



ST. TERESA'S COLLEGE (AUTONOMOUS), ERNAKULAM

INTERNSHIP POLICY

The following policy outlines the terms and conditions for internships undertaken by undergraduate and postgraduate students of St. Teresa's College (Autonomous), Ernakulam.

1. Eligibility and Duration:

Undergraduate students may undertake internships during the third and fourth semesters, while postgraduate students can engage in internships during their first and second semesters.

A minimum of seven days' participation in an internship is required for consideration.

2. Mode of Internship:

Internships can be pursued in both offline and online modes depending on the nature of the internship activity.

3. Proof of Completion:

Students must provide a certificate of completion issued by the host organization. This certificate should ideally be accompanied by an internship approval letter and a No Objection Certificate (NOC) from the department.

A report detailing the activities undertaken during the internship will serve as proof of completion.

4. Attendance and Academic Responsibilities:

There will be no relaxation in attendance for students undergoing internships.

Students undertaking an internship may be exempted from submitting assignment as part of In Semester Assessment (ISA).

5. Internship Mentor:

Each department will appoint a faculty member as the internship mentor. All communications and guidance regarding the internship should be channeled through the mentor.

6. Responsibility for Securing Internships:

The department and faculty members are not responsible for identifying organizations for student internships. Students are encouraged to seek and secure their own internship opportunities, preferably with payment, as part of their learning experience.

Note: This policy is subject to review and amendment as per the college's regulations and evolving industry standards.

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