

# **ST. TERESA'S COLLEGE (AUTONOMOUS), ERNAKULAM**

## **CODE OF CONDUCT FOR STUDENTS**

The code of conduct for students is intended to foster and protect the fundamental mission of St. Teresa's College (Autonomous), Ernakulam, to provide a safe and secure learning environment, and aim at the integral formation of intellectually creative, emotionally mature, morally responsible, spiritually enlightened, socially committed and truly liberated young women.

The code applies to all students including UG students, PG students, research scholars and those who are engaged in other part-time pursuits within the college. Students shall abide by the rules and regulations of the college and maintain the highest standards of discipline and dignified manner of behaviour both inside and outside the college campus and uphold the esteem of the college. This code shall apply to all kinds of conduct of students that occur on the college premises, and any off-campus conduct that has or may have serious consequences or adverse impact on the interests or reputation of the college.

1. All students of the college have to wear identity tags on the premises of the college and outside the college if they are representing the college.
2. Misuse of the infrastructural facilities provided - internet, laboratory, library and the like - for illegal and improper purposes or in violation of college regulations, will be dealt with strict disciplinary action.
3. Students are expected to handle the furniture, equipment, fixtures and appliances of the college and laboratory carefully. In the event of property damage by the students, they will have to bear the cost of replacement/repair with a fine.
4. Students who intend to represent the college in intercollegiate events shall take prior permission from the Head of the Institution.
5. Political activity in any form is not permitted on the college campus. Unauthorised meetings, propaganda work, processions or fund collections are forbidden within the college, in hostels, and outside the college.
6. Any action that causes physical or emotional harm to any person, students, teachers, staff or any other person whether or not a member of the college community, will be considered major misconduct on the part of the student.

7. Violence of any kind such as assault, fighting, injuring others, manhandling and other such debasing behaviour; outraging or attempting to outrage the modesty of any person; possession of weapons, explosives or any other similar materials that are dangerous to the safety of any member of the College community; threatening the lives or peace of others on the campus or in its precincts, are strictly prohibited.
8. Conduct that seriously and materially harms the goals, pursuits, ethical standards or the learning environment on the campus, is strictly prohibited. Such conduct includes:
  - a) Wilful disobedience of instructions from the college authorities which includes teachers, administrative staff of the College, hostel warden or any other person associated with the teaching and administrative work of the College
  - b) Disrupting peace and order in the college, including riotous or disorderly behaviour; wilful damage to College property; malicious bringing down or maligning of the status or reputation of the College.
9. Students are prohibited from any act of discrimination (physical or verbal) based on an individual's gender, caste, race, religion or religious beliefs, colour, region, language, disability, sexual orientation, marital or family status, physical or mental disability, gender identity, etc.
10. Ragging is Strictly Prohibited in the Campus: Ragging means any act, or disorderly conduct, to a student of an educational institution, which causes or is likely to cause physical or psychological harm or raising apprehension or fear or shame or embarrassment to that student.

Punishment for Ragging: The Management is empowered to take appropriate disciplinary action, which includes suspension or dismissal, against the student who involves in ragging. Such students will also be liable under the Kerala Prohibition of Ragging Act, 1998, and any other law which prohibits ragging. The punishment imposed under the Kerala Prohibition of Ragging Act, 1998, is not a bar to the college taking separate action against the accused students.

11. Students are prohibited from doing dishonest acts which include lying, theft or fraud, dishonesty in any academic work or any other aspect of college functioning.
12. Students are strictly prohibited from doing any of the following acts:
  - Consumption or possession of alcohol on the College premises.
  - Use of drugs, narcotics/psychotropic or similar substances.

- Entering the college premises after consuming and under the influence of alcohol, drugs, narcotics/psychotropics or any related substances.
  - Bringing, or being party to any effort or scheme to bring alcohol or any of the aforementioned substances into the College campus
  - Supplying drugs or narcotics/psychotropic substances to a member of the student community regardless of where the supply occurs.
13. Students are expected to adhere to dressing code that embellishes the cultural values and ethos of the college.
14. Students are expected not to interact, on behalf of the college, with media representatives or invite media persons onto the campus without the permission of the college authorities.
15. Students are not permitted to either audio or video record any matter that intrudes into the privacy of any member of the college without their prior permission or harms the reputation of the college .
16. Students are expected to use social media carefully and responsibly. They cannot post contents or comments derogatory to other individuals within the college on social media or indulge in any such related activities having grave ramifications on the reputation of the college.
17. Students should disclose a pre-existing health condition, which requires emergency medical intervention, either physical or psychological, to the head of the department.
18. Insubordination and unbecoming language or misconduct on the part of a student is sufficient reasons for his/her suspension or dismissal.

If there is a case against a student for a possible breach of code of conduct, then a standing investigating committee will be formed to recommend a suitable disciplinary action who shall inquire into the alleged violation and accordingly suggest the action to be taken against the said student.

The committee may meet with the student to ascertain the misconduct and suggest one or more of the following disciplinary actions based on the nature of misconduct.

- (a) Warning - Indicating that the action of the said delinquent student was in violation of the Code and any further acts of misconduct shall result in severe disciplinary action.

**(b) Restrictions-** Reprimanding and Restricting access to various facilities on the campus for a specified period of time.

**(d) Suspension -** A student may be suspended for a specified period of time which will entail prohibition on participating in activities in the college.

**(e) Expulsion -** Expulsion of a student from the college permanently.

\*Appeal : If the delinquent student is aggrieved by the imposition of any of the aforementioned penalties, she may appeal to the head of the institution.