



# ST. TERESA'S COLLEGE, ERNAKULAM (Autonomous)

College with Potential for Excellence

Re- Accredited by NAAC in the 4<sup>th</sup> cycle with grade A++

## IQAC Meeting

### Minutes of the Meeting dated 6 November 2021

The third IQAC meeting of the academic year 2021-22, was conducted online at 11.30 a.m.

As per the agenda the following points were discussed.

#### 1. AQAR 2020-21

All departments have sent in their corrections and the same has been compiled. The next step is to format the answers according to last year's format and upload them in website. The deadline for uploading is to be kept as November 30<sup>th</sup>. The criteria wise formatting and further corrections are split into two: Dr. Ushamani will be handling criterias 1, 3 and 5 and Dr. Mary liya will be handling criterias 4, 6 and 7. Mail to be sent to departments so that they may upload the required links and collection may be easy.

#### 2. Criterion IV question- Financial expenditures for 2021 excluding salary, includes all data of expenditure by the college during the academic year. A similar question is asked for NIRF, hence the data provided here should tally with the data submitted then. As per the discussions, the following expenditures are to be included:

- a) Construction expenses
- b) Programmes conducted by the departments
- c) Project Sumanasu
- d) Utilisation of Paramarsh funds
- e) Purchase of google meet and zoom accounts
- f) Utilisation of IQAC funds for consultancies and other programmes organised.

#### 3. NIRF Registration

The portal for NIRF registration has been opened. There needs to be a few changes in the college description updated in the profile. The change in the number of courses provided as well as the teachers acting as research scholars have all been recorded. The final draft is to be uploaded in the site.

#### 4. MARG 2021-22

IQAC has decided to strictly monitor the activities of MARG. Signed proofs are to be collected while handing over the seed money for research and it should be submitted before a deadline. Proposals should be cross checked and presentations should be done before subject experts and committee. It was decided that a presentation is to be done on 10<sup>th</sup> November 21 in the council room, regarding the activities of MARG in the previous year. The teacher in charge, is to submit the following documents at the meeting:

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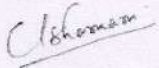
register, annual report minutes of the meetings held (signed by subject experts) receipts (signed by the teachers who received the seed money) and any other valid documents. It was also decided that the seed money for this academic year will also be given at the meeting,


## 5. AQAR 2021-22

The new format was downloaded and necessary corrections were marked in the old format. Required updations has been done and final draft is ready to be sent to departments. The draft is to be sent to all 3 coordinators for a final checking before sending to departments.

Read and Approved By:

1. Dr. Kala M S, IQAC Coordinator, St. Teresa's College, Ernakulam 

2. Dr. Ushamani M, IQAC Joint Coordinator, St. Teresa's College 

3. Dr. Mary Liya C. A., IQAC Joint Coordinator, St. Teresa's College 

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