List of Correspondences											
Receipt No. / Issue No.	Subject	Type	Marked As	Attached On	Issued On	Pages	Remarks				
	Unnath Bharat Abhiyan- Including Students's Participation in SDGs- Circulating Concept Note Reg	Receipt		19/10/2023 02:30 PM		1-11	Unnath Bharat Abhiyan-Kumbalangi Gp- St Theresas college students- Including Students's Participation in SDGs- Circulating Concept Note Reg				





ഭരണഭാഷ - മാത്രഭാഷ

പ്രിൻസിപ്പൽ ഡയറക്ടറേറ്റ്, തദ്ദേശസ്വയംഭരണ വകുപ്പ് സ്വരാജ് ഭവൻ, നന്തൻകോട്,

കവടിയാർ പി.ഒ തിരുവനന്തപുരം – 695003

ഫോൺ : 0471-2727255, 2314526

ഇ-മെയിൽ :dpl.pdlsgd@kerala.gov.in

വെബ്സൈറ്റ്: <u>principaldirectorate.lsgkerala.gov.in</u>

തീയതി: 17-10-2023

No. LSGD/PD/60514/2023-DPLA1

പ്രിൻസിപ്പൽ ഡയറക്ടർ

എല്ലാ ജില്ലാ ജോയിന്റ് ഡയറക്ടർമാർക്കം, തദ്ദേശ സ്വയംഭരണ വകുപ്പ്. സർ.

വിഷയം:

ത.സ്വ.ഭ.വ.-പ്രിൻസിപ്പൽ ഡയറക്ടറേറ്റ് - ഉന്നത് ഭാരത് അഭിയാൻ- തദ്ദേശ സ്വയംഭരണ സ്ഥാപനങ്ങിൽ സുസ്ഥിര വികസന ലക്ഷ്യ വിടവുകൾ കണ്ടെത്തുന്നതിന് ഉന്നത വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളെ സഹകരിപ്പിച്ചുകൊണ്ടുള്ള കമ്പളങ്ങി ഗ്രാമപഞ്ചായത്തിന്റെ പ്രവർത്തനങ്ങൾ മറ്റ് തദ്ദേശ സ്വയംഭരണ സ്ഥാപനങ്ങളും മാതൃകയാക്കുന്നത് സംബന്ധിച്ച്.

സൂചന :

തദ്ദേശ സ്വയംഭരണ (ഡിഎ) വകുപ്പിൽ നിന്നുള്ള 10.10.2023 തീയതിയിലെ DA1/328/2023/LSGD

നമ്പർ കത്ത്.

സൂചനയിലേക്ക് ശ്രദ്ധക്ഷണിക്കുന്നു. എറണാകളം ജില്ലയിലെ സെന്റ് തെരേസാസ് കോളേജിലെ വിദ്യാർത്ഥികൾ ഉന്നത് ഭാരത് അഭിയാൻ (UBA) പ്രവർത്തനങ്ങളുടെ ഭാഗമായി കമ്പളങ്ങി ഗ്രാമപഞ്ചായത്തിലെ സൻസദ് ആദർശ് ഗ്രാമ യോജന (SAGY) പദ്ധതികളെ സംബന്ധിച്ച് പഠനം നടത്തുകയും സുസ്ഥിര വികസന ലക്ഷ്യ വിടവ്വകൾ കണ്ടെത്തുകയും ചെയ്തിരുന്നു. ആയതിന്റെ അടിസ്ഥാനത്തിൽ ഗ്രാമപഞ്ചായത്തിന് സുസ്ഥിരലക്ഷ്യ വിടവുകൾ പരിഹരിക്കുന്നതിനാവശ്യമായ രീതിയിൽ GPDP യിൽ പദ്ധതി തയ്യാറാക്കുന്നതിന് സാധിക്കുകയും, യുവജനങ്ങൾക്ക് പ്രത്യേകിച്ച് വിദ്യാർത്ഥികൾക്ക് സുസ്ഥിര വികസന ലക്ഷ്യങ്ങളെ സംബന്ധിച്ച് അവബോധം ഉണ്ടാവുകയും ചെയ്തതായി 13.09.2023 ലെ DO.No.N-11011/3/2023-CB നമ്പർ കത്ത് പ്രകാരം ദേശീയ പഞ്ചായത്തിരാജ് മന്ത്രാലയത്തിൽ നിന്നും അറിയിച്ചിട്ടണ്ട്. ഇത് മാതൃകയാക്കി ഉന്നത വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ പഠനം നടത്തുന്ന വിദ്യാർത്ഥികളെകൂടി തദ്ദേശ സ്വയംഭരണ സ്ഥാപനങ്ങളടെ വികസന പ്രവർത്തനങ്ങളിൽ പങ്കാളികളാക്കുന്നതിനുള്ള സ്വീകരിക്കുന്നതിന് സൂചന പ്രകാരം നിർദേശിച്ചിട്ടുണ്ട്. കമ്പളങ്ങി ഗ്രാമപഞ്ചായത്തിന്റെ മാതൃകയിൽ ഉന്നത് ഭാരത് അഭിയാൻ പദ്ധതിയുടെ ആശയം ഉൾക്കൊണ്ട് ഉന്നത വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിലെ വിദ്യാർത്ഥികളെ കൂടി പങ്കാളികളാക്കി തദ്ദേശ സ്വയംഭരണ സ്ഥാപനങ്ങളടെ സുസ്ഥിര ലക്ഷ്യ വികസന വിടവുകൾ കണ്ടെത്തി പദ്ധതി

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രൂപീകരണം നടത്തുന്നതിനുള്ള ഇടർ നടപടികൾ തദ്ദേശ സ്വയംഭരണ സ്ഥാപനതലത്തിൽ സ്വീകരിക്കുന്നതിനുള്ള നിർദേശം നൽകുന്നതിനായി എറണാകളം സെന്റ്.തെരേസാസ് കോളേജിലെ വിദ്യാർത്ഥികൾ തയ്യാറാക്കിയ ആശയകുറിപ്പ് ഇതോടൊപ്പം ഉള്ളടക്കം ചെയ്യുന്നു.

വിശ്വസ്തതയോടെ,

GOPAKUMAR M SENIOR SUPERINTENDENT (പ്രിൻസിപ്പൽ ഡയറക്ടർക്ക് വേണ്ടി)

ഉള്ളടക്കം : മേൽപ്രസ്താവിതം





#### **GOVERNMENT OF KERALA**

Local Self Government (DA) Department 10-10-2023, Thiruvananthapuram

No.DA1/328/2023-LSGD

From

The Additional Chief Secretary to Government

To

The Principal Director, LSGD

The Director, The Department of Technical Education

The Director, The Department of Collegiate Education

Sir,

Sub: LSGD - Ministry of Panchayati Raj - Concept Note on Students' Leadership for Localizing SDGs: A Case Study of St. Teresa's College, Ernakulam, Kerala - reg.

Ref: DO letter No. N-11011/3/2023-CB dated 13.09.2023 from the Joint Secretary, Ministry of Panchayati Raj, Government of India.

I would like to invite your attention to the reference cited and forward herewith a copy of it, along with a Concept Note on "Student's Leadership for Localizing SDGs" based on a case study of St Teresa's College, Ernakulam, whereby the college, under Unnat Bharat Abhiyan, adopted Kumbalangi Grama Panchayat and provided academic support in formulating innovative projects for the Grama Panchayat Development Plan, with special focus on the localization of Sustainable Development Goals (SDGs). It is intended that the concept note be circulated to Higher Educational Institutions and Local Self Governments for their consideration and reference.

Yours faithfully, Gopika Udayan K A S UNDER SECRETARY For Additional Chief Secretary to Government.

Approved for Issue,

Section Officer.













पंचायती राज मंत्रालय भारत सरकार 11वीं मंजिल. जीवन प्रकाश बिल्डिंग, 25, के.जी. मार्ग, नई दिल्ली-110001 MINISTRY OF PANCHAYATI RAJ **GOVERNMENT OF INDIA** 11th Floor, Jeevan Prakash Building 25, K.G. Marg, New Delhi-110001

September 13, 2023

D.O.No.N-11011/3/2023-CB

Dear Madam Sir.

The National Capability Building Framework (NCBF) 2022 has emphasized the need for establishing partnership with academic institutions which would be much helpful to the Panchayats not only in the handholding support but also in the preparation of the development plans.

- 2. There is also a need to make the youth partner in local development by engaging them in participatory planning. To initiate this, Panchayats may start by approaching the nearby colleges or technical institutions and establish formal linkages with them for getting their service in the plan preparation and implementation. It would help in organising and conducting the handholding support for CB&T activities on mainstreaming LSDGs in PRIs.
- I am enclosing herewith a Concept Note on the Case study on "Student's 3. Leadership for Localizing SDGs: A case study of St Teresa's College, Ernakulam, Kerala" whereby students were engaged in mapping various projects under Sansad Adarsh Gram Yoina (SAGY) and matching it with Sustainable Development Goals (SDGs). This would help the panchavats in identifying gaps in development and paying focused attention on SDGs at the time of preparation of Gram Panchayat development Plan (GPDP). Also, the youths will be able to correlate the concepts of Sustainable Development Goals (SDGs) at grass root levels further confirming to the thematic approach of localization of these SDGs. The Unnat Bharat Abhiyan has also stipulated the need for engaging students in local development.
- 4. I, therefore, would like to request you to circulate the Concept Note to the Higher Educational Institutes and PRIs in your State and issue suitable instructions for engaging the Students in Plan Preparation and allied CB&T activities. The training institutes may also incorporate such case studies in appropriate training modules.

With warm Regards. Encl.: As above

Yours sincerely.

To:

The Addl. CS / Pr. Secretary/ Secretary

Department of Panchayati Raj

(All States/UTs)

#### **Concept Note**

# Students' Leadership for Localizing SDGs: A Case Study of St. Teresa's College, Ernakulam, Kerala

# 1. Background

As part of Unnat Bharath Abhiyan (<u>UBA</u>), St. Teresa's College (Autonomous), Ernakulam adopted Kumbalanghi Grama Panchayat (GP) in the Ernakulam district of Kerala in the year 2021-2022, and provided academic support in formulating innovative projects for Gram Panchayat Development Plan (GPDP) through Sansad Adarsh Gram Yojana (SAGY) focusing on localizing SDGs. The search for setting Result-based Framework (RBF) for projects under GPDP through SAGY lead to linking them with Sustainable Development Goals (SDGs), as they envisage result-based targets.

#### 2. Process

The multi-stage process for localizing SDGs through students' leadership in local planning involved the following steps:

# I. <u>Setting the task</u>

Localizing SDGs through Students' leadership was set as the main task. For this, projects under SAGY were chosen as a case by mapping its projects, along with strengthening GP on RBF.

# II. <u>Team up</u>

In view of the task, Experts' team as Mentors and students' team as resource persons were formed.

#### (a) Mentors

#### i) Internal Experts

- Dr. Nirmala Padmanabhan (Dean of Extension and Incubation); and
- Dr. Pearly Antony O. (Assistant Professor, Economics).

#### ii) External Expert

Dr. J. B. Rajan (Expert in Local Governance and SDGs).

## (b) Students

A team of 18 undergraduate students from III-year Economics Department of St. Teresa's College (Autonomous), Ernakulam 2020-23 batch, were formed and equipped by the Mentors.

## III. Orienting Students' Team

The Mentors oriented the team regarding the task, highlighted students' role as resource persons, and guided them for localising SDGs in the GP.

## IV. Facilitation for equipping Students through Learning Methods

## a) Responsibility Mapping

The students were assigned tasks for preparation on SDGs and Local Governance.

# b) Literature Review by the Students' Team

The Mentors provided the tips for literature review and guided the process. Based on the literature review, the students' team prepared training materials in English as well as in Malayalam.

## c) Preparation of Training Materials

The students' team then prepared training materials in English as well as in vernacular Malayalam.

## d) Presentation by the Students' Team

The students made presentations on SDGs, which was moderated by the Mentors.

## e) Review by Mentors

The presentation materials on SDGs prepared by the team were reviewed by the Mentors and suggestions given.

#### f) Finalisation of presentation

Presentation material was finalized by the team after incorporating suggestions of the Mentors.

#### V. Process of Localising SDGs

The process of localising SDGs through SAGY with the leadership of students' team is explained below.

#### a) Building Rapport with Functionaries

The team first approached the Panchayat's President Smt. Leeja Thomas Babu, Vice President Shri. P. A. Sageer, Secretary Smt. B. Ajitha, and offered assistance for this initiative. Through an informal interaction with them and Panchayat's key functionaries, the team explained the purpose of this initiative and convinced them about the relevance.

#### b) Dissemination of SDGs

- i) The concept of localising SDGs, using the training materials, was presented before the functionaries of GP by the team.
- ii) For localising SDGs through SAGY, list of projects is obtained. For this, an official from the Panchayat, Sri. Anuparaj K.P Senior Clerk, Kumbalanghi Grama Panchayat was designated to support the team. This Nodal Officer helped the team to identify the list of completed projects under SAGY.
- iii) A meeting was conducted with the Elected Representatives as well as officials of the Panchayat, in this meeting, the details about the initiative were presented by the students.

## c) Identifying the appropriate SDG

For each of the project under SAGY selected for localising SDGs, appropriate SDGs were identified through collective discussion between the students' team and the Panchayat team, with the facilitation of Mentors.

## d) Mapping Projects with SDGs

For mapping Projects with SDGs, a result-based framework (RBF) for action was prepared. Using this framework, projects was mapped with SDGs. Then, appropriate targets and indicators were identified and mapped as per the Indicator Framework of NITI Aayog (NIF) and Local Indicator Framework (LIF).

One difficulty faced during this stage was that there were projects for which appropriate indicators were not found either in NIF nor in LIF. In such cases, new indicators were developed by the team. The indicators so developed were crosschecked with the functionaries to ensure its accuracy.

#### e) Gathering Meta Data

- i) Another challenge faced in the process of localising SDGs finding of authentic meta data relating to targets and indicators and their sources.
- ii) A meeting with the District Collector and Panchayat Members was conducted to discuss the issues on data. Subsequent assistance of the assigned nodal person and Panchayat's Vice President facilitated consultative workshops including meetings with the local officials which helped identify data sources and quantify the chosen indicators.

#### f) Data Validation

The data obtained from the panchayat was verified by the team through field visits to the Institutions concerned. The team made multiple visits to the respective institutions and cross checked the data. This step was very crucial as it was the responsibility of the team to obtain accurate data.

# g) Framework for Action on Localising SDGs - Setting Future- Medium & Long term- Indicator Values

- For setting targets on SDGs on projects, a workshop on the RBF was conducted at Panchayat's Hall, which was attended by the key functionaries of the Panchayat.
- ii) Using the RBF for localising SDGs, the team facilitated the GP's functionaries in the workshop for setting indicator values for future periods.
- iii) Thus, the workshop evolved medium term and long-term indicator values for the projects mapped with SDGs.

# h) Handholding the GP

The team supported the GP throughout the entire process, from implementation of projects on RBF to match them with the appropriate SDGs', targets, indicators, and identification of meta data sources.

# VI. <u>Moulded Students' Team of Resource Persons (RPs) as Ambassadors of Localising SDGs</u>

Shri. Hibi Eden, Hon'ble Member of Parliament, has decided to declare the 18 undergraduate students as Ambassadors of Localising SDGs.

#### VII. Documentation

The entire process was documented by the students. This document is validated by eminent experts like Sri. S. M. Vijayanand, IAS (Former Chief Secretary of Kerala).

#### **VIII. Time Duration**

The entire process of leavening and intervention took over ten months from February to December 2022. 18 Students worked on all working days in the afternoon completing an approximate number of 1800 human days.

#### IX. Output and Outcome

#### **Outputs**

- i. Teachers as mentors
- ii. Students, particularly young girls, as Resource Persons
- iii. Projects of SAGY in SDGs' framework
- iv. A replicable model for UBA
- v. Process organizer for academic institutions to replicate.

#### **Outcome**

- i) Effective planning and implementation of projects formulated by Local Governments through RBF for local development and attaining SDGs.
- ii) Enhanced quality of higher education teaching learning process through selflearning, peer learning, instructional learning, and experimental learning.

# X. Cost Implication

This is a typical case of initiative which proved that social commitment matters. The cost implication in this project is more of social capital than financial capital. (See Table 1). The opportunity cost of the time put in by the team and the synergy of the collective work by the team as well as the elected representatives and officials are priceless contribution for the success of this indicative.

Table 1: Cost Implication										
<b>Cost Components</b>	Type of Cost	Amounts in Rupees								
		St. Teresa's	GP	Total						
Online Workshops - Human Resource (External Expert, Internal Expert, Students)	Social Capital	-	-	-						
Online Workshops - Technology Support (Approximate)	Financial Cost (Average data used per person per hour x No. of sessions x No. of team members)	7,000	-	7,000						
Off-line Workshops (Approximate)	Financial Cost	-	30,000	30,000						
Travel (Approximate)	Financial Cost	7,000	-	7,000						
Documentation (Approximate)	Financial Cost	3,000	-	3,000						
Validation of Documents	Social Cost	-	-	-						
Printing		15,000	-	15,000						
Total				62,000						

## XI. Difficulties Encountered

The sailing was not always smooth. There were difficulties encountered by the team during the course of this initiative. They are:

#### a) Identifying indicators

The projects under SAGY were formulated through participative process, addressing the local/social issues. But a major challenge faced was in identifying indicators from the NIF/LIF suitable for those projects formulated under SAGY. It has been realized that appropriate indicators are not available in the NIF/LIF for the locally evolved projects. However, this was addressed by the team by developing new indicators best suited for the local projects.

#### b) Mismatch in targets

SDG targets developed in the national context did not fit aptly while considering the local projects, therefore team searched for suitable targets both in the NIF and LIF.

#### c) Availability of Data

Gathering of meta data, identification of data source, and ensuring data reliability were by far the most challenging. The weak database system in the GP was immensely felt during the course of this initiative. Many of the data required to fill in the RBF were not available, since most of it was not regularly recorded. Data required also had to be collected from different offices/functionaries which was not easy.

## d) Time Consuming

The process of structuring the procedure, collecting data, verifying the same, correcting errors, proof-reading and documenting the journey were time consuming and challenging. This initiative demanded patience, focus and presence of mind at all times.

#### XII. Replicability

This model is worthy to replicate across various Local Governments and educational institutions. Unnat Bharath Abhiyan (UBA) appears to be an apt vehicle for localising SDGs, institutions of higher education can contribute using the present Process organizer. This Process Organizer details the stage-by-stage steps to be taken that can be replicated by the academic institutions. Moreover, the training materials prepared by the students' team can be used for replication. Such materials have been prepared at the following three levels targeting the varied stakeholders involved.

- i. At a higher level a quick presentation briefing for personnel and officials who are in the knowhow of SDGs, SAGY and GPDP.
- **ii.** Detailed Presentations on 17 SDGs, targets, and indicators both NIF and LIF for educational institution.
- iii. Panchayat level presentation on the 9 identical themes on localising SDG.

The resource team developed through this initiative are willing to handhold other institutions to replicate the same process in various local governments and facilitate progress towards localising SDGs. Apart from supporting the localising SDGs, the initiative will also be a major milestone in the renowned decentralization model of Kerala since it will facilitate progression of people's plan from a voluntary mode to an institutionalized mode by promoting complementary functioning between youth and Local Governments.

#### XIII. Major Deliverables:

- Developing of methodology for establishing linkage with academic Institutions and PRIs.
- Youth involvement in planning process of a Gram Panchayat.
- Status report on localizing SDG.
- Identification of gaps in development.
- Inputs for the preparation of GPDP with focused LSDG.
- Promotion of voluntary mode of participation in local development.
- A case of no cost low-cost activity.

#### **XIV. Contact Details of Mentors:**

Dr. Nirmala Padmanabhan, Mob.: 9895037200, email: <a href="mailto:nirmalap1@gmail.com">nirmalap1@gmail.com</a>

Dr. Pearly Antony O, Mob.: 9847908330, email: - pearlyantony@gmail.com

Dr. J. B. Rajan, Mob.: 9447817042, email: jbrajan07@gmail.com