



ST. TERESA'S COLLEGE (AUTONOMOUS) ERNAKULAM

PTA

REPORT OF ACTIVITIES: 2019-20

Teacher In-charge

Dr. Lizzy Mathew

Ms. Mary Sruthy Melbin

Dr. Leela P. U

ACTIVITIES

Minutes Of The Executive Meeting Held On 04.07.2019

The first PTA Executive meeting of the academic year 2019-20 was conducted on July 4, 2019 at 3.30 pm at M.Phil (English) class room. Fifteen members were present for the meeting including Director Rev. Sr. Dr.Vinitha, Principal Dr.Sajimol Augustine M, eight parent representatives and five teacher representatives. The agenda of the meeting included

1. Review of the College welfare fund collection during UG & PG admission
2. PTA fund raising programme – Magic Show
3. Medical camp – PTA & Community college
4. Planning for NAAC stakeholders meeting
5. Addition of new members to the PTA executive body
6. Date for next meeting

The meeting commenced with a silent prayer. Dr. Lizzy Mathew, Associate Professor, Dept. of Botany welcomed the gathering. In the welcome speech, all the parent representatives were acknowledged and appreciated for the relentless effort rendered towards the collection of College welfare fund during UG and PG admissions. Two new staff members Ms. Sicily Rilu of Dept. of Chemistry and Ms. Shency Shaji of Dept. of Psychology were also welcomed to the executive body. The college director Rev. Sr. Dr. Vinitha in her presidential address proposed to conduct a parents day once in every year wherein parents will be able to interact with each other. The Principal Dr.Sajimol Augustine delivered the keynote address during which she announced that the NAAC peer team visit has been scheduled on 5th and 6th of August. She briefed about the various achievements of the College during the post accreditation period and requested the whole-hearted co-operation from all the executive members for the 4th cycle accreditation process. Dr.Helvin Vincent presented the report of the PTA General body meeting conducted on 16th May and 28th May, 2019. Dr. Lizzy Mathew was appreciated for preparing the elaborative report. The committee members discussed about the various agenda included in the meeting.

I Agenda: Review of the College welfare fund collection during UG & PG admission An amount of Rs. 4,65,000/- was collected as College welfare fund during the UG and PG admission on 30th May, 3rd, 4th, 6th and 13th of June, 2019. All the parent representatives were acknowledged and appreciated for the relentless effort rendered towards the collection of

College welfare fund. The PTA Executive member Mr. Jose Antony discussed about the parents apprehension of collecting PTA fund and College welfare fund separately during admission. The members suggested that this may be clarified with other colleges and proper receipts may be issued during next year admission.

II Agenda: PTA fund raising programme – Magic Show

The PTA Vice President Sri. P. Chandrasekaran presented the proposal to conduct fund raising programme. Entry tickets worth Rs. 2000/-, Rs. 1000/- & Rs. 500/- admitting 3, 2 & one person respectively may be sold among the parents for the programme. The date for the same was tentatively fixed to be 20th September, Friday, from 4pm to 6pm. He also took up Director's proposal to conduct a PTA - Parents day and suggested to play the Shakesphere drama on the occasion which was being prepared by the English dept.

III Agenda: Medical camp – PTA & Community college

As the medical camp co-ordinators from Aster Medcity were unable reach for discussion, it was postponed to next meeting.

IV Agenda: Planning for NAAC stakeholders meeting

It was suggested to select a parent representative from each department who can volunteer to interact with the NAAC peer team during NAAC stakeholder's interaction on 5th August.

V Agenda : Addition of new members to the PTA executive body

It was suggested that new executive members may be elected during the open house of I UG & I PG to fill the vacant posts in the executive committee. It was also suggested to conduct open house for separate classes on separate days. During the open house a presentation may be done about the PTA activities during the previous year and also a talk may be arranged for the parents.

VI Agenda: Date for next meeting

The executive members decided to meet next on 9th August, Friday, after the NAAC peer team visit.

Ms. Sicily Rilu proposed the vote of thanks and the members disbursed after tea and snacks were served.



Minutes of the PTA Executive Meeting held on 04.08.2019

The second PTA Executive meeting of the academic year 2019-20 was conducted on August 4, 2019, Sunday at 4.00 pm at Sociology class room. Fourteen members were present for the meeting including nine parent representatives and five teacher representatives. The prime agenda of the meeting was to review the preparations for NAAC stakeholders meeting. The meeting commenced with a silent prayer. Smt. Mary Sruthy Melbin, Assistant Professor, Dept. of Commerce welcomed the gathering. In the meeting the preparations done for NAAC stakeholders meeting were reviewed. The powerpoint presentation prepared for presentation at the meeting was projected. The suggestions made by the executive members were incorporated. Ms. Sicily Rilu proposed the vote of thanks and the members disbursed after tea and snacks were served.

Parents actively interacted with the peer team members during the NAAC stakeholders meeting on August 5th, Monday. High tea was served and parents also attended the cultural programmes.

thereafter. The Executive members were invited for the thanks giving Holy Mass arranged on August 20th, Tuesday.

The next meeting was scheduled on August 29th, Thursday at 3.30 pm at the Arts Block Auditorium.



PTA Executive members after interaction with NAAC peer team members on 06.08.2019

Minutes of the PTA Executive Meeting held on 29.08.2019

The third PTA Executive meeting of the academic year 2019-20 was conducted on August 29, 2019, Thursday at 3.30 pm in the Sociology class room.

Five parent representatives and six teacher representatives were present for the meeting. Four staff members from Aster Medcity was present for the meeting to discuss about the Medical camp. It was proposed that the camp may be targeted for IDC students and they may supplied questionnaires to fill prior to the camp. Talks were planned and students may also be provided free consultation and check-up.

The parent representatives displayed a banner and congratulated the management and the staff for the A++ grade secured for the fourth cycle of NAAC Accreditation. The fund raising programme planned earlier was cancelled due to floods. It was also pointed out that two new members were to be added to the executive body into the vacant posts or replacing the irregular members. Smt. Mary Sruthy Melbin, Assistant Professor, Dept. of Commerce acknowledged all the parent representatives for the help and co-operation extended during the NAAC accreditation process. Sri S. Hariharasubramanian, PTA Secretary proposed the vote of thanks and the members disbursed after tea and snacks were served.

A one day awareness session on Women's health "Let's Talk Health" was conducted on 3rd October, 2019 organised PTA and Community College of St. Teresa's College in association with Aster Medcity, Ernakulam. Sri P. Chandrasekharan, PTA Vice-President welcomed the gathering. Dr. A Durgapoorna, Consultant in Radiation Oncology inaugurated the medical camp and delivered a key note address on "Women's Health Issues and Modern Lifestyle Diseases". It was followed by another talk on "PCOD and Menopause" by Dr. Surya Jayaram, Senior Specialist in Gynaecology. Dr. Usha Nair, IQAC Coordinator felicitated the gathering. Sri. P. K. Mohandas, PTA Executive Committee member proposed the vote of thanks. Following the technical sessions free consultation and medical check-up was also arranged for the students and teachers. The consultation session was headed by Dr. Vineetha Rijju, Associate Specialist in Medical Oncology. The students and staff of the college benefitted the camp which came to a conclusion by 4pm.



MEDICAL CAMP 'Let's talk Health' One day Awareness session on Women's health



Minutes of the PTA Executive Meeting held on 16.12.2019

The fourth PTA Executive meeting of the academic year 2019-20 was conducted on December 16th, 2019, Monday at 3.00 pm in the Sociology class room. Eight parent representatives and six teacher representatives were present for the meeting. The meeting commenced with a prayer song by Smt. Mary Sruthy Melbin, Assistant Professor, Dept of Commerce. Dr. Lizzy Mathew, Associate Professor, Dept. of Botany welcomed the gathering. Dr. Helvin Vincent, Assistant Professor, Dept. of Zoology present the report of the previous meeting.

Rev. Sr. Dr. Vinitha, Director of the college gave a meaningful Christmas message in her presidential address. Sr. Vinitha emphasised the need for focussing on the moral strength of students and to motivate them. She briefed about the ill health of Rev. Sr. Christabelle, Manager and requested for prayers from everyone. The Physics Department was also felicitated during the meeting for the National Energy Conservation Award. Dr. Sajimol Augustine, Principal acknowledged all the PTA executive members for the support and cooperation extended during NAAC Accreditation Visit. She also wished everyone a peaceful and happy Christmas and also requested prayerful support for Rev. Sr. Christabelle.

Sri. P. Chandrasekharan, PTA Vice-President also wished everyone for the Christmas. He also raised some issues put forward by students and parents like the busy traffic and speedy buses on the road to science block and also small benches in some classes of science block.

Dr. Leela P. U., Assistant Professor, Dept. of Sociology felicitated Ms. Renjitha of II BA Sociology form coordinating remedial classes for weak students and bringing out good results in the previous semester examination. It was recommended to implement the same strategy in other departments also. It was also suggested to the parents to volunteer as councillors for interacting with students in a better way.

The next meeting was planned for Jan 3rd for discussing about the fund raising programme. It was also suggested to present an estimate of the budget of the programme during next meeting. Tea was served and Christmas joy was shared by cutting the cake and singing Christmas songs. The meeting came to a conclusion by 4pm.



Minutes of the PTA Executive Meeting held on 03.01.2020

The fifth PTA Executive meeting of the academic year 2019-20 was conducted on January 3rd, 2020, Friday at 2.30 pm in the Library AV room.

The agenda for the meeting include

1. Discussion on PTA fund raising programme
2. Discussion on Sr. Christabelle Memorial Endowment to be instituted by PTA
3. Date for next meeting

Nine parent representatives and six teacher representatives were present for the meeting. The meeting commenced with a prayer song by Smt. Mary Sruthy Melbin, Assistant Professor, Dept of Commerce. Dr. Lizzy Mathew, Associate Professor, Dept. of Botany welcomed the gathering. A minute of silence was observed to pay homage to Late Rev Sr. Christabelle, our beloved Provincial, Manager and Former Principal. The Principal, Dr. Sajimol Augustine, in her presidential address, wished all the PTA executive members a happy and peaceful New Year. Dr. Helvin Vincent, Assistant Professor, Dept. of Zoology presented the report of the previous meeting.

Sri. P. Chandrasekharan, PTA Vice-President expressed his heartfelt condolences on the demise of Rev. Sr. Christabelle. It was also suggested by the PTA to institute a Sr. Christabelle Memorial Endowment prize to be awarded to two meritorious outgoing students one each from UG and PG classes.

The Fund raising programme was tentatively fixed on February 18th, Thursday, 2020 at 5pm. Sri. P. K. Mohandas was suggested as Programme convenor. It was suggested to conduct a meeting of the office bearers of each class on January 16th, Thursday to coordinate the programme and sale of the tickets. The tickets for the programme will be of 3 rates, Rs. 2000/- admitting 3 persons, Rs. 1500/- admitting 2 persons and Rs. 500/- admitting one person. Smt. Neena Unnikrishnan proposed vote of thanks. Tea and snacks served and the meeting came to a conclusion by 4pm.



Minutes of the PTA Office Bearer's Meeting and Executive Meeting held on 16.01.2020

The PTA office bearer's meeting was conducted on 16th January, 2020, Thursday at 2.30pm in the Arts Block Auditorium. The meeting commenced with a prayer song by Smt. Mary Sruthy Melbin, Assistant Professor, Dept of Commerce. The Principal, Dr. Sajimol Augustine M. welcomed the gathering. In her welcome address she presented about the recent activities and achievements of the college. She acknowledged the parents for their support rendered in all the college activities especially during the NAAC peer team visit. 143 parents were present for the meeting representing various departments. PTA Vice President Sri. P. Chandrasekharan presented the key note address. He explained the various activities of PTA during the last years. He also introduced the fund raising programme. A video was displayed to present the profile of the magician. An organising committee of 15 members representing each department was constituted for coordinating the activities.

Sri P. K. Mohandas was nominated as the Convenor of the programme, Smt Neena Unnikrishnan as Joint Convenor, Dr. Lizzy Mathew as Treasurer and Sri P. Chandrasekaran as Chairman.

The parents also interacted and raised their views towards the initiative. Some parents intimated the need for a whatsapp group of each class. The Principal suggested that it would be intimated to the HODs in the next meeting and will be implemented soon. Sri Jose Antony PTA Executive member proposed the vote of thanks. Tea and snacks were served and the parents disbursed by 4.30pm. The organising committee and the Executive members gathered afterwards to plan about the ticket sale of the programme.

Sri. P. K Mohandas addressed the gathering as the General Convenor. The organizing committee members suggested some titles for the programme and it was decided to finalise the title by next day. A whatsapp group was formed including all the members of the organizing committee for further discussion of activities. It was decided to print the tickets in bundles of 10 each of three tariffs as platinum, gold & silver in three different colours. It was suggested that the collection has to reach the committee by February 10th. Some stalls may also be set up on the event. Some parents also suggested that instead of Magic show a cultural evening showcasing the best performances of the students may be planned.

Rev Sr. Dr. Vinitha inaugurated the ticket sale and Sri Alexander Correya bought the first ticket of Platinum circle. It was planned to get the tickets ready by January 22 and it would be distributed to the organising committee members. The members disbursed by 6 pm. The staff members of the PTA executive later met together and sorted the department wise attendance of the meeting.

The title for the programme was finalised as TERESIAN MAGICAL EVE 2020.

