



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	ST.TERESA'S COLLEGE (AUTONOMOUS) , ERNAKULAM
• Name of the Head of the institution	Dr. Lizzy Mathew
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04842351870
• Alternate phone No.	04842381312
• Mobile No. (Principal)	9847540286
• Registered e-mail ID (Principal)	principal@teresas.ac.in
• Address	St. Teresa's College, Park Avenue
• City/Town	Ernakulam
• State/UT	Kerala
• Pin Code	682011
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	13/06/2014

• Type of Institution	Women						
• Location	Urban						
• Financial Status	Grants-in aid						
• Name of the IQAC Co-ordinator/Director	Dr. Kala M. S.						
• Phone No.	04842370198						
• Mobile No:	9446311938						
• IQAC e-mail ID	iqac.teresas@gmail.com						
3.Website address (Web link of the AQAR (Previous Academic Year)	https://teresas.ac.in/internal-quality-assurance-cell/aqar/						
4.Was the Academic Calendar prepared for that year?	Yes						
• if yes, whether it is uploaded in the Institutional website Web link:	https://teresas.ac.in/handbook-and-calendar/						
5.Accreditation Details							
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to		
Cycle 1	Five Star	Nil	1999	09/10/1999	08/10/2005		
Cycle 2	A	Nil	2006	21/05/2006	20/05/2011		
Cycle 3	A	3.40	2012	21/04/2012	20/04/2017		
Cycle 4	A++	3.57	2019	09/08/2019	08/08/2026		
6.Date of Establishment of IQAC				03/06/2004			
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?							
Institution/Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount			
IQAC	PARAMARSH	UGC	01/05/2019	1500000			
St. Teresas College	Star College	DBT	01/05/2017	3600000			
St. Teresas College	Autonomy	UGC	01/05/2014	12000000			
8.Provide details regarding the composition of the IQAC:							
• Upload the latest notification regarding	View File						

the composition of the IQAC by the HEI	
9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
1. Initiated The Teresian Teaching Learning Centre to develop, and promote innovative educational practices among the teaching community	
2. Initiated Project Sumanasu to provide e - gadgets for students for online education	
3. Implementation of PARAMARSH scheme for mentee institutions to prepare them for NAAC assessment	
4.Took initiative to conduct skill development programs for non-teaching staff	
5. Facilitated online classes for students	
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:	
Plan of Action	Achievements/Outcomes
To initiate the Teresian Teaching learning center under IQAC	Teresian Teaching Learning Center established and many faculty and student development programmes conducted.
To provide gadgets for students for online education.	Under Project SUMANASU, 60 laptops and other gadgets distributed to needy students.
To implement PARAMARSH scheme of UGC in the most effective manner.	Organised series of programmes for the mentee institutions
To enhance the skills of teaching/non	Organized a series of FDP and capacity building programme for teaching/ non

teaching staff	teaching staff
To facilitate online classes for students	Upgraded Moodle platform, Purchased paid versions of G-suite for online classes.
To participate in NIRF	The College participated in the NIRF Ranking 2021. We were ranked 45th among all the colleges in India

13.Was the AQAR placed before the statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
College Council	11/01/2022

14.Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
25/03/2022	25/03/2022

Extended Profile	
1.Programme	
1.1	57
Number of programmes offered during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.Student	
2.1	4030
Total number of students during the year:	
File Description	Documents
Institutional data in Prescribed format	View File
2.2	1318
Number of outgoing / final year students during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	3903
Number of students who appeared for the examinations conducted by the institution during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1	1328
Number of courses in all programmes during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2	209
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	209
Number of sanctioned posts for the year:	
4.Institution	
4.1	442
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	122
Total number of Classrooms and Seminar halls	
4.3	378
Total number of computers on campus for academic purposes	
4.4	1404.09
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) of the various Programmes offered by the Institution.

St. Teresa's College has always responded to the call of the nation in manpower requirement by offering need-based, industry-relevant and so. The Autonomous status has brought in its wake the liberty to design c with the vision and mission of the college. The IQAC organized worksh members a shared understanding of the rudiments of syllabus structuri institutional vision with regard to OBE based curriculum design.

Outcome Based Education has been initiated by incorporating adaptive mindset, computational thinking, effective communication, national ar ethics, environment and sustainability. All programmes offered are su and COs. POs are chosen in the spirit of Future Work Skills 2020, Tre Education (UNESCO 2009) and American Association of Higher Education

The college offers a total of 57 programmes of which 10 of them were 2020-21. These programmes are designed to address the local, national developmental needs of the society – such as Global Business and deve healthcare and Nutrition, and Industry and entrepreneurship. The prog

1. M. Voc. Food Processing Technology
2. M.Sc. Applied Statistics and Data Analytics
3. M. Sc. Psychology
4. Master of Commerce and Management
5. Integrated M. A. Programme in Social Sciences- Economics
6. B. Sc. Nutrition & Dietetics
7. Diploma in Digital Marketing
8. Diploma in Garment Making
9. Diploma in Interior & Exterior Space Design
10. Diploma in Wellness Craft Baker

Restructuring of the curriculum and syllabus is done periodically for include the latest developments and equip them to meet the demands of developmental needs. In 2020-21, all the PG programmes were restructu keeping in pace with the fast developing world.

21 Value added courses are also offered by the college for UG first y focus on employability and skill development.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://teresas.ac.in/ug-201

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

19

File Description
Minutes of relevant Academic Council/BOS meeting
Details of syllabus revision during the year
Any additional information

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill developmer during the year

843

File Description

Curriculum / Syllabus of such courses

Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses

MoUs with relevant organizations for these courses, if any

Any additional information

1.2 - Academic Flexibility**1.2.1 - Number of new courses introduced across all programmes offered during the year****348**

File Description

Minutes of relevant Academic Council/BoS meetings

Any additional information

Institutional data in prescribed format (Data Template)

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective**50**

File Description

Minutes of relevant Academic Council/BoS meetings

Any additional information

List of Add on /Certificate programs (Data Template)

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Sustainability, and Human Values into the curriculum**

The College ensures that the curriculum developed has a thrust on professional education, women empowerment, gender sensitization, skill development, communication skills, personality development, and conscientizing the environment protection. It caters to the needs of society and has relevance as well as national developmental requirements.

The institution has incorporated 89 courses relevant to Professional Ethics, 110 courses relating to Gender, 110 courses connecting Human values and 96 courses on Sustainability into the curriculum across all programmes. The Environmental course proposed by the UGC has been incorporated into the curriculum from 2018 admission onwards as a Core Course. Language courses offered for emphasis on gender sensitisation, human values and help nurture empathetic sections of society.

The institution has incorporated such courses which have content on environment, rights, research, communication, administration and management, gender studies, literature, community health, entrepreneurship, law, ethics, information studies, human nutrition, textile science, designing and decoration, and

and dietetics, child development, counselling, with a view to integrate relevant to gender, environment and sustainability, human values and into the curriculum.

The college has made 22 hours of outreach mandatory for UG students, through the Teresian Rural Outreach Programme (TROP) and an extra credit for students who complete this programme. It has made students more sensitive to society and promoted in them a spirit of social commitment as evidenced by their projects.

File Description

Upload the list and description of the courses which address issues related to Gender, Environment, Sustainability, Human Values and Professional Ethics in the curriculum

Any additional information

1.3.2 - Number of value-added courses for imparting transferable and life skills offered (in %)

22

File Description

List of value-added courses

Brochure or any other document relating to value-added courses

Any additional information

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1089

File Description

Documents

List of students enrolled

Any additional information

1.3.4 - Number of students undertaking field work/projects/ internships / student projects (in %)

1636

File Description

List of programmes and number of students undertaking field projects / internships / student projects

Any additional information

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description

Documents

Provide the URL for stakeholders' feedback report

<https://drive.google.com/file/d/1SG13aO3Qs17m0Srusp=sharing>

Upload the Action Taken

[View File](#)

Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, taken made available c

File Description	Documents
Provide URL for stakeholders' feedback report	https://drive.google.com/file/d/1b9tdBzneBCsaLejusp=sharing
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1633

File Description	D
Any additional information	
Institutional data in prescribed format	

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) during the year (exclusive of supernumerary seats)

497

File Description
Any additional information
Number of seats filled against seats reserved (Data Template)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for learners.

At Teresa's College, the personal interface during the time of admission. Performance of the student in the first Internal Assessment Test enable to identify the Advanced Learners and the Slow Learners.

They are also identified on the basis of

- Performance in Sessional and External Examinations
- Curricular and co- curricular activities

- Participation in extension activities
- Classroom interactions, Group Discussions, Seminar Presentations,
- Participation in the activities of various clubs and cells
- Achievements in Co-curricular activities/sports
- Achievements in extension activities - N.S.S/N.C.C

The learning levels and competencies of the students are further assessed through the Induction Programme, participation during Talents Day organized for their achievements in curriculum related activities and accomplishments in the Teresian Week.

The IQAC provides :

Leadership training - Walk with the Legends, Walk With the Scholar Programme While you Learn Programme

Collaborative learning where the Advanced Learners take the responsibility of sharing their knowledge.

The Career Guidance & Counselling Cell provides training for campus recruitment.

The R & D Department has designed a Programme called Unarvu that helps students move to the next level of achieving their potential and fosters the interaction between students and performers with industry experts.

The Departments cater to the needs of Advanced Learners by

- Providing special mentoring by class teachers
- Providing a check list of books and resources for advanced learning
- Providing information on eminent personalities in various fields
- Faculty with International teaching and learning experience provide the relevance of trans-national education
- Encouraging participation in career advancement programmes
- Teresian International provides opportunity for Accredited Summer Internships at Internationally acclaimed Centres of Higher Learning
- Encouraging students to assist Faculty in Research Projects
- Internships and On-the-Job Trainings in reputed industries and organizations
- Facilitating interaction with illustrious alumnae
- Coaching for Bank Exams /NET/JRF/SLET /GATE/IAS/ JAM exams
- Publication of papers in reputed Journals/ writing books /contributing to newspapers Volunteering for Biennale, International Book Fest & Literary Fest and programmes organized by CII
- Special orientation programmes like Brand Called You and NLP
- Opportunities are provided to take up content writing for the Web
- Institutions Providing Value Added Courses like B.Com With ACCA

The profile of Slow Learners are prepared after identifying the following factors:

Low Learning potential based on the marks of qualifying exam Economic background

Lack of Competency in the English language and in computer skills

The following initiatives are provided for Slow Learners:

Remedial programme

Scholar Support Programme (SSP) Tutorial sessions & Mentoring Simplified

Special Counselling for students who fail

Guidance in language & examination writing skills Training for Bank & exams

Providing case studies of illustrious alumnae to motivate them

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/career-enhancement-schemes/

2.2.2 - Student - Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/03/2021	4030	209

File Description	Documents
Upload any additional information	

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and project based learning are used for enhancing learning experiences:

Teaching and learning at St. Teresa's is geared to meet the needs of advanced and slow learners. We have incorporated specific methods into the framework, such as projects, debates, problem solving, presentations, workshops, discussions, brainstorming sessions, case studies and peer learning. They use different methods of Teaching based on the needs of the learners taught. They use conventional methods like lecturing which is Teacher centered and modern methods which are interactive, collaborative and ICT enabled. This ratio is maintained.

•Interactive method

It is a participatory learning activity adopted by the Institution.. It creates a positive atmosphere that enables the learner to discover ideas and facts. The teacher reduces the role and the students contribute intellectually to learn the concepts.

•Project- Based Learning is an integral part of the curricula at U.G. The teacher assigns minor projects that provide opportunities for the learners to develop their ideas.

•Computer Assisted Learning Here the Teacher uses Information and Communication Technology projectors, softwares, ICT enabled classrooms with Interactive Board, Lab, Computer Labs, Laptops, Internet and Intranet, E-mail, web Learning etc.

- Experiential Learning Learning based on experience and observation in Science discipline. Here theory informs practice and through practice validates the theory.

•**Brainstorming** This technique is an effective teaching- learning method to double their creative output by using Brainstorming. It is a Group Collaboration to generate a large number of ideas for the solution to a problem.

•**Problem Based Learning** Here the teacher presents a problem for explicit line of inquiry for students to investigate and equip them with required skills to carry out investigations.

•**Collaborative Learning** This method is followed by a teacher, who is knowledgeable and authority with the students. In this form of learning, responsibility is shared among the members of the group. The facilitator ensures the responsibility of each member through discussions with the members of the group.

•**Cooperative Learning** It is a successful Teaching Strategy used for students of different levels of ability. They use a variety of learning methods to enhance their understanding of a subject. This is a mode of learning where they learn from each other to learn. It is a need based interaction providing support for each other. It creates an atmosphere of achievement.

- Some of the other methods adopted are

Role plays

- On-the-job training and internships
- ASAP (Additional Skills Acquisition Programme) by the Government of India where students acquire vocational skills
- Field visits to start up villages for practical knowledge in IT.
- Guiding students to enroll in MOOC courses like NPTEL and SWAYAM

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://teresas.ac.in/career-enhancement-a

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and

The academic year 2020-2021 was completely affected by Covid-19 pandemic. It became mandatory for every teacher to learn, adopt, practice and implement new technologies. To equip the faculty for the new mode of teaching, hands-on trainings were conducted for the faculty members to enhance their skill in the new mode of teaching on different online platforms. An array of webinars and courses have been attended by the faculty through popular portals like SWAYAM, NPTEL, ASAP, EdX, Udemy, etc. The faculty also attended over 90 online Faculty Development Programs on MOOCs and other platforms.

The Teresian Teaching Learning Centre has been established this academic year for the purpose of developing, implementing and promoting innovative educational practices among teachers and students and organized two Student development programmes on productivity applications and three Short Term Faculty development Programmes.

The major problem encountered in organizing online classes for students was the lack of gadgets and internet connectivity issues. A survey was conducted among students to ascertain the availability of devices and internet connectivity at their homes. It was found that 10% of the students do not have devices or access to the internet.

Based on this data, the college initiated Project Sumanasu, aimed at uninterrupted learning for all deserving students, thus to bridge the the support of wellwishers, the college was able to provide 51 laptop internet connections to needy students in four phases.

Internal examinations are also conducted online through the Moodle platform. Parents were also conducted through Google meet in which parents could evaluate their wards and discuss it with the teachers.

Various programmes to support the academic, co curricular and extracurricular activities are also organized through online platforms to ensure that students are provided with all opportunities. The student induction programmes, talent display and competitions have been held online with maximum student participation along with various student development programs.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://docs.google.com/spreadsheets/d/1Z5fLBqDTW3J_Ys8usp=sharing&ouid=115979823496421368919&rtpof=
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

209

File Description
Upload year-wise number of students enrolled and full-time teachers on roll
Circulars with regard to assigning mentors to mentees

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

An academic calendar is prepared for the college at the beginning of the year and is printed in the Handbook & Calendar given to the students and the teachers. It contains information regarding the date of opening of the academic year, session dates, house dates, dates of end-semester examinations, closing of the college, semester breaks and so on. The academic calendar is prepared after the approval of the College Council.

The College Council, the IQAC and the Controller of Examinations organize a meeting in the month of May to draft an action plan for the following academic year. BOS, Academic Council and Governing Council meetings are also planned for the year. The academic, co-curricular and extra-curricular activities for the year are also planned well in advance.

Apart from the academic calendar and the teaching plans, each department plan at the beginning of each academic year, which is presented at the beginning on the opening day of each academic year. The action plan contains the details pertaining to the departmental, interdepartmental, intra departmental competitions, workshops, seminars, conferences, association activities and development programmes each department proposes to conduct in the year. The plan is implemented jointly by the faculty members and the office bearers and association of each department.

The General Time table is prepared very meticulously by a team of teachers approved by the Principal and the college council. The Timetable contains the distribution of hours to the various departments and the allotment of classrooms for the year. Information regarding the Examination schedule/evaluation blueprints is posted on the college website and displayed on department notice boards and on the common notice board for students and teachers. The College Union maintains an official notice board for the schedule for union activities.

In addition, the teachers are given another hand book which serves as a guide and self appraisal for them. At the beginning of the semester, teachers prepare the lesson plans, keeping the Academic Calendar as a guide, the details of which are given in the Handbook. Faculty members prepare a teaching plan for the U.G & P.G. The plan adopted is to cover 40% of the syllabus before the first sessionals and 60% before the second sessionals. The remaining 20% of the syllabus is to be covered after the Semester Examinations. The teaching plan is discussed and reviewed before the first sessional /final assessments by the HODs and the Module Tutors. The plan is put to scrutiny by the Heads of the respective departments every month. At the end of each academic year, the handbooks are submitted to the Principal, who evaluates them. The goals, plans and outcomes achieved are listed. It becomes a part of the teaching evaluation.

File Description
Upload the Academic Calendar and Teaching Plans during the year

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

209

File Description	Do
Year-wise full-time teachers and sanctioned posts for the year	
List of the faculty members authenticated by the Head of HEI	
Any additional information	

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DS

79

File Description
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Phil. / number of full-time teachers for 5 years
Any additional information

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time experience in the current institution)

1841 years

File Description

List of teachers including their PAN, designation, Department and details of their experience

Any additional information

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the date of result during the year

File Description

List of Programmes and the date of last semester-end / year-end examinations and the date of result

Any additional information

2.5.2 - Number of students' complaints/grievances against evaluation against the total number of examinations during the year

0

File Description

Upload the number of complaints and total number of students who appeared for exams during the year

Upload any additional information

2.5.3 - IT integration and reforms in the examination procedures and processes including Co-IT (CIA) have brought in considerable improvement in the Examination Management System (EMS)

The examination reforms implemented by the College have resulted in the reduction of evaluation days, speedy processing, reduced subjectivity, early resolution of grievances, early publication of results and e-enabled internal examinations.

IT integration in the examination procedures

The institution has developed a software, Digna Digital (a College Management System) to ensure transparency in the examination process.

Online generation of A forms and B forms.

The notification for online registration for the final examinations is issued well before the date of commencement of examinations.

Students can apply for the examinations online after remitting the fee.

The time table for the examinations is published on the website one month before the commencement of examinations.

Hall ticket generation is computerized and they are distributed to the students well before the exam.

Reforms in the examination procedures

1. Model question paper, blueprint and the details of components of assessments are specified in the syllabi of all programmes, thus the examination process available for students.
2. A Sessional Assessment and Malpractice Prevention Committee is constituted.
3. Supplementary Examination (SAY-Save An Year) for UG students of Semester II, III, IV and PG students of Semester III, who failed or did not appear for an examination in the respective semesters enable them to save a year.
4. A student who completed the entire curriculum requirement, but could not appear for the Semester examination can register notionally, to be eligible for the next semester.
5. Revaluation requests for UG programmes are completed within the stipulated time.
6. For all UG Programmes the External Examiners duly appointed by the University Examinations are expected to revalue 20% of the core and 10% of the elective papers. The scripts of the total numbers valued by additional examiners, ensure a fair evaluation.
7. For all PG Programmes, double valuation is carried out where the first valuation is by the internal examiner and the second by the external examiner.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://117.239.78.100/login.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are uploaded on the website and communicated to teachers and students

St. Teresa's College has chosen Outcome Based Education in the spirit of the National Education Policy 2020, Trends in Global Higher Education (UNESCO 2009) and American Association of Colleges and Schools (AACSB), and Kerala State HEC. This approach of learning makes the student an active learner, the teacher a good facilitator and together they lay emphasis on lifelong learning. Annual hands-on training is organized for the faculty to understand and apply appropriate assessment methods for PSOs, POs, COs and CSOs. The effectiveness of the indirect assessment methods/rubric used to measure CSOs.

In strict compliance with the objectives of Outcome Based Education, the outcomes are framed by the Departments offering the concerned program after rigorous discussion with all faculty and the stakeholders. After attainment of consensus, the outcomes are propagated and publicized through various means.

Programme Outcomes, Programme Specific outcomes and Course Outcomes for all Undergraduate and Postgraduate programmes offered by the institution are uploaded separately on the institution website. While addressing the students beginning from the Induction programme, the faculty create awareness on POs, PSOs and COs. The faculty members, class teachers, and coordinators, also inform the students and create awareness and emphasize the outcomes. In all the interactions with the students, awareness of the outcomes is consciously promoted.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File

Upload any additional information	View
Link for additional Information	https://teresas.ac.in/u

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the instit

St. Teresa's College evaluates the attainment of programme outcomes, outcomes and course outcomes during the year through mid semester examination, viva-voce exam, projects etc. These are also evaluated obtained from students, the parents, the teachers, the employees and

The blueprint of the method of assessment of the candidates is clearly syllabus of each programme. The various assessment tools for measuring include Mid -Semester and End Semester Examinations, Tutorials, Assignments, Labs, Presentations and Employer/Alumni Feedback which are monitored course outcomes are mapped to Programme outcomes based on relevance. helps us to measure the Programme Outcome. The Programme Educational through Employer satisfaction survey (Yearly), Alumni survey (Yearly) Internal External Audit.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in/wp-content/uploads/OUTCOMES.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted

1164

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View
Upload any additional information	View
Paste link for the annual report	https://drive.google.com/...DDq5zcCSWi42yb76Xt?

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution questionnaire). Results and details need to be provided as a weblink

<https://teresas.ac.in/institution-evaluation/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined research which is uploaded on the institutional website and implemented

The college is committed to promote a research culture among faculty facilitating participation in research and related activities, providing facilities collaborating with academic, governmental and non-governmental

research cell of the college -Teresian Research and Consultancy Cell research activities of the seven research centres periodically and co-ordinates the requirements of the facilities needed. This is submitted to the Planning Committee and the finance committee.

The institutional budget makes provision for research and development activities, the management for upgrading library and laboratory facilities, purchase of equipment etc. In addition, funds generated from projects such as STARS, Department of Biotechnology (DBT), WOSA by Department of Science and Technology have been utilised to update the research facilities.

The college follows a well - defined policy for promotion of research activities on its website. (<https://teresas.ac.in/wp-content/uploads/2018/07/Research-Policy.pdf>) The objectives of the policy are

- To provide a proper coordination of all research activities of the college in line with these to the vision and missions of the college and national development goals through Teresian Research and Consultancy Cell (TRACC).
- To identify and inform researchers about the appropriate research opportunities announced by different academic, research, industry or government organizations.
- To promote interdisciplinary research and establish modalities for undertaking joint research projects covering more than one knowledge area or policies or involving external agencies/experts in such projects.
- To create an awareness about patents and Intellectual Property Rights and to assist to apply for patents.
- To take initiative for granting study leave, sabbatical leave, duty reduction in workload, etc. to deserving faculty members for advancement of research.
- To identify and establish linkages including MOUs for long term research with national and international research organizations for widening the research opportunities and funding options available to the teachers and students.
- To promote collaborations with International and national academic institutions for higher learning and promote linkage with Industry.
- To encourage and facilitate the publication of the research works in International / National journals and also to facilitate the presentation of research work through academic events such as workshops/seminars/conferences.
- To create an ecosystem for innovations including Incubation centres for creation and transfer of knowledge.
- To facilitate community oriented research initiatives and to transfer research findings for the social and economic development of the community.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View
Provide URL of policy document on promotion of research uploaded on the website	https://teresas.ac.in/wp-content/uploads/2018/07/Research-Policy.pdf
Any additional information	View

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the

0.4

File Description
Minutes of the relevant bodies of the institution regarding seed money
Budget and expenditure statements signed by the Finance Officer indicating seed money provided
List of teachers receiving grant and details of grant received
Any additional information

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for during the year

0

File Description	Do
e-copies of the award letters of the teachers	
List of teachers and details of their international fellowship(s)	
Any additional information	

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects during the year (INR in Lakhs)

41.67

File Description
e-copies of the grant award letters for research projects sponsored by non-governmental agencies
List of projects and grant details
Any additional information

3.2.2 - Number of teachers having research projects during the year

3

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in/research
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

23

File Description
Upload copies of the letter of the university recognizing teachers as research guides
Institutional data in Prescribed format

3.2.4 - Number of departments having research projects funded by Government and Non-Governmental agencies during the year

4

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://ncert.nic.in/ https://icssr.org/ https://www.sophia.ac.jp/eng/ https://www.essex.ac.uk/ https://teresas.
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The seed of Entrepreneurship in St. Teresa's College was planted by St. Teresa of St. Rose of Lima in 1887 who stressed on women empowerment and employment. She had established vocational training centres of embroidery making that promoted self employment for women. This heritage is continued through the Annual Christmas sale organised by the Teresian Alumnae AsTA since 1950 and recognition to Alumnae entrepreneurs and gives them an opportunity to showcase their products.

A major milestone of Teresian entrepreneurship was the establishment of the Entrepreneurship Development Club in 2005. The club focuses on the Promotion of entrepreneurship among students through Seminars, workshops and awareness drives and it works with various organisations/ such as KITCO, IIT Kharagpur, TiE Kerala and NASSCOM.

In 2016, we established STEP- Social Entrepreneurship unit- Functional training centre in campus. STEP focuses on the Manufacture and promotion of eco-friendly alternatives to plastic/ rexine bags, up-cycling of textile waste and provides experience to students in entrepreneurship as a part of Earn while you learn. STEP also provides livelihood to Kudumbasree members -the Women's Self Help Groups. The Functional work centre of STEP was set up in 2017 with CSR support from the Shipyard. It became a full fledged training centre in 2018 where the students are trained as Master faculty. This project is supported by Suchitwa Mission and has facilitated the training of more than 1000 Kudumbashree members in Ernakulam district.

IEDC- the Innovation and Entrepreneurship Development Centre was established with the support of Kerala Start up Mission. The Teresian Innovation and Entrepreneurship Centre was established in 2018 with the support from Kerala State Industrial Corporation (KSIDC) and it is the only Incubation centre in a non technical Education Institute (HEI) in Kerala. The target groups are Female entrepreneurs. The centre nurtures early stage startups by providing them with infrastructure, mentorship, networking support through its services. BhuMe Women's Collective a centre for women's entrepreneurship was established in 2019.

TIBIC that up-cycles tailoring waste into educational toys with the help of women under SHGs, has won the Green Innovation Fund of UNDP, Haritha KSUM for setting up educational toy units in the Western Ghats area. Collective has also been selected for the Nidhi Prayas Scheme of NIT

Following the guidelines of MHRD, the IIC-Institution's Innovation Cell was established in 2019. It conducts various innovation and entrepreneurship-related activities for the MHRD in a time bound fashion. Teresian IIC has various student ambassadors certified by MHRD. IIC was awarded the IIC Institutional Award for its distinctive activities in the year 2020.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/teresian-innovation-and-conservation-centre-2/

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Entrepreneurship and Skill Development during the year

File Description
Report of the events
List of workshops/seminars conducted during the year
Any additional information

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	A. All of the above
--	---------------------

File Description
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and details of these committees, software used for plagiarism check
Any additional information

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with registered supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

23

File Description	Documents
URL to the research page on HEI website	https://teresas.ac.in/research-and-conservation
List of PhD scholars and details like name of the guide, title of	View

thesis, and year of registration	
Any additional information	View

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website

55

File Description
List of research papers by title, author, department, and year of publication
Any additional information

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

44

File Description	Doc
Upload any additional information	
Paste link for additional information	

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

27

File Description
Any additional information
Bibliometrics of the publications during the year

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science**3.4.6.1 - h-index of Scopus during the year**

13

File Description
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution
Any additional information

3.5 - Consultancy**3.5.1 - Revenue generated from consultancy and corporate training during the year (INR)**

4.455

File Description
Audited statements of accounts indicating the revenue generated through consultancy and corporate training
List of consultants and revenue generated by them
Any additional information

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project

consultancy during the year**60000****File Description**

Audited statements of accounts indicating the expenditure incurred on developing facilities and teachers and staff for undertaking consultancy

List of training programmes, teachers and staff trained for undertaking consultancy

List of facilities and staff available for undertaking consultancy

Any additional information

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues, development, and the impact thereof during the year

The college endeavours to fulfil the vision of its foundress to offer livelihoods, enhance the well-being of people through knowledge, innovative and transformative actions. The College organizes and participates in various activities with the objective of sensitizing students about various social issues contributing to the community. Programmes have been organised by TRO (Tamil Nadu Outreach Programme), NSS (National Service Scheme), NCC (National Cadet Corps), Red Cross, Bhoomithrasena Club (BMC) and Society of Teresians For Environmental Protection (STEP), which have greatly impacted the students' campus experience. In its outreach programmes, always gives priority to the needs of the underprivileged, especially women and children from the under privileged sections of society. Students more sensitive to the needs of society and promoted in them their social commitment as evidenced from their feedback.

This spirit of community development is reflected in the activities undertaken by students and staff during these trying pandemic times. Some initiatives and activities undertaken under the umbrella of the college during Covid-19 are detailed below.

The rising health crisis associated with the coronavirus led to a shortage of masks available in the market. Various clubs and cells of the college took initiative to manufacture cloth masks, which are both eco-friendly and sterilisable. Activities like tutorial on manufacture of mask, Production and distribution of masks, Preparation of user guides on proper use of masks, Uploading of tutorial on Govt webpages and sharing with public and Social media campaign by students. Covid 19 were the other initiatives took up.

College took initiative to make and test hand sanitizers in the labs for frontline workers. A 14 word motto challenge initiative was launched in all districts of Kerala to express the Malayalee community's gratitude to healthcare professionals and all those who work tirelessly for protecting our people.

Department of Psychology has been lending their expertise to provide counselling to students and general public also to Persons with Disabilities. Prapthi Centre for Child & Adolescent Counselling.

College launched a campaign - Covid kurippukal - to bring people together and keep spirits high during this challenging time. The campaign encouraged people to stay at home and follow safety protocols.

personal anecdotes and experiences regarding the distinctive/ unique/ they have done or observed during these days which helped spread posi

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/teresian-rural-ou

3.6.2 - Number of awards and recognition received by the Institution, its teachers and staff activities from Government / Government-recognised bodies during the year

12

File Description	Doc
Number of awards for extension activities in during the year	
e-copy of the award letters	
Any additional information	

3.6.3 - Number of extension and outreach programmes conducted by the institution through etc. during the year (including Government-initiated programmes such as Swachh Bharat Gender Sensitization and those organised in collaboration with industry, community and

182

File Description	Docum
Reports of the events organized	
Any additional information	

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the

18790

File Description	Documents
Reports of the events	
Any additional information	

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange internship/ on-the-job training/ project work

90

File Description	Document
Copies of documents highlighting collaboration	
Any additional information	

3.7.2 - Number of functional MoUs with institutions of national and/or international importance industries, corporate houses, etc. during the year (only functional MoUs with ongoing ac

43

File Description

e-copies of the MoUs with institution/ industry/ corporate house

Details of functional MoUs with institutions of national, international importance, other institut during the year

Any additional information

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning laboratories, computing equipments, etc.

St. Teresa's College, strategically located in the heart of the city over three campuses – the Administrative/Arts Block, the Central Block and the Science Block. This locational advantage provides easy access to students and other amenities such as health and transportation services. The institution occupies an area of 16.40 acres in 4 different locations. Apart from the three campuses, 1.88 acres in the suburbs around 17 kms away from the main campus, has been reserved for future expansion of the college, and 1.88 acres of wetland 22 kms away from the campus for multidisciplinary research in fields such as integrated/organic/multidisciplinary sustainable development and environment protection.

The management continuously strives to meet the growing needs of the twenty-first century and works in tandem with the Planning Committee, to develop adequate physical infrastructure and constantly upgrading facilities to provide a good teaching learning environment. The Planning Committee also ensures that developmental activities consider the extra-curricular requirements of students in order to provide a holistic campus life.

The College offers 58 programmes in Arts, Science, Commerce and Management. They include 23 UG, 22 PG, 1 Integrated five year programme, 1 M.Voc, 3 M. Tech and 3 PG Diploma programmes. The college also offers Ph. D. programme. 29 Add-on courses are also introduced to impart job skills to the students according to the needs of these diverse disciplines and to support academic activities. The College has set up excellent infrastructural facilities such as classrooms, seminar halls, auditoriums, library, indoor play stations, canteens and sports ground. It has 116 classrooms with LCD facilities, glass and black boards and audio-visual facilities include 2 smart classrooms, 4 seminar halls, E-learning Centre with Video conferencing facility, Multimedia Lab, Language Lab and a Computer Lab. There are 378 computing systems, 9 xerox machines and 78 printers in the campus. The conditioned Guest Rooms with all modern facilities are also available. The community radio – Radio Kochi 90 FM – sanctioned by the Ministry of Information and Broadcasting started functioning in 2021, for which a state – of- the-art studio has been set up.

The Science Departments have well established laboratories to conduct experiments per the curriculum and the equipments and facilities are upgraded annually. The College building and infrastructure is optimized between 8.30 a.m. and 5.30 p.m. During regular class hours, class rooms and labs are used for add-on courses, certificate courses. All laboratories are operational, and well maintained. The institution is carrying out curriculum oriented lab practicals but also to carry out research projects. To enhance the employability of our students, the infrastructure is maintained and upgraded.

conducting coaching classes such as UPSC, medical and engineering entrance tests for Medical, Engineering, Management and MSW, UPSC and

ERP software is being utilized for efficient management of all processes. This facility includes admission of students, attendance record, marksheet, academic management etc. Accounts Section, Admission section and Student departments utilize ERP software facilities

All computers are equipped with a high speed internet of 500 Mbps speed. Fortigate E and Firewall Sonicwall TZ600 are used to provide robust security facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://p4panorama.com/VR/t

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (gymnasium, yoga centre, auditorium etc.)

The college has always believed that education is the holistic development and that the classroom teaching-learning environment is to be strengthened by curricular activities such as cultural, sports and games. In line with this, the college has developed and set up ample facilities for such activities

Expert training is provided in various sports events such as Basketball, Table Tennis, Tennis, Badminton, Kabaddi, Volleyball, and Aerobics. The participation of students in intra and inter-institutional sports competitions have been proving their excellence in various -Inter, Intra -Institutional, University, State, National, International level competitions. The Gymnasium and indoor multi purpose sports facility centre in the Science Block is used for Kho-Kho and Aerobics, Volleyball and cricket.

The Department of Physical education has a Multi Gym station, Training Treadmills, Elliptical Trainer, Yoga Floor, a Music System, Fitness Centre at the Science Block. A Diet Clinic set up by the Women's Student Union in collaboration with British Biological Ltd. assesses the nutrition status and provides individualized diet counselling, conducts adolescent health related activities and distribution of various nutritional supplements to needy persons and The Department of Home Science has a Whole Body Analyzer and the department identifies obesity issues among students. Modernized canteens provide nutritious food. There are cafeterias in the campus which remain accessible for students.

The two large auditoriums in the Arts Block are used to host cultural events. "Teresian Week" - the Annual Cultural Fest conducts competitions in various events, giving opportunities for students to showcase their leadership and skills. Talents display, Arts day, College Annual Day and Department activities are also conducted in the college to promote cultural activities and Fine Arts Club foster the artistic and aesthetic sensibilities of students. Music Club, Dance club Writers Forum, Speakers Forum, Debate Club, Drama Club, Quiz Club give training to the students and encourage them to participate in State / National / International level Competitions.

The department of Bharathanatyam in addition to offering B.A. and M.A. in Bharathanatyam, identify talents from all departments, train them for various events.

pecially designed rooms for dance practices and rehearsals and give assistance in make-up, stage decoration etc. which are helpful for va

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/extracurr

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

110

File Description
Upload any additional information
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (l

1241.73

File Description
Upload audited utilization statements
Details of Expenditure, excluding salary, during the years
Any additional information

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Golden Jubilee Memorial Library is located in the main campus on total area of 1679.25 Sq. m, spacious with a total seating capacity of available books. An extension of the main library is functioning in s

Library Automation

Library is fully automated with SPAN, SPACEAGE, SOUL, CLASS and KOHA 2003. ILMS Software KOHA (installed – 2013, Updated – 2021) provides interface for searching documents in the library and their issue-stat the Web – OPAC provide remote access to users.

Name of ILMS software : KOHA

Nature of automation(fully or partially) : Fully Version : 3.21.00.01
20.05.09.000

Year of automation : 2003

Library link : 192.168.1.214

Features of KOHA

It is the first Open source library automation software. Koha is built standards and protocols such as MARC 21, UNIMARC, z39.50, SRU/SW, SII

interoperability between Koha and other systems and technologies, which workflows and tools. It is a true enterprise- class ILS with comprehensive including basic and advanced options. Multilingual and transferable. circulation , management and self-checkout interfaces are all based on World Wide Web technologies – XHTML, CSS and JavaScript – making Koha independent solutions.

Name of Learning Resource Number

Print Books 102217 (One Lakh Two Thousand Two Hundred and Seventeen)

E-books 208917+ titles

Journals/Periodicals 46 (Printed)

E-Journals 11,570+

Databases

(04 +) access through NLIST & DELNET (Springer,EBSCO, JSTOR, Science

Services:

- The Library follows the Open Access System.
- Liber – the Library Newsletter published monthly gives information about books and journals, availability of UGC Grants for the department of books and Library Time schedule.
- Conducting Book Exhibition and orientation Programmes for users.
- Portal Camera and Scanner for visually challenged students.
- Login passwords are provided to users for accessing UGC INFLIBNET Ebook accesses through mobile.
- 37 Computers are providing E- resource facilities for users.
- D-space Digital Repository (institutional documents, questionnaires, dissertation etc.) which is available in LAN.
- Current Content Services- Journals (Online)
- Question Paper Blog (Online)
- Guidance on Research Tools – ZOTERO, Mendeley & Plagiarism Check Detection.
- Career Guidance Wing
- Reprographic- Scanning facility.
- Lifts are provided in both Arts and Science blocks for the disabled; ramp facility is also available.
- CCTV surveillance ensures security
- Research promotion Activities are organized for Students and Staff
- Other than print book loan the users are given e-reader and laptop
- Dynamic Library Club
- Professional Training.

Infrastructure of the Library

- Video Conferencing facility, Multi Media Lab
- Renewed biometric door security system.
- Installed JAWS and NVDA software to enable use by visually challenged
- Installed 4 servers –Koha, D-space, Antivirus, and Moodle/e-book
- SARA CE Instant Text Reading Machine was installed, which scans a material placed on it and also displays magnified text when connected

for Low Vision persons.

- Pearl Portable Instant Hi-Speed Reader with Open book Scanning & installed for visually challenged users.
- Upgraded internet bandwidth from 50 mbps.
- RFID gate and book tags are introduced for anti-book theft.
- Launched LCD display of current events.

File Description	Documents
Upload any additional information	View F
Paste link for additional information	https://library..

**4.2.2 - Institution has access to the following: e-journals
e-ShodhSindhu Shodhganga Membership e-books
Databases Remote access to e-resources**

A. Any 4 or more of th

File Description
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership
Upload any additional information

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals (lakhs)

4.08

File Description
Audited statements of accounts
Any additional information
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the (Data Template)

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

62

File Description	Docu
Upload details of library usage by teachers and students	
Any additional information	

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated bud

The college follows an IT policy for fair and transparent academic p
various IT resources in the Campus for Students, faculty, and Staff n
to ensure effective IT security measures that align with management c

The IT resources in the college are monitored and maintained by the I
Science and a team of Instrumentation/ technical Assistants. Anti-vir

software are installed and updated at specific intervals. All systems UPS, providing uninterrupted power supply to avoid hardware and software maintenance, either the systems are covered under Annual Maintenance service engineers are outsourced as and when the necessity arises.

Access to the internet has been provided to faculties, staff and students and/or Wi-fi networks to support academic activities. Wi-fi is available in individual departments and the access is restricted to registered users shall comply with applicable National/ State/ Cyber laws and rules, privacy, copy right, trade mark, obscenity and pornography. The IT activities like hacking, cracking, spoofing and similar activities is to be strictly prohibited.

The use of computers in computer laboratories is allotted to different students based on a time schedule prepared according to the syllabus and the needs of students..

Every year, a fair share of the budget is allocated to update the IT infrastructure. In 2020-21, extra amount has been allocated and utilised to meet challenges and learning caused by the pandemic. The additional facilities include increasing capacity, upgradation of Moodle to the latest version, upgradation of online admissions, Paid Accounts of G Suite, Zoom and Webex for conducting classes and making Laptops/ connectivity access available to students and faculty.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/wp-content/uploads

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4030	378

File Description	Documents
Upload any additional information	

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ≥50 Mbps
--	-------------

File Description
Details of bandwidth available in the Institution
Upload any additional information

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	B. Any three of the above
--	---------------------------

File Description	Documents
Upload any additional information	View File

Paste link for additional information	https://teresas.ac
List of facilities for e-content development (Data Template)	View

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities component, during the year (INR in lakhs)

133.67

File Description	Docu
Audited statements of accounts	
Upload any additional information	

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, facilities - classrooms, laboratory, library, sports complex, computers, etc.

The management of St. Teresa's College continuously strives to meet the needs of the institution in the twenty-first century academic world and works in the Planning Committee, making available adequate physical infrastructure and cons facilities in order to provide a good teaching learning environment. The college also ensures that the developmental activities consider the extra-curricular needs of the students, in order to provide a holistic campus life. There is a Planning Committee (comprising the Director, Principal, IQAC Coordinator, and Academic In-charge and Commerce) functioning in the college.

- The committee convenes regular meetings across the academic year, to discuss the infrastructural facilities and requirements.
- The decisions of the Planning Committee are placed before the Finance Committee for approval.
- The Finance Committee prepares the budget for every academic year based on the requirements of the departments on priority basis.
- The allocated funds are dispersed to the concerned departments. The committee is convened periodically to evaluate and suggest the required change in infrastructural facilities.
- Unutilized funds are allocated to departments based on the priority basis for the academic year.

The institution is a much sought after venue for conducting examinations. It conducts tests for banks, entrance tests for Medical, Engineering, Management, and other examinations. Corporate organizations use the auditorium and premises for group discussion for their recruitment drives. The institution opens up its facilities for activities such as remedial classes for economically backward and academically weak children.

Maintenance and Utilization Policy

- The academic programme of the College is from June to March. The examinations of the college take place during the summer vacation for the students in April and May.
- The Heads of Department and other in-charges forward the Maintenance and Utilization Policy to the Director who in turn forwards it to the concerned personnel for approval.
- The computer systems are maintained by a team of Instrumentation and Electronics. For branded items like HP products, authorized service engineers are engaged for maintenance.

maintenance works as and when the necessity arises. The Lifts and Machines are maintained under Annual Maintenance Contracts.

- Anti-virus /Anti Malware software are installed and updated at systems are connected with UPS, providing uninterrupted power supply and software
- Faculty and Students Entry in the library is permitted only with non-transferable.
- The stock register is maintained in every Department and updated
- Sports and Games materials are purchased periodically according to students.
- Coaching Camps are conducted for the students during the Zonal/ 1 Meet.
- The gardens in the campus are maintained periodically by the gardener
- The Financial Management Head monitors the House- Keeping Staff and the campus infrastructure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/14kHO_h3uRq6zrniCRr/view?usp=sharing

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government

1624

File Description
Upload self-attested letters with the list of students receiving scholarships
Upload any additional information

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institutional agencies during the year

565

File Description	Documents
Upload any additional information	
Institutional data in prescribed format	

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://www.mca.ac.in/

Details of capability development and schemes	
Any additional information	

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinal offered by the institution during the year

4878

File Description
Any additional information
Number of students benefitted by guidance for competitive examinations and career counseling (Data Template)

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description
Minutes of the meetings of students' grievance redressal committee, prevention of sexual haras and Anti-ragging committee
Details of student grievances including sexual harassment and ragging cases
Upload any additional information

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

255

File Description	Doc
Self-attested list of students placed	
Upload any additional information	

5.2.2 - Number of outgoing students progressing to higher education

687

File Description
Upload supporting data for students/alumni
Details of students who went for higher education
Any additional information

5.2.3 - Number of students qualifying in state/ national/ international level examination:**5.2.3.1 - Number of students who qualified in state/ national/ international examination (GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year 2021-22**

60

File Description

Upload supporting data for students/alumni

Any additional information

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural /state /national / international events (award for a team event should be counted as one)**

419

File Description

e-copies of award letters and certificates

Any additional information

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The College has an active Student's Union which functions under the guidance of the faculty members in charge of clubs and cells. The union comprises the following members

- Chairperson
- Vice Chairperson
- General Secretary
- University Union Councilors - 2
- Magazine Editor
- Arts Club Secretary
- Nominated Member
- Sports Secretary

Representatives from UG and PG programmes and class prefects support elections in the parliamentary mode were conducted online during the year 2021-22 in its kind in Kerala, using the digitalized voting system developed by Computer Applications.

The major activities of the College Union are:

- Shares students' ideas, interests, and concerns with teachers and staff
- Coordinates curricular, co-curricular, extra-curricular, community service activities and raise funds for the same
- Celebrates major festivals and National/ International Days of Importance

Role in Administrative Bodies:

The Chairperson of the student union is a member of the Governing Body of the College.

Two student representatives are nominated from each class as IQAC rep student participation in all policy matters.

The Chairperson and General Secretary of the Student Union are member Advisory committee.

The Student Editor is responsible for the publication of the College

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1ERTYLS7OMiuZKvtusp=sharing

5.3.3 - Number of sports and cultural events / competitions organised by the institution

34

File Description
Report of the event
List of sports and cultural events / competitions organised per year
Upload any additional information

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the institution through financial and other support services

The College has its Alumnae Association 'ASTA' (Association of St. Teresa's) registered under the Travancore-Cochin Literary, Scientific and Charitable Societies Act, 1955 on June 21, 2017 (Reg.No. EKM/TC/406/2017).

Academic Activities:

Alumni are members of Boards of Studies, IQAC and Advisory Committee. They provide input on curriculum and infrastructural facilities. Scholarships are distributed each academic year. Alumni volunteers are resource persons for career seminars and value education, moral instruction and remedial classes. They contribute funds for the various activities and projects of the College and for infrastructural facilities.

Alumnae Meetings:

An annual get-together is organized in July-August every year. Departmental meetings are also conducted annually and this year since it was held online, all could participate. The members are consistently present for all major meetings. ASTA has chapters at Delhi, Chennai, Bangalore and Mumbai, Kenya, Dubai.

Women Empowerment Initiatives:

An Annual Christmas Fair exclusively for women is organized and the income is utilized for outreach activities. The event promotes women entrepreneurship and empowerment. ASTA has also instituted awards for alumni achievers who have excelled in their chosen fields.

Social Responsibility Initiatives:

ASTA is in the forefront in dispensing its social responsibilities and helping socially isolated members to help them rediscover positivity and purpose. Every year, the association supported the college in implementing online education and distributing laptops and other study materials to needy students. During the Christmas and Covid affected families of students were provided support. They also offered counseling sessions to students affected by the pandemic.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in/pr

5.4.2 - Alumni's financial contribution during the year D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the Institution

An institution established in 1925, now at the threshold of its centenary, empowers women, is rooted in values of equality, peace and justice. Every congregation, it serves as the most conducive platform for young women to research and succeed in bringing out their full potential. The management seeks to uphold the vision and mission statements at every step it takes and its inclusive culture encourages active collaboration with other agencies. A secular and secure platform for students to learn and grow. Mutual responsibilities ensures the smooth functioning of all departments. In pursuit of excellence, the institution involves the alumni, retired staff and all stakeholders in steering the college to greater heights. This decentralization of power ensures transparency, fruitful engagement, commitment and cordiality.

The system of governance:

- The Board of Management comprises the Governing Body (the policy making Committee and Local Managing Committee with the Head of the CSST Education as President. The Director of the College represents the Manager.
- The Governing Body, Academic Council, Boards of Studies, Finance Committee play an important role in framing policies and executing them.
- The College Council comprising the Principal, Controller of Examinations, heads of departments and nominated members discuss all programmes and issues and take administrative decisions.
- The leadership of the institution interacts with and involves all stakeholders through meetings with the Student Council, Staff Association, PTA, Alumni Association and Advisory Committee.

The management endeavours to transform the faculty into individuals of the institution in accordance with a clear vision of the future direction both nationally and internationally. Faculty members are:

- groomed to take leadership positions
- sent for leadership training programmes
- encouraged to take lead roles as Principal, Controller of Examinations, Coordinator, Members of the Governing Council, Academic Council, and function as Course Coordinators, Camp Officers, Coordinators of I Consultants and coordinate activities of various Clubs, Cells and

Students also take part in the decision making process through an act union. The members of the student union are part of the major bodies.

- The Chairperson of the student union is a member of the Governing
- Two student representatives are nominated from each class as IQAC ensure student participation in all policy matters.
- The Chairperson and General Secretary of the Student Union are members of the Advisory committee.
- The Student Editor is responsible for the publication of the Coll

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralized management

The management ensures decentralized administration and plays a lead role in institutionalizing the best practices of the departments through a participatory approach. A classic evidence of the practice of decentralization and participatory management in the College is manifested during 2020-21 when the entire education system was in a pandemic.

The challenging situation manifested due to the Covid 19 pandemic called for varied modes of teaching, since the nation-wide lockdown rendered the traditional teaching impossible and the switch to an online mode imperative. The challenge to equip the faculty and students for the new mode of teaching was met through a process.

The faculty members of the college were encouraged to enhance their skills through different skill enhancement courses in different online platforms. An array of enhancement webinars and courses have been undertaken by the faculty members like SWAYAM, NPTEL, ASAP, EdX, Udemy, Coursera etc. They have also availed of webinars and online certifications offered by Institutes and Associations.

IQAC of the college has initiated a Teaching-Learning Centre to facilitate the students to learn new online techniques and teaching-learning methods. Various workshops and Student development Programmes were organized under this centre, involving teachers and students of other colleges as well.

The college also took initiative to upgrade the learning platform 'Moodle' to its latest version which enabled a smooth transition to the online mode. Hands-on workshops were conducted for the faculty members by expert teachers.

include improving the server capacity, upgradation of the software for Paid Accounts of G Suite, Zoom and Webex for conducting Webinars/ Meet Laptops/ connectivity access available to students and faculty.

However, the institution realized the immense burden on the parents to ensure uninterrupted net facility to their wards, especially at a time when sectors were at a standstill and jobs slashed. This led to the project of Heart) which sought to bridge this gap by providing laptops, mobile connectivity to deserving students to enable seamless flow of education.

Teaching, non-teaching staff, Alumnae, PTA, retired teachers and students supported the project through social network platforms to spread the message. To collect an amount of Rs.13, 53,393 and a total of 60 devices including Mobile Phones and Connectivity Gadgets were distributed, among 53 students and 7 deserving external students including tribal students.

All these testify to the participative management of all stakeholders and making it a reality.

File Description	Documents
Upload strategic plan and deployment documents on the website	
Upload any additional information	
Paste link for additional Information	https://

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Strategic Development plan sets out a framework of priorities for divisions and Departments. The autonomous status in 2014 enhanced the institution to offer the students an excellent academic experience by curriculum consistent with the vision and mission of the college. The a new generation of programmes and courses which prepare the students and transferable skills to succeed in a global workplace. During the autonomy, the college commenced 19 new programmes in emerging areas. vocational training and communication to enable them to enter the main development as equal partners with adequate knowledge and skills for and entrepreneurship.

Following this, the institution decided to start 10 more programmes based on the feedback received from the stakeholders. Facilitating the

- New programmes were introduced and the curriculum was designed in accordance with the guidelines of the UGC and the affiliating University.
- Programme Outcomes were chosen in the spirit of Future Work Skill Global Higher Education (UNESCO 2009) and American Association of (AAHE) and Kerala HEC as follows: sense-making and adaptive thinking, computational thinking, self-directed and life-long learning, effective individual and team work, national and world affairs, ethics, and sustainability.
- Consequentially, the IQAC drafted a preamble, and designed a course which were then provided to the faculty members, to facilitate the designing and to ensure quality and uniformity.

- Consultation with experts in the field of curriculum design and curricula of other universities and autonomous institutions further process.
- Feedback is garnered from students, parents during open houses, a first-hand experience of teachers within and outside the college content.
- After the scrutiny by the respective Boards of Studies the newly placed for review before the Academic Council. Their recommendations incorporated.
- Thereafter, it is placed before the Governing Council for ratification submitted to the affiliating university for approval, before its 21.

The programmes are

1. M. Voc. Food Processing Technology
2. M.Sc. Applied Statistics and Data Analytics
3. M. Sc. Psychology
4. Master of Commerce and Management
5. Integrated M. A. Programme in Social Sciences- Economics
6. B. Sc. Nutrition & Dietetics
7. Diploma in Digital Marketing
8. Diploma in Garment Making
9. Diploma in Interior & Exterior Space Design
10. Diploma in Wellness Craft Baker

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://teresas.ac.in/wp-content/uploads/2020/09/SKILL-PROGRAMMES-2020-21.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible administrative set-up, appointment and service rules, procedures, etc.

The College has an internal organizational structure that has evolved system of governance is as follows:

- The Board of Management comprises the Governing Body (the policy Institution) with the Head of the CSST Educational Agency as the Committee and a Local Managing Committee.
- The Statutory bodies of the College are the Governing Council, the Board of Studies. These bodies along with the Planning Committee and IQAC play an important role in framing policies and executing.
- The Governing Council functions as the Executive Body of the College and plan strategies which are appropriate for the development of
- The Manager and Director provide guidance and support to the Principal administrative, academic and financial matters.
- The Principal as the Head of the Institution is the leader who is various administrative services of the institution.
- The Academic Council constituted according to the guidelines of the affiliating university for scrutinizing the proposals of the Boards of Studies with regard to

- study, academic regulations, curriculum, syllabi and framing eval
- The Board of Studies evaluates the syllabi to ensure quality, app question paper setters and examiners and the resolutions are pres Council.
 - The Core Council comprising the Director, Principal, IQAC Coordir COE and Office Representative meet for quick decisions and resolu day to day running of the institution.
 - The College Council comprising all Heads of Departments and some discusses all the major programmes and issues in the College and in the administration of the institution.
 - The Academic Deans oversee the sharing of responsibilities among academic and nonacademic matters respectively.
 - The HODs coordinate the activities of respective departments.
 - The Student Council elected by the student body is guided by two nominated by the Principal as Students' Deans.
 - The Academic wing of the college lays emphasis on Extension and C Teresian Rural Outreach Programme (TROP), Society of Teresians for Protection (STEP), Bhoomithra Sena Club (BMC), I Connect and Tere Business Incubation Centre (TIBIC), BhuME Women Selective Pvt. Lt students and faculty to reach out to the community.
 - The Curricular aspects are handled by Exam Cell, Library, Teresia and Research Cell.
 - Co-curricular activities include Arts, Sports and Literary Clubs (Army and Naval Wing)
 - Student welfare is ensured through the Student Support Cell, Equa Placement Cell, and Council for Value Education, Discipline Cell and Alumnae Association also contribute to student welfare.
 - The College office comprising Administrative and Support Staff co administrative activities under the Office Superintendent in cons Principal.

In the pandemic period, all the relevant statutory bodies and council meetings to take policy decisions and thus functioned effectively.

File Description	Documents
Paste link to Organogram on the institution webpage	https://teresas.ac.in/wp-content/uploads/2022/03/Organogram.pdf
Upload any additional information	View File
Paste link for additional Information	https://teresas.ac.in/handbo

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning) Document	
Screen shots of user interfaces	
Details of implementation of e-governance in areas of operation	
Any additional information	

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff at development/ progression

The institution has a tradition of offering support to its major stakeholders that training programmes are conducted periodically to equip the teaching staff professionally

The following are the welfare schemes available for the teaching Staff

- Group Insurance Scheme
- Incentives for research publication for Management staff
- Free wi-fi facility on campus and email addresses using the domain institution are provided to the staff members
- Summer camps organised for children of staff members during summer
- Staff provided Hostel accommodation,
- Computers, Laboratories, and amenities including a research room facilitate research
- Freedom to attend/organize national, international workshops/conferences
- Encouragement to regular faculty to avail FDP/UGC Research Fellowship
- Fully computerized Media Lab to enhance the use of Digitized Platform Learning
- Leave sanction to attend Summer School Programmes in International
- Provision of seed money to carry out Research projects and to attend Workshops/Seminars/Conferences
- Leave sanction to engage in extension and community work
- Support and encouragement to take up membership/leadership roles in various bodies/social organisations
- Hobbies/talents/interests encouraged and platforms are provided to foster growth of the institution.
- Orientation for Teaching/ non Teaching at the beginning of the Academic Motivational lectures
- Periodical Technical training provided to familiarize the staff with Software System Canteen facilities at subsidized rates

For Non - teaching staff, the following welfare schemes are offered

- Group Insurance Scheme
- Interest Free Loans made available on request
- Financial support provided for construction of houses and to meet
- Preference given to children of non-teaching staff for admission
- Support to children of non-teaching staff who are economically challenged
- Jobs on compassionate grounds to family members of the non-teaching staff
- Free annual medical checkup
- Awareness programmes for Non-Teaching Staff
- Free wi-fi facility on campus and email addresses using the domain institution
- Summer camps organised for children of staff members during summer
- Organize annual staff picnics, occasional tours and common celebrations
- Staff provided Hostel accommodation,
- Canteen facility provided at subsidized rates

The College has well organized student services complemented by good

- Plethora of opportunities in curricular/ co curricular activities
- Excellent infrastructure with well equipped laboratories.

- Fully automated Library with a collection of over one lakh books
- Timely conduct of examinations and publication of results
- Value Added Courses relevant to current demand.
- Effective and systematic implementation of the Mentoring System
- Value education classes
- Professional Counsellors available on Campus
- Excellent linkages with Community
- Teresian International to initiate the Twinning, Faculty Student
- Endowment funds and prizes for students instituted for academic, extracurricular achievements and scholarships for needy students.
- The IQAC has a structured online student feedback mechanism and a student participation in all policy matters.
- The Grievance Redressal Cell to resolve their academic and administrative
- The placement and Career guidance Cells help students to identify, prepare them for interviews, and develop entrepreneurship skills

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/c

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops / membership fee of professional bodies during the year

0

File Description
Upload any additional information
Details of teachers provided with financial support to attend conference, workshops etc during (Data Template)

6.3.3 - Number of professional development / administrative training programmes organized for teaching and non-teaching staff during the year

12

File Description
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)
Upload any additional information

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, etc.)

424

File Description
Summary of the IQAC report
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)
Upload any additional information

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Prior to 2015-16, the system of internal audit was centralized to a Manager of the institution. However, taking into consideration the need for a systematic and regular monitoring system, a core committee was formed to monitor the financial aspects of the College in a regular manner. This committee is functioning in an efficient manner, conducting regular internal audit of the financial system in the College. The external audit is conducted by the Collegiate Education and by the Accountants General of India for the Governmental sources. Financial audits are conducted regularly and see the following accounts:

1. PERSONAL DEPOSIT ACCOUNT (PD Account) : Periodic internal audit is done in accordance with the provisions laid down in KSR P.D. Special Rules by the office superintendent and invited external auditors. Recommendations are incorporated into the external audit which is mandatorily done at the end of the financial year of the tenure of the existing Principal.

2. AUTONOMY GRANT: A separate Internal Audit team monitors the utilization of the grant. A finance officer has been appointed by MG University to monitor the utilization of the Autonomy Fund.

3. DBT STAR COLLEGE: The Star College Scheme Committee composed of teachers of Science Departments and the finance officer of the college are the in-charge to validate and authenticate the expenditure process.

4. B. Voc. and Community College Funds: The funds are monitored by the committee composed of the Principal, Finance Officer and Nodal Officer. The Utilization Report prepared by the Office Assistant is verified by the Internal Finance Officer and auditing.

5. Paramarsh Scheme : The fund provided by UGC to equip and mentor NRI institutions is handled by the IQAC under the supervision of the Principal. The statement prepared by the Office assistant is verified by IQAC and then submitted to the college and given for external audit.

For government funds, audits are conducted as per their norms. The utilization is verified and audited by the authorised Chartered Accountant and any clarifications/objections if any are resolved immediately and anomalies are taken care and by promptly producing all required documents, bills, etc. The reports ensure proper utilization of all allocated funds by the college as indicated in the Reports received in the last five years which have no major objection.

File Description	Doc
Upload any additional information	
Paste link for additional information	

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropic organizations covered in Criterion III and V) (INR in lakhs)

16.758

File Description

Annual statements of accounts

Details of funds / grants received from non-government bodies, individuals, philanthropists during the year

Any additional information

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution has a mechanism to ensure adequate budgetary provision for administrative activities and to monitor the effective and efficient utilisation of resources. The College has a well-defined organization set up, headed by the Principal who has financial and administrative powers and controls the academics. Every year begins, the Director, Principal and Heads of Departments prepare a plan for the year which is scrutinized and approved by the Management and Governing Council. For planning and forecasting by the concerned stakeholders, the institution allocates the allocated funds in an optimal manner. The Planning Committee, constituted by the Principal, assesses the needs of the various departments of the College and puts up a budget with the Finance Committee. The Finance Committee evaluates the requirements for the allocation of funds. The funds received are allocated by the Principal in consensus with the Planning Committee and monitored by designated faculty members. All expenses are approved by the Purchase Committee. Accounts are maintained by the Principal who is accountable for all the financial transactions. The institution has a reserve corpus fund which is used as matching grants for developmental projects.

Government Funds

The institution is vigilant in mobilizing funds from Government schemes. Central Government funds such as RUSA, WOSA, PARAMARSH, Autonomy, DBT, Bhoomithra Sena Club (BMC) - (Fund for green initiatives of the college for the maintenance of adopted villages,) and fund for Research projects have been received by the institution in the current year..

Non-Government Funds

The institutional leadership and various stakeholders take initiative to mobilize resources as and when required for the effective functioning of the college. Sources of mobilization include the PTA, Alumnae Association and Association of teaching and non-teaching staff. Funds have also been mobilized through the larger community. 'Sumanasu' project is a novel management initiative by IQAC to support our students in remote learning by providing laptops during the pandemic. Another notable venture is the contributions from various student support activities and charitable endeavours for the COVID-19 pandemic scenario.

COVID 19 pandemic has triggered a plethora of trials and tribulation in the higher education sector. In spite of this the institutional leadership was able to address the challenges to offer support both for the students as well as the teaching staff, fraternity, along with the local community. One of the most highlights of institutional leadership was the dimension of philanthropic sensitivity towards the stakeholders. While we witnessed cost cutting and downsizing of employment during the COVID-19 pandemic in and around us, the management of the college was willing to pay the salary of the employees, especially the contract and guest workers.

File Description

Documents

Upload any additional information

[View File](#)

Paste link for additional Information

<https://drive.google.com/file/d/1C3YjmCGFHYxZ3Jvp5Bw0n/view?usp=sharing>

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalization and processes visible in terms of incremental improvements made during the preceding year of the First Cycle): Incremental improvements made during the preceding year with regard to accreditation quality initiatives (Second and subsequent cycles)

IQAC of the college is always vigilant about the assurance of quality academic, administrative and infrastructure and ensures that adequate sustain and enhance the quality through internalisation of quality culture and institutionalisation of best practices. These quality initiatives have brought improvements in various fields as listed below.

1. Introduction of New Programmes

Utilising the freedom envisaged by autonomy, the college started 10 new programmes in 2021, and are designed to address the local, national and global development of society – such as Global Business and development, Food, healthcare and Industry and entrepreneurship. The programmes are

1. M. Voc. Food Processing Technology
2. M.Sc. Applied Statistics and Data Analytics
3. M. Sc. Psychology
4. Master of Commerce and Management
5. Integrated M. A. Programme in Social Sciences- Economics
6. B. Sc. Nutrition & Dietetics
7. Diploma in Digital Marketing
8. Diploma in Garment Making
9. Diploma in Interior & Exterior Space Design
10. Diploma in Wellness Craft Baker

2. Restructuring of Curriculum for the PG programmes

Under the leadership of IQAC, the curriculum and syllabi of all PG programmes are revised based on the feedback conducted among the stakeholders – students, teachers, alumni and employers. The POs, PSOs and COs developed for all the programmes to ensure a progressive and outcome based curriculum.

3. Infrastructure Augmentation

Development of required infrastructure is imperative to the growing college. We have constructed three more storeys to the Central Block which include the St. Joseph's Hall, an air conditioned auditorium with a seating capacity of 100.

To meet the challenges of the online teaching and learning posed by the COVID-19 pandemic, the support of the management took initiative in augmenting the IT infrastructure. Facilities include improving the server capacity, upgradation of the network to the latest version, upgradation of the software for online admissions, Payments, Zoom and Webex for conducting Webinars/ Meetings and making Laptops/ Tablets available to students and faculty.

4. Establishment of Teaching Learning Centre

The Teresian Teaching Learning Centre has been established this academy of developing, implementing and promoting innovative educational practices for teachers and students and organized two Student development programmes, productivity applications and three Short Term Faculty development Programmes.

5. Conduct of Internal examinations in the online Mode

Another major challenge was the conduct of examinations in the Pandemic. Examinations are also conducted online through the Moodle platform and Zoom. The LMS system has been modified to incorporate options for

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/internal-qualifications

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies and outcomes at periodic intervals through its IQAC as per norms

The year 2020-21 posed many challenges due to the outbreak of the pandemic. The education system had to be reviewed and revamped starting from Admission and to the Conduct of examinations. IQAC rose to the occasion to facilitate teaching and learning in the trying period by a series of activities.

Equipping Faculty

The college took initiative to enhance the skills of faculty members through different skill enhancement courses in different online platforms. An enhancement webinars and courses have been undertaken by the faculty like SWAYAM, NPTEL, ASAP, EdX, Udemy, Coursera etc. They have also attended webinars and online certifications offered by Institutes and Associations. Support in terms of duty leave and funds have been provided to the teachers.

Teaching Learning Centre

IQAC of the college has initiated a Teaching-Learning Centre to facilitate Students to learn new online techniques and teaching-learning methods. Student development Programmes were organized under this centre, for teachers and students.

Survey among Students

The major problem encountered in organizing online classes for students was gadgets and connectivity issues. In order to understand the problem, a survey was conducted to ascertain the availability of devices and internet connectivity for the College. The results revealed that 10% of students do not have devices for internet, out of which 3% attended sessions using borrowed devices, and sharing of equipment is not recommended during this time.

Project Sumanasu

To address this issue, IQAC of the college has initiated Project Sumanasu for facilitating uninterrupted learning for all deserving students, thus bridging the digital divide. The generosity and support of our teachers, parents, students, and well-wishers helped the college to provide a total of 60 laptops, other devices and internet connections to needy students. Students were

basis of a need-analysis conducted by all the Departments of the college. The college provides background and access to internet facilities and devices.

Feedback

A structured mechanism of collecting feedback from students on teachers through the Learning Management system. In order to ensure academic excellence, the effectiveness of the teaching-learning process was implemented this year. The feedback collected is analysed which helped the faculty to make continuous improvement for themselves. The feedback on curriculum is collected from other stakeholders and is used to make relevant changes in the syllabus and curriculum revision.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://teresas.ac.in/teresian-teaching-learning

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the
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File Description	Documents
Paste the web link of annual reports of the Institution	https://teresas.ac.in
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Various gender equality initiatives are being implemented in the college to promote the empowerment of women through education. The college has a Women's Cell and programmes to instil self-esteem and confidence in the students and to create awareness among the students about the social, legal and constitutional rights.

In addition to the Women's cell, NSS and various departments organize workshops related to women's rights, self-defense, cyber laws and security, health and nutrition, women leadership, career guidance, gender justice, women's entrepreneurship, both online and offline in accordance with the Annual Gender Sensitization Programme of the college.

The college provides an inclusive infrastructure with space allotted for women students to meet together and share their ideas and life. Various clubs and cells are focusing on women's issues and solutions which cater to the students' needs before, during and after. TIBIC, IIC and STEP are Teresian ingenuities that aim to promote women entrepreneurs to carve their niche in a gender imbalanced global market.

counseling was active during pandemic time reaching out to our student various psychological issues including domestic abuse and violence. It is an initiative that offers counselling help to address the problems. Orientation session on 'Emotional hygiene and psychological first aid' Counselling Cell for the teaching faculty members to address the course familiarize with counseling techniques and how can teachers as well as in building a mentally fit youth with an understanding of gender democracy security of women and girls being a matter of concern, surveillance and technology are placed in the campus which has made it easier to create environment in college premises.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/12AsjdBpgkSTzWO

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the

File Description	Documents
Geotagged Photographs	
Any other relevant information	

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable waste (within a maximum of 200 words)

The waste management hierarchy is classified on the three principles and Recycle. A 'Green Audit' conducted by the college in 2020 in association with Centre for Innovation in Science and Social Action, Trivandrum has supported report of waste generated, methods of management and suggestions for recommendations are being implemented. The Teresian Green Protocol for of scientific waste management is strictly adhered to.

Wastebaskets are provided in all classrooms and staff rooms to collect collected by the cleaning staff on a daily basis. Different coloured the campus and hostel to segregate bio-degradable and non-biodegradable degradable waste is converted into biogas through two biogas plants: in the science block and this renewable source of energy is used for Non-biodegradable waste which includes bottles, cans, plastics, broken is handed over periodically to scrap dealers for recycling. Damaged waste are handed over to Municipal waste collection centers. Incinerators arts and science blocks are used for the disposal of sanitary pads. Liquid from the hostel is sent to a water purification system installed in the it is recycled and used in the hostel toilets. The rest of the liquid into concealed soak pits.

Other notable initiatives of the reduction and management of waste in

- Replacement of single-use disposable cups in college canteens with glasses,
- Promotion of cloth college bags instead of nonbiodegradable rexir
- Popularization of trendy Bhoomitram Sanchis in lieu of plastic ca
- Avoidance of flex boards, plastic files and use of digital displa
- Seminars/Conferences,
- Ban of plastic covering on student projects,
- Encouragement of steel food containers,
- Promotion of green protocol through messages in the campus displa

File Description

Relevant documents like agreements/MoUs with Government and other approved agencies

Geotagged photographs of the facilities

Any other relevant information

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the

File Description

Geotagged photographs / videos of the facilities

Any other relevant information

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the

File Description

Geotagged photos / videos of the facilities

Various policy documents / decisions circulated for implementation

Any other relevant documents

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. Green audit
2. Energy audit

A. Any 4 or all of the

3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	
File Description	
Reports on environment and energy audits submitted by the auditing agency	
Certification by the auditing agency	
Certificates of the awards received	
Any other relevant information	
7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	A. Any 4 or all of the
File Description	
Geotagged photographs / videos of facilities	
Policy documents and brochures on the support to be provided	
Details of the software procured for providing assistance	
Any other relevant information	
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e towards cultural, regional, linguistic, communal, socio-economic and other diversities (with	
The college organizes a variety of programmes to nurture an inclusive campus considering the cultural, regional, linguistic, communal, soci diversities of the staff and students.	
The college celebrates festivals like Onam, Diwali and Christmas even irrespective of their religion and community take part in the celebra importance of all religions, prayers/ excerpts from their respective during the important functions.	
The other functions where all students and faculty meet and celebrate Orientation and Induction programmes, farewell programmes, Teacher's which generates a feeling of unity and harmony among them. Motivator leaders are often arranged with an objective of developing a tolerance	
The departments initiate events in connection with their discipline t promotes our understanding of cultural and regional diversity. Depart organised 'Nattugadhika', a seminar on tribal culture with special re -10- 2020. They also organised two webinars in association with AICUI	

and general public about dalit and subaltern sections in the Indian culture. The Home Science organised a train the trainer programme on 2 - 7- 2020 to improve the improvement in general quality of living in rural areas. Language department conducted quizzes, literary festivals etc. to inculcate a sense of responsibility and linguistic diversity. The dance, music and other literary programmes in the college showcase these art forms of different states, religions and languages to students to understand the culture.

Another notable event organised annually by the Department of Fashion Design is the presentation of a detailed study about the lifestyle, arts and crafts, traditional costumes of the people of a particular state of India. The students of Fashion Design and Post Graduate Diploma in Fashion Designing present their research and set up an ambience of the assigned state in which they showcase dances, costumes, food, textiles and handicrafts, occupation, etc. This helps to develop the regional awareness regarding the cultural heritage of the states of India.

The institution takes special efforts to provide an inclusive environment for all. The Office of the disability Services conducted classes for PwD category students and parents on the following topics: Need for UDID card, Method of applying for scholarships for PwD, and placement details. Various workshops are also conducted to increase the awareness about the right and opportunities of our socially and physically diverse members. A State Level Webinar on Disability Awareness titled "Disability: A Disability Awareness workshop" was organized in association with Mahatma Gandhi University, Kottayam, Kerala, St. Xavier College for Women, Sankara College, Kalady, National Institute of Speech and Hearing, Thiruvananthapuram Foundation, Kerala, for fostering inclusion of people with disabilities.

File Description

Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations and responsibilities of citizens:

St. Teresa's College realises the importance of sensitising the students about their constitutional obligations, values, rights, duties and responsibility and has taken various steps towards introducing Human Rights as a module of a core course into the curriculum of undergraduate programmes.

Important days are observed in the college to instil constitutional values, rights, duties and responsibilities of citizens. Department level workshops are organised on topics like human rights and constitution. To inculcate the sense of national pride, Diwas, independence day, republic day and other important days were celebrated by conducting competitions. Many videos on Consumer awareness were prepared by the commerce department and uploaded in the Youtube channel of the college. The Sociology department also prepared a video on A tribute to our Unsung heroes as part of the day celebrations.

The college is a part of the Systematic Voters' Education and Electoral Participation program, which is the flagship program of the Election Commission of India for voter education, voter awareness and promoting voter literacy in India. SVEEP Outreach Program was conducted for the NSS Volunteers of the college. The faculty members of various departments were Presiding officers and Observers in the Local Body elections in December 2020 and the Assembly elections in April 2021. As a part of the

program, NSS Unit 41 of St. Teresa's college conducted a flash mob at mall. Nukkad Nattak - a street play on the theme of Jallianwala Bagh depicted the outcomes of the massacre and how it affected the lives of beloved ones in the massacre. Videos on upcycling and repurposing of clothes were done by the department of Fashion technology which helps to be responsible citizens. The Planning Forum and the Electoral Literacy organizes events to encourage students to actively participate in discussing socio economic issues.

A short term certificate course on Indian Constitution and Rights of notable programme in this area, conducted by the Research Cell of the Dhisha which was inaugurated on 16th August 2020. The basic objective promote legal literacy in young minds.

File Description

Details of activities that inculcate values necessary to transform students into responsible citizens

Any other relevant information

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. Annual awareness programmes on the Code of Conduct are organized.

A. All of the above

File Description

Code of Ethics - policy document

Details of the monitoring committee composition and minutes of the committee meeting, number of meetings organized, reports on the various programmes, etc. in support of the claims

Any other relevant information

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and programmes

All National days of importance are observed in the institution in a meaningful manner. Independence Day and Republic day are celebrated every year in the college manner including flag-hoisting and cultural programmes. As part of the Independence Day celebrations during the month of August from the 10th to 15th, a variety of competitions like spot painting, spot poetry, debate, quiz, etc. competition were organized by NCC, NSS and Department Associations. College students pay tribute to the Father of our Nation through numerous activities. Swachhhta challenges and patronizing khadi clothes. A total of 109 events commemorate days of importance in the year 2020-21.

World Environment Day, World Ozone Day, International Women's Day, International Day Against Drug Abuse and Illicit Trafficking, Navy Day are important days commemorated in this year.

The department of Home Science celebrated National Nutrition day, World Mental Health day, World Diabetes day and World Heart day through sessions to create awareness about health and nutrition among students. Food day, World Milk day, World Food safety day etc. were organised by the department of Food Processing Technology by conducting webinars and competitions.

Vayanadinacharanam (Reading Day) was organized by the department of English in 2020 by organising online quiz and book review competitions.

The secular festival of Kerala, Onam, is celebrated with great pomp, every year within the campus. A variety of literary and cultural events were organized by the student union, Staff and individual Department Associations. Christmas was celebrated across all Departments, emphasizing the message of love, service and unity. The alumni association of the college, ASTA, celebrates these days by sponsoring events to reach out to the marginalized. ASTA also organizes an Annual Christmas dinner and promote entrepreneurship among women.

File Description

Annual report of the celebrations and commemorative events for during the year

Geotagged photographs of some of the events

Any other relevant information

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the criteria

Link to the Institutional Website

<https://teresas.ac.in/teresian-rural-outreach-programme-trop/>

<https://teresas.ac.in/teresian-innovation-and-business-incubation-center/>

TROP [Teresian Rural Outreach Program]

Objectives: Teresian Rural Outreach Programme (TROP), a unique endeavour aimed at reaching out to the marginalized sections of the society.

The Context: The TROP activities are divided among the different departments. Every department plans and executes extension activities related to the welfare and interest at organizations or institutions in UBA panchayats allotted to the department.

TROP is implemented in a structured manner with a clear organogram based on a hierarchical structure. The teams of each department visit their chosen area, hold discussions with local bodies, civic groups, SHGs, NGOs, and other stakeholders. They conduct baseline surveys, identify local needs, and devise suitable action plans.

The Practice: In 2020, we successfully completed around 50 activities under the umbrella of TROP which was spearheaded by the 25 departments of the college. Projects implemented include Care for Cure, Ashakiranam, Google classroom for students and were impactful and relevant in the midst of the pandemic.

Evidence of Success: Our assistance rendered to one of our adopted Parangudi enabled them in winning the SKOCH award. Around 2000 people were benefited from the projects which range from assistance to CFLTCs, online education during the pandemic, environmental awareness, and popularisation of NEP.

Problems encountered and Resources required: The cooperation of Local state government, and Corporates is essential in translating our ideas. Bringing these entities together was a challenging task.

TIBIC [Teresian Innovation and Business Development Centre]

Objectives: Our mission emphasizes the importance of empowering women. An initiative launched to support women entrepreneurs.

The Context: The Teresian Innovation and Business Development Centre support from the Kerala Startup Mission, Govt of Kerala, and Kerala State Development Corporation. It is probably the only such initiative in a women's college in Kerala, which is supported by the state government.

The Practice: The target groups are Female entrepreneurs and the centre supports startups by providing them with infrastructural, management, and networking services. BhuMe Women's Collective a company incubated under

TIBIC up-cycles tailoring waste into educational toys with the help of NGOs under SHGs. We also conducted many programmes including YIP 2020, Helix Idea challenge 2020.

Evidence of Success: BHuMe women's Collective incubated under TIBIC Innovation Fund of UNDP, Haritha Keralam Mission, and KSUM for setting up units in the Western Ghats area. BHuMe Women's Collective has also been a part of Nidhi Prayas Scheme of NIT Calicut and DST. The initiative of creating educational purposes was also recognised by Prime Minister Shri Narendra Modi in his Mann Ki Baath address to the nation on 28 March 2021.

Problems encountered and Resources required: Though there are many govt schemes to support women entrepreneurs, there is a lack of awareness about these schemes. Raising the capital or receiving funding is difficult in the pandemic.

File Description	Documents
Best practices in the Institutional website	https://teresas.ac.in/wp-content/uploads/2021/01/21_compressed.pdf
Any other relevant information	https://teresas.ac.in/wp-content/uploads/2021/01/21.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (in your own words)

The distinctive feature of the institution is its vision to impart a holistic education that empowers women through a humanizing and liberative process, to bring about transformation and development at different levels of life. They are actively engaged with the concerns and conflicts inherent in today's world. Our theme is that of a civilization of love as envisaged and promoted by our Foundress, Rose of Lima. The central theme that underlines our uniqueness is the empowerment and it can be witnessed in every aspect of the college.

1. Title of the Practice:

Fostering Art and Creativity for Lifelong Engagement

1. Objectives of the Practice

St. Teresa's College strives for the overall development of the students given to enable students to explore their talents, interests and create the possibility of personal success through academic as well as artistic

1. The Context

The college has always believed that the classroom teaching-learning strengthened by co-curricular activities. The skills and competencies developed by engaging in extracurricular engagements instil confidence and a sense of self-esteem.

1. The Practice

The year 2020-21 was a challenging one due to the outbreak of Covid and lockdown. In spite of this, the Arts Club of St. Teresa's College conducted programmes to support the academic, co-curricular and extracurricular organized through online platforms to ensure that students are not deprived of opportunities. The student induction programmes, college union election celebrations, Kalanjali - the Talent display programme etc. have been maximum student participation along with webinars, workshops and student programs.

The college managed to organise some programmes offline also which include nationally important days, the Union and Arts club inauguration, International personalities and were marked by active participation of the students.

File Description	Documents
Appropriate link in the institutional website	https://teresas.ac.in/extracurricular
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

IQAC Plan of Action for the academic year 2021-2022

1. To conduct Induction programme for faculty with less than five years
2. To conduct Orientation programme for Teaching Staff Non-Teaching Staff
3. To provide seed money for research and for attending seminars/ workshops
4. To organize Capacity Building workshop for teachers and administrative
5. To conduct Faculty and student Development programmes under the Teacher
6. Effective implementation of PARAMARSH Scheme of UGC.
7. Career Enhancement programme for teaching faculty.
8. To equip faculty and students to new avenues of Online teaching, Learning
9. To conduct Academic and Administrative Audit (AAA) for the different