applications and a team of Instrumentation/ technical Assistants. Anti-virus / Anti Malware softwares are installed and updated at specific intervals. All systems are connected with UPS, providing uninterrupted power supply to avoid hardware and software problems. For maintenance, either the systems are covered under Annual Maintenance Contracts or authorized service engineers are outsourced as and when the necessity arises.

Access to the internet has been provided to faculty, staffs and students through wired and Wi-fi networks to support academic activities. Wi-fi is available in the whole campus and in

individual departments and the access is restricted to registered users. Internet users shall comply with applicable National/ State/ Cyber laws and rules such as the laws of privacy, copy right, trade mark, obscenity and pornography. The IT act which prohibits hacking, cracking, spoofing and similar activities is to be strictly followed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/wp-content/uploads/2021/09/IT-Policy.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4218	448

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/teresian-media-centre/
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

334.5

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

St. Teresa's College continuously strives to meet the growing needs of the institution and works in tandem with the Planning Committee, making available adequate physical infrastructure and constantly upgrading facilities in order to provide a good teaching learning environment. There is a Planning Committee comprising of the Director, Principal, IQAC Coordinator, and Academic Deans functioning in the college which convenes regular meetings and formulates strategies for the proper maintenance and utilisation of facilities. The decisions of the Planning Committee are placed before the Finance Committee for approval and prepares the budget for every academic year. The College has an established system for maintaining and utilizing the physical and support facilities and has appointed external agencies for maintenance of infrastructure, equipment and other facilities such as lifts, fire extinguishers, fire systems, generator, UPS, air conditioners, water purifiers, water coolers, photocopy machines, laboratory equipment, computer which are maintained through annual maintenance contract. The college has a team of qualified people under the Technical Department and network administrator for maintaining computer systems, software, licences

etc. and networking facilities like WI-FI & LAN.To maintain internet connectivity and CCTV security system, College has a team working under the network and system administrator.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/wp-content/uploads/2023/04/4.4.2-additional-information-established-system-for-maintenance-and-utilization-1.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1560

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

596

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga,

A. All of the above

Physical fitness, Health and Hygiene)	
Awareness of Trends in Technology	
File Description	Documents
Link to Institutional website	https://teresas.ac.in/
Details of capability development and schemes	View File
Any additional information	View File
5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year	
4251	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

350

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

582

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

73

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

135

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The College has an active Student's Union which functions under the counsel of two Deans and the faculty in charge of clubs and cells. The union comprises of the following members

- Chairperson
- Vice Chairperson
- General Secretary
- University Union Councillors - 2
- Magazine Editor
- Arts Club Secretary
- Nominated Member
- Sports Secretary

Representatives from UG and PG programmes and class prefects support the Union. The Union elections in the parliamentary mode were conducted online on 10th December, 2021, the first of its kind in Kerala, using the digitalized voting system developed by the Department of Computer Applications.

The major activities of the College Union are:

- Translates students' ideas and interests into outcomes with the support of teachers and the management
- Identifies skills, talents and creativity of the students

and channelises it towards their achievements and recognition of the college at Regional, State, National and International Levels.

- Coordinates co-curricular, extra-curricular and outreach activities and raise funds for the same.

Role in Administrative Bodies:

The Chairperson of the student union is a member of the Governing Body of the College.

Two student representatives are nominated from each class as IQAC representatives to ensure student participation in all policy matters.

The Chairperson and General Secretary of the Student Union are members of the Library Advisory committee.

The Student Editor is responsible for the publication of the College Magazine.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/students-union/

5.3.3 - Number of sports and cultural events / competitions organised by the institution

72

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College has its Alumnae Association 'AstA' (Association of

St.Teresa's Alumnae), registered under the Travancore-Cochin Literary, Scientific and Charitable Societies Act, 1955 on June 21, 2017(Reg.No. EKM/TC/406/2017).

Alumnae Meetings:

An annual get-together is organized in July-August every year. Departmental alumni gatherings are also conducted annually. AstA has chapters at Delhi, Chennai, Bangalore and Mumbai, Kenya, Dubai, USA and UK.

Academic Activities:

Alumni are members of Boards of Studies, IQAC and Advisory Committee and provide feedback on academic matters. Alumni volunteers are resource persons for career and placement oriented seminars, value education and remedial classes. The association raises funds for the various activities and projects of the College and Scholarships are distributed to needy students.

Women Empowerment Initiatives:

An Annual Christmas Fair exclusively for women is organized and the income generated is utilized for outreach activities. AstA has also instituted awards for alumni achievers who have excelled in their chosen fields.

Social Responsibility Initiatives:

The association supports the college in catering to needs of marginalised students not only within the campus but also in the community. Financial support is also extended to non-teaching staff including construction of houses, medical aids etc. AstA is exclusively involved in need-based community activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in/prominent-alumini/

5.4.2 - Alumni's financial contribution during the year

C. 5 Lakhs - 10 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The CSST congregation ensures a system of governance which is secular in nature and led by the vision of its foundress - Mother Teresa of St. Rose of Lima in providing a life-oriented education that empowers students to respond proactively to social concerns. The mission of the institution is to promote quality, integral education which is life, vocation and career-oriented.

As the College moves into the hundredth year of its inception, this vision is revisited and invigorated by the decision of the Management to consider avenues towards becoming the First Women's University in the State of Kerala. Decentralized and participatory governance that is already in place is reinforced by bringing more faculty and management into the fold of policy making - by the addition of the post of Vice Principal, Dean of Examinations, Dean of Self Financed Programmes and Senior Administrator. The Provincial Superior and Manager of the CSST Congregation supports the Director of the College in sketching out new pathways for progress and success.

The Management has also resolved to open a Centre for Inclusive and Sustainable Design oriented towards perfecting a holistic approach to grooming socially productive women and lead them into the arena of entrepreneurship and self employment.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in/about-us/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institutional leadership has always been participatory and the college has a perspective plan for institutional development

and the academic and administrative activities are carried out in consensus with the stated policies. At present the institution has a multi-tier system of leadership with the Manager at the apex of Governance. The Director who represents the Management is in charge of decisions at all levels of governance. The Principal is supported by the Vice-Principal, IQAC, Academic Deans and the Deans of Student Affairs and statutory Bodies such as the Governing Council, Academic Council, BOS, College Council and the Finance Committee and they formulate strategic plans, draft policies and ensure quality and excellence. After being conferred autonomy the number of programmes has increased, which in turn increased the administrative duties. To address these growing needs, the management has created new posts as Dean of Self-Financed Programmes and Dean of Examination Affairs and appointed experienced personnels in these roles.

For coordinating the extension and incubation activities happening in the college, the management appointed a Dean of Extension and Incubation to get best results in the campus-community connection. All these testify to the participative management of all stakeholders in taking up an idea and making it a reality.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in/statutory-body/

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Strategic Development plan sets out a framework of priorities for the Institution, its divisions and Departments. All the stakeholders of the institution are considered when the Plan of action is formulated and implemented for the year. To address the challenges of the pandemic, novel strategies have been implemented for online mode of teaching and learning, ensuring physical and mental well being of stakeholders and enhancing entrepreneurial skills. Emphasis has been on a hybrid mode of teaching, and virtual platforms, upgradation of LMS and

softwares, internet connection etc. have been ensured to enable effective teaching. The 'Sumanasu' scheme provided laptops to needy students, while the Unarvu project - offered talks by experts on various aspects that promote physical and mental health.

The institution has adopted Outcome Based Education in which emphasis is placed on a clearly articulated idea of what students are expected to know, do and be equipped with by the end of the course and programmes. Skill based programmes are offered to students to boost innovative thinking, upgrade skills and enhance employability.

The institution collaborates with institutes in the field of education and industry - both at the National and International level with several MOUs. In 2021-22, the college signed 32 MoUs with various colleges across India for academic collaborations. Various Programmes, student exchanges, seminars and workshops have got underway through these collaborative ventures.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://teresas.ac.in/psoscoc-pso-co-mapping/
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The internal organizational structure and system of governance are as follows:

- Board of Management with the Head of the CSST Educational Agency as President, an Advisory Committee and a Local Managing Committee.
- Statutory bodies are the Governing Council, the Academic Council, and the Board of Studies. These bodies along with the Planning Committee, Finance Committee and IQAC play an important role in framing policies and executing them.
- The Principal is responsible for administration and functions with the guidance of Manager and Director in all administrative/academic/financial matters.

- Post of Vice-Principal and Senior administrator introduced for assisting the Principal in the management of college activities.
- The College Council comprising the HODs and nominated members.
- The Academic Deans oversee all academic matters. The HODs coordinate the activities of respective departments.
- The Dean of self-financing supports the principal in managing self-financing programmes.
- The Exam Cell is headed by the Controller of Examination and Dean of Examinations.
- The elected Student Council is guided by two Students' Deans
- Student welfare is ensured through the Student Support Cell, Equal Opportunity Centre, Placement Cell, Council for Value Education, Discipline Cell, Grievance Cell, PTA and Alumnae Association.
- Administrative and Support Staff coordinates the administrative activities under the Office Superintendent.

File Description	Documents
Paste link to Organogram on the institution webpage	https://teresas.ac.in/wp-content/uploads/2019/01/6.2.2-Organogram.pdf
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in/handbook-and-calendar/

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The following are the welfare schemes available for the teaching Staff

- Group Insurance Scheme
- IQAC assistance for teachers in their carrier advancement procedures
- Organize annual staff picnics, tours and common celebration of festivals
- Freedom to avail Deputation Work
- Felicitates teachers on their academics/research achievements
- Retaining efficient retiring faculty in Self-financing streams.
- Free wi-fi facility and email addresses using domain name of the institution
- Summer camps for children of teaching and non-teaching staff.
- Computers, Laboratories/Research facilities and seed money for research
- Opportunities to attend/organize national/international workshops/conferences
- Encouragement to avail FDP/UGC Research Fellowships
- Leave sanction to attend Summer School Programmes
- Leave sanction to engage in extension/community work
- Hobbies/talents/interests encouraged and platforms provided to harness them.
- Orientation/Motivational lectures
- Periodical Technical training for better use of the Management Software System
- Canteen facilities at subsidized rates for teaching and non-

teaching staff

For Non-teaching staff, the following welfare schemes are offered

- Group Insurance Scheme
- Financial assistance for the medical/educational needs for children
- Interest-Free Loans
- Financial support for the construction of houses and medical expenses
- Free annual medical checkup
- Free wi-fi facility and email addresses using domain name of the institution
- Organize annual staff picnics/tours and common celebrations
- Teaching and non-teaching Staff provided Hostel accommodation

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/college-resource/

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

14

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

279

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

A core committee constituted by the management conducts regular internal audits while External audits are conducted by the Deputy Director of Collegiate Education and by the Accountants General of India. Financial audits are conducted regularly for following accounts:

1. PERSONAL DEPOSIT ACCOUNT: Periodic internal audit is conducted as per KSR. External audit is done at the end of the financial year or before the end of the tenure of the Principal.

2. AUTONOMY GRANT: Internal Audit team monitors the utilization. A finance officer appointed by MG University also monitors allocation and utilisation.

3. DBT-STAR COLLEGE: Teachers from Life Science Departments and the finance officer are internal auditors.

4. B. Voc and Community College Funds: The UC prepared by the Office Assistant is verified by the Internal Finance team before

external auditing.

5. Paramarsh Scheme : The fund is handled by IQAC under the supervision of the Principal. External audit is conducted.

For government funds, audits are conducted as per norms and the UCs audited by the authorised Chartered Accountant are duly submitted. Audit clarifications/objections if any are resolved immediately and anomalies cleared. A transparent procedure and proper utilization of all allocated funds is done as indicated by the Audit Reports.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/wp-content/uploads/2023/03/6.4.1-Internal-administrative-audit-report.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

1.17

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution has a mechanism to ensure adequate budgetary provisions for academic and administrative needs. The Director, Principal and Heads of Departments prepare the college budget which is scrutinized and approved by the Management and Governing Council. The funds received are allocated by the Finance Committee in consensus with the Planning Committee and monitored by designated faculty. All purchases are approved by the Purchase Committee. Accounts are maintained by the Head Accountant and the Principal is accountable for all the financial transactions. The

institution maintains a reserve corpus fund.

Government Funds

The institution has received funds from Central Government schemes such as RUSA, WOSA, PARAMARSH, Autonomy, DBT Star College, BhoomithraSena Club (BMC) and fund for Research projects have been availed by the institution.

Non-Government Funds

The institutional leadership takes initiatives to mobilize various resources from PTA, Alumnae Association and Associations of retired teaching and non-teaching staff. Funds have also been mobilized through well-wishers. Based on the specific needs and requirements of students, the faculty also take initiatives to mobilise funds to meet these needs from among themselves and other sources. The CSR funds given by companies, banks etc. are also often availed to meet the requirements of the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in/event/inauguration-of-rusa-funded-project/

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The quality initiatives of IQAC have resulted in improvements in various fields listed below.

1. Teaching Learning Centre

The TLC, established with the idea of developing, implementing and promoting innovative educational practices among the teachers and students, has organized a Faculty development Programme in association with the TLC of IIT Madras from 23rd to 27th of November 2021. A workshop on Creating MOOC courses on SWAYAM platform was also organized in collaboration with EMMRC, Calicut

on February 22, 2022. The Centre is also coordinating Knowledge Partner Spoken Tutorial Program, offered by IIT Bombay for the students of the college. TLC also organised a training programme in making of digital thermometer, solar lantern and LED bulb for SC/ST students In association with Centre of Materials for Electronics Technology (CIMET, Thrissur).

2. Academic and Administrative Audit

To ensure the quality and systematic functioning of the departments and the administrative section, an internal academic and administrative audit has been conducted by the IQAC from 24th to 26th March 2022. Based on the audit, a score sheet has been given to each department containing the scores secured by them in their initiatives and activities pertaining to the seven criteria, documentation and teamwork. The administrative office, examination cell and the library audits were also conducted seeking the help from external experts along with the internal members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/internal-quality-assurance-cell/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

To review the teaching learning processes and the procedures and methodologies, an Academic and Administrative audit was conducted by IQAC during 2021-22. The audit helped to identify the strengths and weaknesses of the departments and corrective measures were suggested which shall be implemented.

An infrastructure audit has also been conducted among all the departments during the academic year 2021-22. Details of the IT infrastructure, Physical and academic facilities have been collected from the departments and the report including the requirements has been submitted to the management for further action.

There is a structured mechanism of collecting feedback from students through the Learning Management system. The students

give their feedback on faculty, curriculum and also an institutional feedback. The faculty feedback collected is analysed and the faculty members are instructed to make continuous improvement and raise the bar for themselves. The feedback on curriculum is collected from other stakeholders as well, which is used in the next syllabus restructuring. Complaints or suggestions obtained in the institutional feedback are submitted to the management for improvement.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/internal-quality-assurance-cell/

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://teresas.ac.in/internal-quality-assurance-cell/aqar/
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Women's Cell, NSS and other clubs and cells, in accordance with the Annual Gender Sensitization Action Plan of the college, organize technical sessions and workshops related to women's rights, self-defense, cyber laws and security, health, hygiene, women leadership, career guidance and gender justice. TIBIC, IIC and STEP are Teresian ingenuities that prepare young women entrepreneurs to carve their niche in the global market. A two day Gender Awareness Program was organised by the Students' Union on 11 -12 August 2021 which was conducted as part of the gender equality campaign named 'KANAL' initiated by the Women and Child Development Department and Mahila Shakthi Kendra, Ernakulam. The counseling cell reaches out to students who face psychological issues including domestic abuse and violence. The Women Cell in partnership with a Finland-based educational enterprise Venture Village offered a holistic online certificate course on menstruation titled My Period, My Pride (MPMP) to all first year students. The Women's Cell in collaboration with Kerala State Women's Development Council (KSWDC) celebrated international women's day titled 'Jwala' and honoured nine women achievers for their accomplishments. In Association with Kerala Women and Child Development Department, 16 students of the Department of Mathematics are official trainers of KWCD to give awareness classes on gender equality for school and college students. Surveillance cameras with the latest technology are placed in the campus to create a safe and secure environment in college premises.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in/wp-content/uploads/2023/03/Gender-Sensitization-Action-Plan-1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

In St. Teresa's College, the Teresian Green Protocol framed on the principles of scientific waste management is strictly adhered to.

The recommendations of the Green Audit conducted in 2020 are being implemented. Wastebaskets are provided for dry waste and cleared on a daily basis. Different coloured bins are provided to segregate bio-degradable and non-biodegradable waste. Bio-degradable waste is converted through two biogas plants and this renewable source of energy is used for cooking in the hostel. Non-biodegradable waste is recycled. Damaged furniture and paper waste are handed over to Municipal waste collection centers. Incinerators are used for the disposal of sanitary pads. Used water collected from the hostel is recycled and used in the hostel toilets. The rest of the liquid waste is drained off into concealed soak pits.

Other notable initiatives of the reduction and management of waste include

- Replacement of disposable cups in college canteens with reusable steel glasses,
- Popularization of trendy Bhoomitram Sanchis in lieu of plastic carry bags,
- Avoidance of flex boards, plastic files and use of digital display boards
- Ban of plastic covering on student projects,
- Encouragement of steel food containers,
- Promotion of green protocol through messages in the campus display board

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	<p>A. Any 4 or all of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="86 680 547 757">File Description</th> <th data-bbox="547 680 1447 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 757 547 898">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="547 757 1447 898" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 898 547 1003">Certification by the auditing agency</td> <td data-bbox="547 898 1447 1003" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1003 547 1108">Certificates of the awards received</td> <td data-bbox="547 1003 1447 1108" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1108 547 1173">Any other relevant information</td> <td data-bbox="547 1108 1447 1173" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	View File	Certification by the auditing agency	View File	Certificates of the awards received	View File	Any other relevant information	View File	
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Certification by the auditing agency	View File										
Certificates of the awards received	View File										
Any other relevant information	View File										
<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</p>	<p>A. Any 4 or all of the above</p>										

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college organizes a variety of programmes to nurture an inclusive environment. Excerpts from holy books of all religions are recited during important functions. Seminars are arranged with an objective of developing a tolerance towards diversities.

Language departments organize quizzes, literary festivals etc. to inculcate respect towards linguistic diversity. Project Sumansu offers laptops to economically backward students to equip them with technological tools in their learning process and it ensures that no student is left out in the learning process due to their socio economic status. The Department of Fashion designing presents their research work on different states of India by showcasing the traditional dances, costumes, food, occupation and life-styles of the people of India. The Department of Sociology conducted a session on 'Prospects for Future Nonkilling and Nonviolent world peace, Learnings from Bishop Desmond Tutttu and others'. 75th year of Indian Independence- Azadi Ka Amrit Mahotsav and Republic Day are celebrated across all Departments to reinstate the feeling of oneness of our nation. Secular festivals like Onam and Kerala Piravi are celebrated with great vigour. The Retired Teachers Association, Alumni and Department Associations offer scholarships to financially backward students. The Office of Disability Services cater to the needs of physically disabled students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

St. Teresa's College gives due importance to sensitising students regarding constitutional obligations. Introducing Human Rights as a module of a core course of all undergraduate programmes is a step in this direction, which aims to impart the knowledge of rights and freedom of oneself as much as of the others.

Independence Day, republic day, Gandhi Jayanthi and other important days were observed to inculcate patriotic spirit. The Home Science Department collaborated with AstA (Alumni Association) to distribute Onam kits to children of EWS and disabled sections of Society. Environment day was observed to reinstate the responsibilities of students towards protection of Environment. Kochi Eco challenge was an initiative of the Bhoomithrasena Club with Kochin Corporation involving school and college students in restoring our Ecosystem. Our students participated in various activities as per the directions by the M.G.University so as to spread awareness on 'Dowry related domestic violence and deaths', Various departments also organised programmes to sensitise the students to constitutional obligations, values, rights, duties and responsibilities which include programmes like seminar on Women's legal rights, Contemporary laws on women and children, Cyber crimes, Legal awareness campaign, Quiz on gender laws etc.

The Planning Forum and the Electoral Literacy Cell annually organizes events, discussions, debates on socio economic issues.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code | A. All of the above

of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

All National days of importance are observed in the institution in a variety of ways. In the year 2021-22, over 180 events were organized to commemorate days of importance.

Independence Day, Republic day and Gandhi jayanthi have been celebrated this year also in an official manner. Various competitions including patriotic song, dance, essay writing etc. were organized to generate nationalism among students. World Environment Day, World Ozone Day, International Women's Day, International Yoga Day, International Day Against Drug Abuse and Illicit Trafficking, Navy Day etc were also commemorated this year.

Departments of Home Science and Clinical Nutrition celebrated National Nutrition day, World Mental Health day, World Diabetes day and World Heart day and they also observed a world breast feeding week for pregnant and lactating women along with Students, in Collaboration with ICDS & Innerwheel of Kochi Wes.t

World Food day, World Milk day and World Food safety day were organised by the Department of Food Processing.

Various departments in association with the college Library organized Vayanadinacharanam (Reading Day) on 19 June 2021 by organising online quiz and book review competitions.

Onam and Christmas are celebrated emphasizing on the message of love, service and sacrifice. The alumnae association of the college, celebrates these days by reaching out to the marginalized and an Annual Christmas Sale to encourage and promote entrepreneurship among women.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

TROP

Objectives:TROP is a unique endeavour of the College, aimed at reaching out to the marginalized section of the society.

Context:Every department plans and executes extension activities related to their expertise and interest at organizations/institutions in UBA panchayats.

Practice: We successfully completed around 50 activities in 6 panchayats under TROP. Some of the succesful projects implemented are SAGY schemes in Kumbalanghy Panchayath, 'THINGAL' government project, Lalitham Ganitham,Legal Literacy Mission and so on.

Evidence of Success:Our assistance rendered to Kumbhalangi Panchayath enabled them in preparing a hand book on e-governance and was released by honourable governor.

Problems encountered/Resources required: The cooperation of governments and Corporates is essential in translating our ideas into action.

Teresian Entrepreneurship

Objectives: To support women entrepreneurs to carve their niche in the global market .

Context: TIBIC was set up with support from the Startup Mission and KSIDC, probably the only such initiative in a non-engineering women's college in Kerala.

The Practice: The target groups are Female entrepreneurs. TIBIC nurtures early-stage startups by providing them with infrastructural, management, and networking support.

Evidence of Success: The initiatives of TIBIC have won recognitions from national and state governments (Prime minister's Mann Ki Baath and Haritha Kerala Mission) and by the UNDP.

Problems encountered/Resources required:Lack of awareness about the government schemes for women entrepreneurs.Raising the capital is difficult.

File Description	Documents
Best practices in the Institutional website	https://teresas.ac.in/innovation-and-entrepreneurship/
Any other relevant information	https://teresas.ac.in/wp-content/uploads/2023/03/TIBIC-IEDC-Report-2021-22.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Title of the Practice:

Fostering Art and Creativity for Lifelong Engagement

Objectives of the Practice

St. Teresa's College strives to enable students to explore their talents, interests and creativity and enhance the possibility of personal success through academic and artistic ventures.

The Context

The college has always believed that the classroom teaching-learning environment is strengthened by co-curricular activities. The skills and competencies thus discovered and developed, instil confidence, creative thinking and a sense of self-esteem.

The Practice

The year 2021-22 continued to be challenging due to the outbreak of the pandemic. In spite of this, the Arts Club of St. Teresa's College conducted various programmes to support the academic, co curricular and extracurricular endeavors. The student induction programmes, college union elections, Onam and Christmas celebrations, Kalanjali - the Talent display programme etc. have been held online with maximum student participation along with webinars, workshops and student development programs.

The college managed to organise some programmes offline also which include Celebration of nationally important days, the Union and Arts club inauguration, Interaction with eminent personalities and were marked by active participation of the student community.

Students of the college participated in 36 individual events and won 12 prizes and 13 A grades securing the 5th position in the overall college-wise ranking in the Mahatma Gandhi University Youth Festival "Wake Up Call 2022 held on 1-5 April 2022.

File Description	Documents
Appropriate link in the institutional website	https://teresas.ac.in/students-union/
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The action plan of IQAC for the academic year 2022-23 is

- Based on the Academic and Administrative audit conducted, identify the strengths and weaknesses of the departments and take measures for improvement and quality enhancement

- • To conduct Induction programme for newly recruited faculty members and orientation programme for all faculty members
- • To organise training, orientation and skill development programmes for non teaching staff
- • To apply for a NAAC sponsored National seminar on National Education Policy and organise the same to pave way for its implementation in the college
- • To provide seed money to teachers for research and for attending seminars.
- • To organise student development programmes through Teresian Teaching Learning Centre
- • To initiate the restructuring of curriculum of UG programmes for 2023 admissions in line with NEP
- • To associate with various committees constituted for the Centenary of the college to initiate development plans linked with the SDG goals.