



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	ST.TERESA'S COLLEGE (Autonomous) Ernakulam
Name of the head of the Institution	Dr. Sajimol Augustine M
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04842351870
Mobile no.	9446700821
Registered Email	principal@teresas.ac.in
Alternate Email	iqac.teresas@gmail.com
Address	St. Teresa's College Park Avenue
City/Town	Ernakulam
State/UT	Kerala
Pincode	682011
2. Institutional Status	
Autonomous Status (Provide date of Conformant of Autonomous Status)	13-Jun-2014
Type of Institution	Women
Location	Urban

Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr Usha Nair
Phone no/Alternate Phone no.	04842977797
Mobile no.	9947442816
Registered Email	iqac.teresas@gmail.com
Alternate Email	iqac@teresas.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://teresas.ac.in/internal-quality-assurance-cell/aqar/
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://teresas.ac.in/handbook-and-calendar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
4	A++	3.57	2019	09-Aug-2019	08-Aug-2026

6. Date of Establishment of IQAC 03-Jun-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/beneficiaries
Orientation program for faculty members	31-May-2018 4	195
Career Enhancement Programme for Faculty on Service Rules	28-Jun-2018 1	80

Workshop on Challenges & Opportunities Of The New Accreditation Policies	20-Jul-2018 1	201
Workshop on Effective Management Strategies for the New Accreditation Procedure	31-Jul-2018 1	198
Academic and Administrative Audit	11-Sep-2018 2	225
Workshop on Techno-Pedagogy & Learning Management System	28-Sep-2018 2	201
Civil Service Grooming Program	04-Feb-2019 1	75
Faculty Development Programme On E-Content Development	01-Apr-2019 7	49

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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
IQAC	PARAMARSH	UGC	2018 153	1500000
St. Teresas College	Star College	DBT	2017 682	3600000
St. Teresas College	Autonomy	UGC	2014 1814	12000000
St. Teresas College	DST FIST	DST	2013 2073	7400000
St. Teresas College	CPE	UGC	2014 1942	13000000

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
1. Preparation and submission of SSR for the 4th Cycle of NAAC Accreditation. 2. Conducted Academic and Administrative Audit. 3. Feedback collected from all stakeholders, analyzed and ensured further action. 4. Conducted Faculty Development Programmes. 5. Ensured effective functioning of Grievance Redressal	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
To conduct workshops to provide the faculty members a thorough understanding of the new SSR format	3 workshops were conducted with Eminent resource persons
To spearhead the	The IQAC worked closely with the Departments and appointed NAAC Criteria teams to successfully submit

preparation of SSR	the Institutional Information for Quality Assessment (IIQA) on 30 November 2018, and received the approval on 13 December 2018. The Self-Study Report was submitted on 25th January 2019.
To establish an office to facilitate the learning of students with special needs.	An office of Disability Service (ODS) was constituted for the first time in St. Teresa's College (Autonomous), Ernakulam in June 2018 under the Equal Opportunities Cell with a vision to cater to the needs of our physically handicapped students and to provide them a stimulating environment to excel in academics as well as in extra-curricular activities
To introduce Management aided research projects for Faculty especially those belonging to Self financing streams.	The Management of St. Teresa's College, on request from the IQAC, decided to introduce a new scheme for the faculty members titled Management Aided Research Grant Scheme (MARG) to promote research culture among the faculty members especially under the self-financing scheme. The Scheme was inaugurated on 7 November 2018 during the course of the conduct of the Faculty Development Programme on Pathways to Research and Publications. The Principal of the college invited applications for projects from faculty members for award of grants. Six research proposals were received. Five proposals were accepted based on relevance, originality, suitability of methods, feasibility and expertise of the applicants.
To commemorate the 150th birth anniversary of Mahatma Gandhi with year long celebrations of the ideologies of the Father of Nation	33 programmes were organised as a tribute to Gandhiji. In compliance with the suggestions of the MHRD, the departments focussed on the following six themes: 1. Sanitation 2. Non-violence 3. Voluntary community service 4. Communal harmony 5. Abolition of untouchability 6. Women empowerment.
To organise a short term Faculty Development Programme to equip teachers for E Content development	Organized a one week Faculty Development Programme on EContent Development from 18 to 24 March 2019 in collaboration with MG University Kottayam. The Workshop focused on giving hands on training on E-content development to the teaching faculty. The workshop was attended by forty eight teachers (including the organizers) who developed approximately ninety e-modules as part of this workshop.
To conduct AAA	The Audit Committee and IQAC prepared a schedule and provided guidelines and formats for the audit conducted

	in two phases, with departmental visits by the internal and external peer teams. The Evaluative Reports of all the departments, the reports of the External Evaluators and Grade Sheets were examined, consolidated and compiled by the audit panel, and an Executive Summary was prepared, highlighting the strengths and areas/suggestions for improvement
To participate in NIRF	The College participated in the NIRF Ranking 2019. We were ranked 64th among all the colleges in India with a score of 51.94. The previous year, the College was ranked 76th and had scored 47.48.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Council	18-May-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

09-Aug-2019

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

27-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

An ERP System integrates all the functional areas of the institution. DIGNA software facilitates admission, examination cell, attendance entry, Message Software to update parents regarding student affairs progression and to disseminate notifications for staff. St.Teresa's College introduced Automated Academic Management System immediately after getting autonomous status in 2014. The following modules

are Introduced for the smooth functioning of the academic system with a daily back up system. **ADMISSION PORTAL** Admission process is the gateway for a student to our college. The portal will be open for all the eligible candidates for UG , PG and M.PHIL at the time of admission. All the details regarding the various programmes are presented in the portal. The Students can easily apply online from any part of the world for any courses according to their eligibility. The applicants will go through a 9 step process 1. Sign Up 2. Profile To enter student profile 3. Guardian To enter Guardian details 4. Qualification To enter Qualification details 5. Preference To enter Options 6. Academic To enter Academic details 7. Extracurricular To enter Academic details(if any) 8. Payment 9. Print application. Application forms of the students are processed and all the relevant details are verified using the software. Then Provisional rank list is published and there will be a provision for further correction, if any. Any discrepancy in the application form is communicated to the student so that it can be corrected before publishing the final rank list. There after using the same software, allotment list for all programmes is prepared. Allotment list for various quota (merit, sports, cultural, sc/st, community, differently abled etc.) are separately prepared. Admission starts on the date notified earlier in the web site. If there is vacancy in any of the programmes, after admitting the students of allotment list, it can be filled up by spot admission, rank list of spot admission is also prepared using the same software. Once admission is closed, the system will generate a **PERMANENT REGISTRATION NUMBER (PRN)** to each student according to their second language chosen for study, programme code and year of admission. This PRN will be unique and will be required for all the queries. **EXAMINATION PORTAL** The

Controller of Examinations shall issue the Notification of various examinations in every semester at least two months before the commencement of the end semester examinations. Exam portal is now open for registration. Students can start their registration and submission of application as per the notification given. Details regarding regular exams, supplementary exams, improvement exams, fee details etc are given in the portal. Immediately after the submission of application the student can see the preview of her submitted application. If it is found confirmed she can remit the fees by using online payment mode. Now the registration process is completed. Hall Ticket will be generated only in the case of registered candidates and that can be down loaded by the administrator STUDENT PORTAL. Each student in our college is provided with a login in student portal. Here students

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	
BA	BBHA	Bharathanatyam	01
BSc	BBOT	Botany	01
BSc	BCHE	Chemistry	01
BCom	BCOMT	Finance & Taxation	01
BCom	BCOMC	Capital Market	01
BSc	BCA	Computer Applications Triple Main	01
BVoc	BVSD	Software Development	01
BCA	BCAC	Cloud Technology and Information Security Management	01
BMS	BMS	International Business	01
BA	BFRE	French Language and Literature	01

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1.1.2 - Programmes/ courses focussed on employability/ entrepreneurship/ skill development during Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Int
BVoc	Food Processing Technology	01/06/2018	Dairy Technology VFPT2S04B18	01
BVoc	Food Processing Technology	01/06/2018	Packaging Technology VFPT2S05B18	01
BVoc	Food Processing Technology	01/06/2018	Sanitation and Hygiene VFPT2S06B18	01
BVoc	Food Processing Technology	01/06/2018	Business Communication VFPT2G04B18	01
BVoc	Food Processing Technology	01/06/2018	Technology of Cereals Pulses and Oil seeds VFP4S13TB	01
BVoc	Food Processing Technology	01/06/2018	Food Product design and development VFP4S15TB	01
BVoc	Food Processing Technology	01/06/2018	Technology of Beverages VFP4S14TB	01
BVoc	Food Processing Technology	01/06/2018	Unit Operations in Food Industry VFP6S21TB	01
BVoc	Food Processing Technology	01/06/2018	Food Quality Assurance VFP6S23TB	01
BVoc	Food Processing Technology	01/06/2018	Java Script, Jquery VSD3S09TB	01

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1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Chemistry	01/06/2018
BSc	Physics	01/06/2018
BMS	Management Studies	01/06/2018
BSc	Mathematics	01/06/2018

BSc	Zoology	01/06/2018
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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective Course System implement College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation CBCS/Elective Course
BA	Economics	01/06/2018
BA	English Language and Literature	01/06/2018
BA	History	01/06/2018
BA	Sociology	01/06/2018
BCom	Taxation	01/06/2018
BSc	Botany	01/06/2018
BSc	Chemistry	01/06/2018
BSc	Home Science	01/06/2018
BSc	Mathematics	01/06/2018
BSc	Physics	01/06/2018
BSc	Zoology	01/06/2018
BA	Bharatanatyam	01/06/2018
BA	English Literature and Communication Studies	01/06/2018
BA	French Language and Literature	01/06/2018
BCom	Finance and taxation	01/06/2018
BCom	Capital Market	01/06/2018
BSc	Apparel and Fashion Designing	01/06/2018
BSc	Computer Applications	01/06/2018
BSc	Psychology	01/06/2018
BVoc	Food Processing Technology	01/06/2018
BVoc	Software Development	01/06/2018
BCA	Cloud Technology and Information Security Management	01/06/2018
BMS	Management Studies in International Business	01/06/2018

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Enrolment
B.Com with ACCA	28/06/2018	1
Foundation Programme in Banking Financial services	28/06/2018	6

Investment avenues and awareness among students	04/06/2018	7
Robotics	01/11/2018	1
Age-friendly classes	28/06/2018	2
Age-friendly classes	01/11/2018	1
Soft Skills Training and Development	01/06/2018	4
Diploma in Financial Journalism with specialisation in Budget Analysis	10/07/2018	2
Finishing School Programme for P.G. Students	10/07/2018	1
IATA	28/06/2018	1

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Projects / Internship
BA	Bharathanatyam	27
BA	English Literature And Communication Studies	71
BA	Economics	158
BA	English Language And Literature	107
BA	French Language And Literature	59
BA	History	82
BA	Sociology	135
BCom	Capital Market	90
BCom	Finance & Taxation	332
BSc	Apparel And Fashion Design	88

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institute (maximum 500 words)

Feedback Obtained

FEEDBACK ON CURRICULUM INSTITUTION 2018-19 The institution makes certain

the curriculum offered are in keeping with the demands of the time. A systematic procedure is followed to maintain the standard that is the hallmark of the College. The quality sustenance and quality enhancement measures undertaken are:

- Strict adherence to the guidelines issued by regulatory authorities from time to time
- Gathering feedback from various stakeholders
- Discussing issues related to curriculum in the meetings of Heads of Departments and Academic Deans and sorting out such issues with delay
- Revisiting and revising the curriculum at periodic intervals
- Convening the meeting of various statutory bodies at regular intervals to facilitate the timely approval of revised/updated curricula.

The curriculum for all programmes is revised once in three years to ensure relevance. This effort is materialized in the form of feedback that is collected from stakeholders with regard to the curriculum. The IQAC has evolved a mechanism to gather feedback on programme from all stakeholders. The Board of Studies of all departments have renowned experts as external members; they provide feedback on the curriculum. The steps adopted in the mandatory feedback process are:

- Consulting experts from other academic institutions, industries and alumni
- Consulting the model curriculum proposed by UGC for NET and SET and the curriculum of reputed institutions
- Organizing workshops to prepare the draft curriculum.
- Feedback from students, teachers, employers, parents and alumni is taken into account
- Reviewing and finalizing the draft syllabus in the Board of Studies consisting of the Institute faculty, external experts drawn from reputed academic institutions, industries and alumni
- Seeking the Academic Council and the Board of Management's approval of the curriculum.

Keeping in mind the latest developments in the subjects, industry requirements, societal needs and maintenance of quality standards, the IQAC devised structured questionnaires where formal feedbacks on the curriculum and Institutions obtained from various stakeholders. The Departments take feedback on classroom experience from students on various aspects of curriculum offered to them. The final year students are approached for their feedback on overall satisfaction with the Institution. Feedback is obtained from the Alumni, Parents during formal meetings. Employers and teachers' feedback is collected online.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received
BCom	Taxation Reg.	60	1643
BA	English Literature and Communication Studies	30	407
MSc	Chemistry	12	150
BSc	Chemistry	36	1302
MPhil	Botany	10	1
MSc	Botany	12	124

BSc	Botany	36	968
MA	Bharathanatyam	10	9
BA	Bharathanatyam	50	50
BVoc	Food Processing Technology	50	159

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of fulltime teachers available in the institution teaching UG and PG courses
2018	3048	481	46	Nil	

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources used
201	168	8	79	1	

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

St. Teresa's College introduced MPaT- Mentoring Programme at St. Teresa's to nourish the warmth in student relations. This Programme envisions that each student at our college shall have at least one adult who knows and understands her. Structure of the Programme: Every week the sixth hour on campus is dedicated to mentoring. A college level monitoring committee working under IQAC is the charge of coordinating the programme. This Mentoring committee developed and distributed Mentoring Guidelines to teachers and Mentee Data Card to students. Mentees were required to fill in their personal details on the mentee data card which can be kept by the mentors. The regular working of the programme is monitored by the mentoring representatives of individual departments. Each department assigned 16-20 mentees to one faculty mentor with preference given to the senior students. LEARNER MENTORING POLICY St. Teresa's College is committed to enabling learners to access support mechanisms to meet their academic needs. This policy applies to all mentors and mentees who take part in the programme. It aims to ensure that all students have the opportunity to work with a mentor who will offer support and guidance on academic issues. A personal relationship is created for better understanding of the student's aspiration, strengths and weaknesses. The College is committed to regularly reviewing the effectiveness of the Learner Mentoring Policy and procedures and making adjustments as and when necessary in response to the needs of the students involved. This Policy is underpinned by the following key principles: □ Our learners must be supported to achieve their potential while at College, in an environment where their wellbeing is fulfilled □ Learners who are at-risk of drop-out will have the opportunity to work with a mentor whose role will be to provide

with additional support in academic issues. □ There is an evaluation process for assessing the effectiveness of mentors and mentoring program and also for identifying the possible challenges. □ Sharing of Information- In case the mentor leaves, the information about the mentee needs to be shared with the mentor. There is a handing over form which needs to be signed by both the new and the old mentor. Responsibilities of a Mentor: □ Each student is to be allocated a faculty mentor at the time of admission. The mentor will provide support to 25 mentees. □ The mentors should try to understand their mentees and help them settle well in the new environment. □ The mentor will act as a guide, coach and role model for the trainee. □ The mentor should interact periodically with the trainee to review experience gained and set objectives for the next period □ The mentor will play a critical role in the mentees' Internship Placements by helping them prepare for the professional competence programme. □ All mentors should maintain a confidential data sheet about their students which records a report of mentoring done by the trainee. These reports should be periodically evaluated by a team of senior teachers and its effectiveness should be monitored by a committee consisting of the Principal, Academic Deans and the IQAC. Responsibilities of a Mentee: • Mentees should be regular and punctual for meetings with the mentor. • They must adhere to the Mentoring Programme procedures. • They must attend training as directed by the mentor.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee
3529	201	1 : 1

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty posts
201	201	Nil	22	

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received Government or recognized bodies
2018	Aghila G Krishnan	Assistant Professor	Vajra Jubilee Fellowship
2018	Dr. Jaya T. Varkey	Assistant Professor	INSA Visiting Scientist
2018	Dr. Jaya T. Varkey	Assistant Professor	Academic Editor of book entitled Environmental Synthesis
2018	Dr. Ushamani M	Assistant Professor	Dewang Mehta National Education Award - Best Professor in Chemistry
2018	Daly Paulose	Assistant Professor	NPTEL - 1st Rank: Marketing Management
2018	Dr. Nirmala Padmanabhan	Associate Professor	Commendable service rendered to St. Teresas College, which helped to win the award for Environmental protection at institutional level instituted by the malayalee council

2018	Dr. Nirmala Padmanabhan	Associate Professor	Scholarship for CIID Design Summer by Copenhagen Institute of Interact Design
2018	Dr. Swathy Varma P.R	Assistant Professor	K N Raj Fellowship 2018-19
2018	Dr. Nirmala Padmanabhan	Associate Professor	Felicitation for STEP for effort greening a college campus
2018	Dr. Swathy Varma P.R	Assistant Professor	NPTEL -Economic Growth and Development Guwahati Swayam 8 weeks online course Topper

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results semester-end/ year- end examination
BA	BECO	Sem 1	31/10/2018	31/12/2018
BCom	B ComT	Sem 1	31/10/2018	31/12/2018
BCom	B ComC	Sem 1	31/10/2018	31/12/2018
BSc	BCHE	Sem 1	31/10/2018	31/12/2018
BA	BCE	Sem 1	31/10/2018	31/12/2018
BCA	BCAC	Sem 1	31/10/2018	31/12/2018
BSc	BCA	Sem 1	31/10/2018	31/12/2018
BSc	BBOT	Sem 1	31/10/2018	31/12/2018
BA	BBHA	Sem 1	31/10/2018	31/12/2018
BSc	BAFD	Sem 1	31/10/2018	31/12/2018

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2.5.2 - Average percentage of Student complaints/grievances about evaluation against total number in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination
Nil	3219

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://teresas.ac.in/wp-content/uploads/2019/01/Untitled-2.pdf>

2.6.2 - Pass percentage of students

Programme	Programme Specialization	Number of students	Number of
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Code	Name		appeared in the final year examination	students passed in final year examination
BAFD	BSc	Apparel And Fashion Design	27	23
BBHA	BA	Bharathanatyam	9	8
BBOT	BSc	Botany	39	32
BCA	BSc	Computer Applications Triple Main	28	19
BCAC	BCA	Cloud Technology and Information Security Management	14	14
BCE	BA	English Literature And Communication Studies	33	31
BCHE	BSc	Chemistry	37	32
BComC	BCom	Capital Market	42	32
BComT	BCom	Finance & Taxation	162	150

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design questionnaire) (results and details be provided as weblink)

<https://teresas.ac.in/institution-evaluation/>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution provides seed money to its teachers for research

Yes			
Name of the teacher getting seed money	The amount of seed money	Year of receiving grant	Duration
Dr. Nirmala Padmanabhan	40000	2018	7

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3.1.2 - Teachers awarded National/International fellowship for advanced studies/ research during t

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding
National	Dr. Jaya T Varkey	INSA Visiting Scientist	01/06/2018	Indian National Science Academy

International	Dr.Nirmala Padmanabhan	Scholarship for CIID Design Summer School by Copenhagen Insitute of Interactive Design	01/12/2018	Startup M Govt of
National	Dr.Swathy Varma P.R	K N Raj Fellowship 2018-19	01/06/2018	Centre Develop studies,Tr

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3.2 - Resource Mobilization for Research

3.2.1 - Research funds sanctioned and received from various agencies, industry and other organisat

Nature of the Project	Duration	Name of the funding agency	Total gran sanctioned
Major Projects	365	KSCSTE	2.5
Major Projects	365	KSCSTE	2.5
Major Projects	1461	WISCOMP	0.5
Major Projects	1096	UGC	13.25
Minor Projects	365	UGC	1
Minor Projects	365	UGC	1.4
InternationalProjects	365	Manchester Metropolitan university England, University of Essex England and Sophia Universtiy Japan and College Management .	4.22
Projects sponsored by the University	730	College management	0.4

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3.2.2 - Number of ongoing research projects per teacher funded by government and non-governmer during the years

0.04

3.3 - Innovation Ecosystem

3.3.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia practices during the year

Title of workshop/seminar	Name of the Dept.	
Aesthetics Of Manodharma	Bharathanatyam	07
Natyasastra Parichay	Bharathanatyam	28
Kathak Darpan	Bharathanatyam	27
Intellectual Property Rights	B.Voc FPT	22

All about Herbaria and its Techniques	Botany	29
Sequence Analysis using Bioinformatics Tools	Botany	04
Photography-techniques for perfection	Botany	02
Videography	Botany	09
Foldscope - Magnify your curiosity	Botany	06
An Expedition into the Diverse World of Lower Plants	Botany	30

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3.3.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award
Healthy Food plate	Dr. Betty Rani Isaac, Dr. Shilpa Jose, Dr. Rashmi.H.Poojara	National Health Mission, Government, Kerala	01/03/2019
Biosynthesis and antimicrobial study of silver nanoparticles from Biophytum sensitivum	MIRIA EPHRAIM MAMPILLY	Miilenium zoology	29/01/2019
Cognition and Memory Capabilities of some Aquarium fishes	S A MARATHAKARANI	Miilenium zoology	29/01/2019
State Energy Conservation Award	Institution for the activities of I CONNECT- Department of Physics	State Government	27/12/2018
Certificate of Excellence - Malayalam Literature	Dr. Saumya Baby	Sree Sankaracharya University of Sanskrit , Kalady	28/02/2019
Paper Presentation award	Shalin Sajan	Bishop Jerome	01/06/2019
Rebuildiing Kerala (Tiecon)	Aiswarya S	Tiecon	01/06/2018
Rebuildiing Kerala (Tiecon)	Archana Ria Vikraman	Tiecon	01/06/2018
Rebuildiing Kerala (Tiecon)	Shalin Sajan	Tiecon	01/06/2018
Phyogenetic assay and pollen atructure of	Ms. Pinkie Cherian	Nature Science foundation,	30/09/2018

few species of the
genus *Amaranthus* L.

Coimbatore,
India

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3.3.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	D Comn
1	Teresian Innovation and Business Incubation Center	Kerala State Industrial Development Corporation Ltd	SSZZEE	home furnishing	24/

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3.4 - Research Publications and Awards

3.4.1 - Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Botany	1
Physics	1
Sociology	4
Home Science	2

3.4.2 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Fact
International	Maths	5	0.71
International	Physics	10	0.64
International	Computer Applications	1	6.3
International	Home Science	5	4.35
International	Womens study centre	4	3.6
International	Chemistry	4	3.6
International	Commerce	3	0.95

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3.4.3 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	42
Commerce	2
Physics	21
Economics	3

Home Science	6
Zoology	8
Womens study centre	1
English	1
Hindi	3
Sociology	3

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3.4.4 - Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of A
No Data Entered/Not Applicable !!!			

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3.4.5 - Bibliometrics of the publications during the last academic year based on average citation in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication
Investigation on the Removal of toxic Chromium ion from waste water using Fe ₂ O ₃ nanoparticles	Mariyam Thomas	Materials Today: Proceedings 2019 , Vo./Issue- 9PI,	2019	0	Department of Physics, St. Teresa's College, Ernakulam 682035, India
Enhanced Antibacterial activity of novel magnetic ZnFe ₂ O ₄ / Ag nanocomposites	Minu Pius	Materials Today: Proceedings 2019 , Vo./Issue- 9PI, pp. 1856-1862	2019	0	Department of Physics, St. Teresa's College, Ernakulam 682035, India
Effect of Levy Noise on the networks of Izhikevich Neuron	Mary Vinaya and Dr. Rose P Ignatius	Nonlinear Dynamics, 94, 2, 1133-1150, 2018	2018	0	Department of Physics, St. Teresa's College,

					Ernakulam 682035, India
Silver attached reduced graphene oxide nanocomposite as an ecofriendly photocatalyst for organic dye degradation	Priya Parvathi Ameen Jose and Dr. Kala M S	Research on Chemical Intermediates, 2018, 44 pp 5597	2018	0	Department of Physics, St. Teresa's College, Ernakulam 682035, India
Reduced graphene oxide produced by chemical and hydrothermal methods	Priya Parvathi Ameen Jose and Dr. Kala M S	Materials Today Proceedings 2018, 5 pp 16306	2018	0	Department of Physics, St. Teresa's College, Ernakulam 682035, India
In situ dose dependent gamma ray irradiated synthesis of PMMA-Ag nanocomposite films for multifunctional applications	Dr. Anju Nair and Dr. Kala M S	New Journal of Chemistry 2018, 42 (19) pp 15750 - 15761	2018	0	Department of Physics, St. Teresa's College, Ernakulam 682035, India
In Situ Synthesis of Silver Nanospheres, Nanocubes, and Nanowires over Boron-Doped Graphene Sheets for Surface-Enhanced Raman Scattering Application and Enzyme-Free Detection of Hydrogen Peroxide	Dr. Anju Nair and Dr. Kala M S	Langmuir, 2018, 34 (45), pp 13603-13614	2018	0	Department of Physics, St. Teresa's College, Ernakulam 682035, India
1,6-Hexanediol Diacrylate Cross-linked	Dr. Jaya T. Varkey	Materials today: Proceedings,	2018	0	Department of Chemistry,

Polystyrene- A Novel Catalyst Support System- Its Synthesis, Swelling capacity Studies and Surface Morphological Analysis		Volume 9, Page No: 105-110			St. Teresas College, Ernakulam
Investigation on the removal of toxic chromium ion from waste water using Fe ₂ O ₃ Nanoparticles.	Dr. Jaya T. Varkey	Materials today: Proceedings, Volume 9, Page No: 27-31	2018	0	Department of Chemistry, St. Teresas College, Ernakulam

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3.4.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	In: aft me pl
Multifunctional nitrogen sulphur co - doped reduced graphene oxide Ag nanohybrids (sphere, cube and wire) for nonlinear optical and SERS applications	Dr. Anju Nair and Dr. Kala M S	Carbon, Vol. 132, pp 380 - 393 (2018)	2018	2	21	De P T C Er (
Dopamine functionalization of BaTiO ₃ : an effective strategy for the enhancement of electrical, magnetoelectric and thermal properties of BaTiO ₃ - PVDF - TrFE nanocomposites	Dr. Kala M S	Dalton Transactions, Vol. 47, pp 2039 - 2051, 2018	2018	2	24	De P T C Er (

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3.4.7 - Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State
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Attended/Seminars/Workshops	83	209	28
Presented papers	18	18	8
Resource persons	10	17	20

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3.5 - Consultancy

3.5.1 - Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Re ge (an r)
History	Interview Board	Bhavans Vidhya Mandir	
Mathematics and Statistics	Cheram Cheranellorinoppam	Kochin Shipyard Ltd	3
Economics	Research and Documentation of Folk arts	National Heritage Study Centre, Alleppey	
English	Language Academy	Innovance Skill Academy	5
English	FDP	Sri Krishna Arts and Science College	
English	Interview Board	Chinmaya School	1
French	Translation of document - Degree Certificate (French-English)	Individual - Dominic Noble	
French	Translation of Abstract (English-French)	Individual - Alex K. Paul	
History	Interview Board	Chinmaya Vidyalaya ,Vadutala	
Zoology	Bryozoans of Indian Reefs	AICOPTAX, Ministry of Environment, Forestry and Climate change	

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3.5.2 - Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)
Womens Study Centre	Computer Aided Fashion Designing	State Institute of Technical Teachers Training and Research	0

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3.6 - Extension Activities

3.6.1 - Number of extension and outreach programmes conducted in collaboration with industry, co and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swatchta Bodha Yagnam	NCC	1	30
Aids Awareness Programme	NCC	1	22
Honouring Ex-Servicemen	NCC	1	18
Run For Army- Favor of Surgical Strike	NCC	1	25
Voluntary Service At Flood Relief Camp	NCC	1	15
Flood Relief For Kuttanad	NCC	1	60
Rally Against Drug Abuse	NCC	1	25
Yoga Day	NCC	1	27
World Environment Day	NCC	1	25
Anti narcotics camp	NCC	1	250

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3.6.2 - Awards and recognition received for extension activities from Government and other recognised organisations during the year

Name of the activity	Award/Recognition	Awarding Bodies
Service rendered during flood relief for Dr. Nisha Vikraman	National Secular Conference Award	Secular Conference, Kerala
Awareness on Energy Conservation, Workshops on LED Bulb assembling and Energy Audit	Best institution for State Energy Conservation Award in the year 2018	State Government

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3.6.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during th

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Unnath Bharath Abhyan	Directorate of Health Services, Government Hospital	Skit on reproductive rights of women by I II M.Sc Child Development students	4	
Kerala Post-flood Survey	Kerala Government	Survey	3	
STEP	STEP	Sale of Eco friendly, recycled bags -	2	
TROP	Unnath Bharath Abhiyan, Department of Chemistry, St.Teresas College	Baseline Household Survey	1	
National Service Scheme	Unnath Bharat Abhiyan, NSS 41, St.Teresas College	Baseline Household Survey	1	
Flood Relief Camp	St.Teresas College	Flood relief activity in the college	5	
National Service Scheme	National Service Scheme 41, St.Teresas College	Adoption of shelter home in association with cochin corporation	1	
National Service Scheme	National Service Scheme 41, St.Teresas College	AIDS Awareness	1	
Unnat Bharat Abhiyan	Njarackal Grama Panchayat	TROP	1	
Rebuild Kerala	Kerala IT Mission	Flood related survey	1	

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3.7 - Collaborations

3.7.1 - Number of Collaborative activities for research, faculty exchange, student exchange during

Nature of activity	Participant	Source of financial support
International Conference on	Faculty, Students and	Reserve Bank of

Capital Markets and Finance	Resaerch Scholars	India
Add on Course on Solar Photovoltaics	Department of Physics	Star College Fund for training
Research Co-guiding	Dr. Kala M S	Nil
Visiting Student for Summer School session A 2018	Farzana Pattayanchery Ashraf	Self

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3.7.2 - Linkages with institutions/industries for internship, on-the- job training, project work, shari research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participa
Project work - part	Green synthesis of silver nano particles and SEM analysys	Maharajas College, Ernakulam	01/06/2018	31/08/2019	Smt. Del
Training for students	Internship	Krishna Hospital, Ernakulam	01/06/2018	31/03/2019	Community C
Research	Co-guiding	International and Interuniversity Centre for Nanoscience and Nanotechnology	01/06/2018	31/03/2019	Dr. Kala
Academic	Internship	Kitex Ltd, Kizhakambalam.	01/11/2018	01/12/2018	Mitha M Chacko, Cat Jobia Joseph Thampan, Amit
Academic	Internship	Riya kodali Design House, Banglore	01/11/2018	01/12/2018	Amala Wilson James Vitha Annu Ma Siby, Golda . Haritha Uda Jeena Joseph unnikrikri Vindhuja Nan
Academic	Hotel Internship	Le Meridean, Kochi	05/07/2018	05/12/2018	Aishwarya Ra Riya Mathew

					Ouseph, Ha Krishnan, Ni
Academic	Hotel Internship	Hotel Casino, Willington Island, Kochi	05/07/2018	05/12/2018	Ann Raxy Roy Raphael, F P.A, Aleesa Alisha M. P Ambrin V
Academic	Hospital Internship	Lissie Hospital, Ernakulam	09/03/2018	26/12/2018	Aishwarya Ra Riya Mathew, Ouseph, Aysh V.A
Academic	Hospital Internship	Rajagiri hospital, Kochi	20/09/2018	20/12/2018	Farzana P.A, Shaji
Academic	Hospital Internship	Medical Trust Hospital. Kochi	09/05/2018	15/12/2018	Ann Raxy Roy Raphael, Ha Krishn

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3.7.3 - MoUs signed with institutions of national, international importance, other institutions, indus corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Num student part und
International Skill Development Corporaion	06/01/2018	ACCA Course	
Government Girls L.P School	12/01/2018	Aims at imparting communication skills and to instill an interest in English language for students from Stv.I to IV. The students of the department will take classes for an hour on all week days at the school after their regular class hours	
Press Academy of Kerala	18/02/2019	Launch of Media Club	
Mithradam Renewable Centre, Aluva	29/10/2018	Add on Course	
Trivandrum Sarvodaya Sangh	14/09/2018	taking up Collaborative programme under KALPATHARU-KHADI fashion Studio for the development of fashion designs on Khadi cloth and create awareness about the fabric among the general public and student community.	

Central Institute of Fisheries Technology (CIFT)	18/04/2018	To do the Post graduate projects in the institute	
Centre for Development Studies	01/03/2018	Preparation of an Annotated bibliography on Research on Kerala- Thematic Area on Gender	

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2000	2157.58

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Campus Area	Newly Added
Video Centre	Newly Added
Class rooms	Newly Added
Laboratories	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Seminar Halls	Newly Added
Classrooms with LCD facilities	Existing

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4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of adoption
KOHA	Fully	3.21.00.010	2018

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5790	569365	9	40000	5799	
Reference Books	100004	22251827	462	211144	100466	2
e-Books	3000000	Nil	16500	255696	30016500	
Journals	243	1107055	Nil	102214	243	

e-Journals	10000	738052	Nil	17250	10000
Digital Database	7	212500	Nil	10000	7
CD & Video	407	63800	Nil	Nil	407
Library Automation	Nil	20000	Nil	5000	Nil
Weeding (hard & soft)	693	88600	Nil	Nil	693
Others (specify)	Nil	106595	Nil	34944	Nil

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutions (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launch
Dr. Saritha Chandran A	Spectral and Magnetic Properties of Metal Complexes	MOODLE	06
Dr. Saritha Chandran A	Conducting Polymers	Video recorded and edited with multimedia content	08
Dr. Elizabeth Kuruvilla	Supramolecular Chemistry	Video recorded and edited with multimedia content	05
Raji S Pillai	Big Data	Screencastomatic	19
Daly Paulose	Consumer Psychology	Google Classroom	27
Dr. Dhanya .N	Early Childhood Education	SWAYAM-MOOC funded by Ministry of HRD, Avinashilingam Institute for Home Science, Coimbatore	Nil
Dr. Dhanya .N	Learning Disability	E-Content Development organised by IQAC, STC, EKM	Nil

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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GB)
Existing	274	3	5	2	2	20	86	90

Added	9	0	0	0	0	1	0	50
Total	283	3	5	2	2	21	86	140

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

140 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media recording facility
Media Centre- Marie Cecil Centre for Digital Media in Education (MaCCDiME)	https://teresas.ac.in/media-centre
Lecture Capturing System	https://epgp.inflibnet.ac.in/view/category=1232
Lecture Capturing System	https://youtu.be/KlgLESbwy
Lecture Capturing System	https://youtu.be/YclJm2zym

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, (salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
70	70.59	350	394.59

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities like laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information available in institutional Website)

The management of St. Teresa's College continuously strives to meet growing needs of the institution in the twenty first century academic and works in tandem with the Planning Committee, making available adequate physical infrastructure and constantly upgrading facilities in order to provide a good teaching learning environment. The Planning Committee ensures that the developmental activities consider the extra-curricular requirements of the students, in order to provide a holistic campus. There is a Planning Committee (comprising of the Director, Principal, Coordinator, and Academic Deans of Arts, Science and Commerce) functioning at the college. The committee convenes regular meetings across the academic year to assess the infrastructural facilities and requirements. The decisions of the Planning Committee are placed before the Finance Committee for approval. The Finance Committee prepares the budget for every academic year, as per the requirements of the departments on priority basis. The allocated funds are dispersed to the concerned departments. The College Council is convened periodically to evaluate and suggest the required changes/additions in infrastructural facilities. Unutilized funds are allocated to departments based on the priority of needs in the same academic year. The institution is a much sought after venue for conducting examinations such as promotion examinations for banks, entrance tests for Medical, Engineering, Management, MSW, UPSC examinations. Corporate organizations use the auditorium and premises for their events.

interviews and group discussion for their recruitment drives. The inst opens its doors for extension activities such as remedial classes economically backward and academically weak children. Maintenance Utilization Policy The academic programme of the College is from June . The maintenance work in the college takes place during the summer v for the students in the month of April and May. The Heads of Departme other in-charges forward the Maintenance work to be done to the Direc in turn forwards it to the concerned personnel The computer systems maintained by a team of Instrumentation maintenance Assistants. For b items like HP products , authorized service engineers are outsourced maintenance works as and when the necessity arises. The Lifts and Bic attendance Machines are maintained under Annual Maintenance Contracts virus /Anti Malware software are installed and updated at specific int All systems are connected with UPS, providing uninterrupted power sup avoid hardware and software problems. Faculty and Students Entry in lil permitted only with the ID card which is non-transferable. The stock r is maintained in every Department and updated periodically. Sports and materials are purchased periodically according to the strength of students. Coaching Camps are conducted for the students during the 2 Intercollegiate Sports Meet. The gardens in the campus are maintai periodically by the gardener. The Financial Management Head monitor: House- Keeping Staff and the maintenance of the campus infrastru

<https://drive.google.com/file/d/14kHOWgqllF5b6TF07F-h3uRq6zrniCRr/view?usp=sharin>

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	An F
Financial Support from institution	Institutional Scholarship	320	6
Financial Support from Other Sources			
a) National	Government Scholarships	1297	7:
b) International	NIL	Nil	

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga/Meditation	01/06/2018	70	Dept. of Zoology
Yoga/Meditation	01/08/2018	11	Mary Shilpa Francis, (Free 9072135552

Bridge Course	13/09/2018	10	Alumnae
Bridge Course	08/06/2018	16	Techwingsys, software tra institute, RavipuramKochi
Bridge Course	08/09/2018	20	Alumnae
Remedial Coaching	01/01/2019	8	Department of Chemistr 04842380652
Remedial Coaching	01/01/2019	12	Department of Zoolog
Soft Skill Development	22/11/2018	10	Rotary Club, Kochi Lourdes
Soft Skill Development	11/09/2018	40	Personality Developme trainer, plan @ earth NGO 9846144806
Soft Skill Development	01/07/2018	90	Faculty of Dept.of Manag Studies

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam
2018	Career Counselling	Nil	36	13
2018	VIVO for History students	Nil	50	Nil
2018	Aptitude Test drive for Bank coaching	85	Nil	Nil
2018	Career guidance class on Statistics	Nil	100	Nil
2019	Career guidance class on Maths	Nil	90	Nil
2018	Orientation on internshala	Nil	1093	Nil
2018	Training on career opportunities in Apparel & Fashion Designing	Nil	57	Nil
2018	Facing Interviews & Resume writing	Nil	67	Nil
2018	Overseas Education & Career Opportunities	Nil	51	Nil

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance
6	5	4

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Wipro Wase-Wims	42	10	Nil	Nil	

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Number of students placed
2019	3	M Sc	Botany	St. Teresas College	M B
2019	1	B Sc	Botany	Sardar Patel University, Anand, Gujarat	M.Sc
2019	5	B Sc	Botany	St. Teresa's College	M.Sc
2019	2	B Sc	Botany	Maharaja's College, Ernakulam	M.Sc
2019	2	B Sc	Botany	Sacred Heart College, Thevara, Ernakulam	M.Sc
2019	5	B Sc	Botany	St. Albert's College, Ernakulam	M.Sc
2019	1	B Sc	Botany	Govt. Victoria College, Palakkad	M.Sc
2019	1	B Sc	Botany	Vimala College, Trichur	M.Sc
2019	1	B Sc	Botany	Govt. Law College, Ernakulam	
2019	1	B Sc	Botany	Aquinas College, Edakochi, Ernakulam	

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	39
SET	3
GATE	3
GMAT	2
CAT	1
Any Other	4

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Particip
Foundress Day	Inter Institutional	54
Teresian Week	Institutional	3529

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Na
Nil	Nil	Nil	19	8	Nil	

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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has an active Student's Union which functions under the Co two Deans and the faculty members in charge of the various clubs and The council helps share students' ideas, interests, and concerns with and the management. The Students 'Union often also helps raise fund activities within and outside the college, including social events, co projects, and outreach activities. The College Union comprises the fo members: Chair Person Vice Chair Person General Secretary University Councilors - 2 Magazine Editor Arts Club Secretary Nominated Member Secretary The College student Union is supported by representatives f and PG programmes as well as the class prefects. The Parliamentary m election was followed in 2013-2014, and in subsequent years, the Presi mode of election was followed in the campus. From 2017-18 onwards, as the green protocol of the campus, digitalized voting system was intro

with the help of an innovative application developed by the students and faculty members of the department of Computer Applications. The College festival 'Teresian Week' is a cultural extravaganza that acts as a platform for the students in creative and performing arts competitions. <https://teresas.ac.in/portfolio-items/teresian-week-2018/>, <https://teresas.ac.in/teresian-week-2017/> In the 31 years of the history of Mahatma Gandhi University Youth Festival, the College has won the overall championship 23 times and were runners up 8 times. From 2009, the institution has won the overall championship continuously for eight years, testing the quality with 350 colleges. This has created history in the University of Kerala. <https://teresas.ac.in/portfolio-items/youth-festival/> The Students' Union has contributed much to enhance the sports performance record of the institution and the post accreditation period has advanced from 33rd position to 7th. The major activities of the College Union are as follows: • Coordinating and monitoring curricular, co-curricular and extra-curricular activities of the student community within and outside the campus • Celebrating major festival like National/ International Days of Importance • Conducting Medical Camps • Extending Charitable and Community Services Management Advisory Committee as a consultative administrative body with the Chairperson of the Student Union. One of the nominated members IQAC Student Wing Two student representatives are nominated from each class as IQAC representatives. Regular meetings are held under the guidance of the staff Advisors and the IQAC coordinator to monitor the student participation in all the policy matters suggestions. They also coordinate feedback from their classes on the various student support programmes and play a decisive role in all the awareness programme extension activities, in shaping gender audit, safety audit and raising awareness for the Navathy Scholarship programme. The Chairperson and General Secretary of the Student Union are members of the committee. The Student Editor is responsible for the publication of the College Magazine. The 32 clubs are organized to organize relevant programmes to train and equip students to fulfil the vision and mission of the college. Clubs, Cells, Forums and Associations are managed by student secretaries under the supervision of teachers.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

Yes

The College has an active Alumnae Association 'ASTA' (Association of St. Teresa's Alumnae). The mission of the Association is to foster strong relations with the Institute. The association is registered under the Travancore Literary, Scientific and Charitable Societies Act, 1955 on June 21, 2017, registration number EKM/TC/406/2017. AstA operates through the website www.astacollege.edu offers an overview of its activities and on-line registration by former students. The activities and contributions of the association are the following: Role in Academic Activities: Alumnae serve as members of the Boards of Studies, the IQAC and the Advisory Committee. They serve as resource persons for seminars and value education classes and play a key role in grooming students for various competitions and placement. They give feedback on curriculum and facilities available on the campus and contribute to the improvement of infrastructural facilities. The association has instituted scholarships for needy students which is distributed at the

beginning of the academic year. Value education, moral instruction and remedial classes for students are taken by alumni volunteers. The asso helps in raising funds for the various activities and projects of the College, the latest being the launch of the new building project. Alum shared the responsibility of raising 30 crores along with PTA , Facult Students' in Union constructing the Central Block in 2017. Alumnae Mee There is an annual get-together of the alumnae organized in July-Augus year. Departmental alumnae gatherings are also conducted. The members consistently present for all major events in the college, rendering th whole hearted support and co-operation. AstA has Chapters at Delhi , Ch Bangalore and Mumbai. Sixty One meetings have been conducted. Women Empowerment Initiatives: An Annual Christmas Sale exclusively for wome organized and the income generated is utilized for social welfare acti The event encourages women entrepreneurship and thereby contribute to empowerment. ASTA also has instituted awards to honour alumni achiever have excelled in their career. Social Responsibility Initiatives: ASTA always been in the forefront in dispensing its social responsibilities electric buggy car to be used by the elderly and physically weak passe was contributed to the south railway station, Ernakulam three years ag the collective effort of more than 400 members. Improving the facility indoor sports complex also saw active efforts by its members. From the of the natural disaster caused by the rain in July and August in Keral and its members were actively involved in collecting and distributing supplies to the affected in Wayanad and Kuttanad. When the College bec relief camp after the floods inundated more than half of Kerala, ASTA members played a major role in the collection and distribution of reli supplies to the affected. Through its activities, ASTA also attempts t out to its members who have been isolated from society due to fate or circumstances and help them rediscover positivity and purpose.

5.4.2 - No. of registered Alumni:

33916

5.4.3 - Alumni contribution during the year (in Rupees) :

907434

5.4.4 - Meetings/activities organized by Alumni Association :

The annual general body meeting and get together of the association Teresa's alumnae was held on 11/8/2018 at the college. The annual rep activities of AstA and the financial report for the year 2017-18 presented and these reports were passed by the General body. Dr. Sr. \ Director and Dr. Sajimol Augustine M, Principal of the college addres gathering. Five alumnae whose work has positively impacted people or were honored during the function. They are Rev. Sr. Emeline (Forr Principal, Former Provincial and Manger of St. Teresa's College), S Srikandath (Managing Director and CEO of AVT McCormick), Diana Silv (Producer of Asianet's Cinemala, one of the longest running televi programmes in India), Aarthi Sara Sunil (), Dr. Rachel George (). Mrs (Lab assistant Zoology department), and Dr. Sr. Betsy (Retired Princi college, Kottayam) Sr. Marianne (retired staff member of the college also honoured during the function. The1967-68 batch of alumane were h

as "golden astaites" as they completed 50 years as alumni of the college. Various cultural events by alumnae and the students of the college staged during the meeting. X'mas Sale The annual Xmas sale conducted at the college on the 5th of December 2018 was a special one as it was the 25th anniversary of the sale. This time, there was a record of over 220 stalls. The sale was inaugurated by Sr. Christabelle, Former Principal and the current Pro Vice-Chancellor and Manger of the college. Entry was restricted to women only. For the first time, Best stall awards were presented. "Save the Loom" had set up a stall showcasing handloom products from Chandamangalam. Mother Digna Debate Competition The annual Mother Digna Debate Competition was held in the college auditorium on 30th January 2019. AstA joined hands with the Literary Club of the college to organize and conduct the event. In keeping with the theme of the 150th Birth anniversary of Mahatma Gandhi, the topic for the debate was "Gandhiji's Swadeshi Initiative is Utopian in today's global world". Four teams participated. The first prize was won by St. Teresa's College, Ernakulam. The second prize went to the team from Chinmaya College, Tripunithura. The winners were awarded certificates and cash prize of Rs. 6000/-, Rs. 4000/-, respectively for the first and second prize. The guest speaker was Jessica of St. Teresa's College, Ernakulam who won a cash prize of Rs. 2000/- and the runner up was Tarun of Chinmaya College who was awarded a cash prize of Rs. 1000/-. Kerala floods AstA played a vital role in organizing the relief camp set up at St. Teresa's College Ernakulam and also in collecting and distributing relief supplies to the affected in Wayanad and Kuttanad. AstA also donated 1 lakh rupees to Chandamangalam kaitharee for the "Save the loom" Project. AstA contributed financially in the construction of a rest room for indoor sports complex, St. Teresa's College.

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Fourth cycle of NAAC accreditation- The NAAC journey was spearheaded by the NAAC Coordinator Dr. Latha Nair R and the IQAC Coordinator Dr. Usman who were led by Dr. Sajimol Augustine M., Principal and Dr. Sr. Vinitilal, Director, St. Teresa's College. The Steering Committee functioned under the guidance of the Principal. All related work was carried out in an efficient and decent manner with participation of all Faculty, Non Teaching staff and students, putting their heart and soul, ably supported by the Retired faculty and Alumnae at every step. Classic evidences of the practice of decentralization and participative management of the College is manifested in- The preparation of SSR report and completion of DVV. Conduct of PTV. The Peer Team visited the college on 5 and 6 August 2019 to complete the final stage in the accreditation process and assess the College. Evidence of success: We have been awarded A with a score of 3.57 in the fourth cycle of the National Assessment and Accreditation Council (NAAC) under the re-accreditation scheme. Relief Camp for Kerala Floods 2018 The floods of 2018 threw unprecedented challenges for the state. The Management rose to the occasion by ensuring that the college functioned as a shelter camp and a distribution hub of relief materials. The strong social orientation imparted to students was strongly revealed during the floods that ravaged Kerala when near

hundred students, more than 100 alumnae, members of PTA, fifty faculty and Non Teaching Staff volunteered during their ten day Onam break to the relief camp that was opened up in the college to house around victims dislocated from their houses from neighbouring villages. In a they successfully managed a collection and distribution centre for mol relief materials which were distributed to many deserving neighbourin bodies and other relief camps in a transparent and need based manner. 700 students subsequently supported the District administration to c the flood impact survey of nearly 5000 houses in the SAGY Panchayat Cheranallur and Kunnukara in Ernakulam District. This disaster furnis opportunity for intense use of digital technology for promoting re engagement and timely matching of demand and supply of relief mater Video tutorials in vernacular language on opening of digilocker v popularised in flood prone villages for safe keeping of important doc and enhancing disaster preparedness.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in each):

Strategy Type	Details
Examination and Evaluation	An Online feedback mechanism to evaluate the teaching : process is in place. Performance is evaluated basec internal assessment and a final examination .The inst: has developed a software Digna Digital (College Mana System) to ensure transparency in the examination proce Major Student Friendly Reforms introduced are re-exami for students who lost their chance to appear for the examination and Supplementary Exams Save A Year. An Es Additional Chief Superintendent is appointed to ens transparency and credibility in the conduct of Exa
Curriculum Development	The College has always been privileged to have a major the faculty members on various Board of Studies (universities namely Mahatma Gandhi, Kerala, Calicut, I Sree Shankara and Amrita Vidya Peedam, contributing : area of curriculum design and development. Many innov programmes offering need-based, industry-relevant and s driven courses have been introduced after Autonomy. curriculum is always designed consistent with the vis: mission of the college. The IQAC regularly organizes w to give faculty members a shared understanding of rudiments of syllabus structuring and a common instit vision. Following the grant of Autonomy, feedback collected from experts and stakeholders to introduce programmes, 577 new courses and 29 value added course Outcome Based Education initiated are supported by PEO PSOs and COs. POs has been successfully implemented ac UG programmes.

<p>Teaching and Learning</p>	<p>Teaching-learning and Evaluation St. Teresa's College to the admission policies of the Government of Kerala Mahatma Gandhi University and is completely automated 2014. The institution ensures access and support to students from all sections of society. The Academic Calendar is prepared for each academic year and incorporated in the College Handbook. Efforts are taken to identify Slow Learners and remedial teaching is provided for them. The IQAC provides Leadership training - Walk with the Legends, Walk With the Scholars Programme (WWS), Earn While you Learn Programme and Collaborative learning where the Advanced Learners share their knowledge. The IQAC has introduced zero hour to enhance the quality of the learning environment. Another milestone is the developing Gender Audit Template for HEIs in collaboration with WISCOMP. Accredited Summer Programmes in U.K., India and Called You, NLP and Unarvu were introduced for Advanced learners. An MOU signed with ISDC and ACCA UK has initiated B.Com with ACCA. The College has a mentoring system in place. Professional counselling is offered to those students who need help. As per the recommendations of the Third Cycle of the Peer Team committee, the IQAC has taken steps to enhance the potential of ICT enabled teaching and learning and to promote the use of Learning Management System. Several faculty members develop e-content and have completed MOOC and other courses on the Swayam and NPTEL platform. Internal Examinations are conducted using MOODLE. A State of The Art Multi Media Centre has been made functional. GUNN Centre for Science Fiction is affiliated to the State Kansas University, promotes creative writing in interdisciplinary areas. An Online feedback mechanism to evaluate the teaching learning process is in place. Performance is evaluated based on internal assessment and a final examination</p>
<p>Research and Development</p>	<p>St. Teresa's College promotes research as an integral part of the curriculum which makes Teresian Teaching and Learning distinctive. 7 Departments are Centres for Research with 19 scholars pursuing research under 34 research guides. The College is a recognized centre to offer course work for research scholars since 2012. 19 research scholars were awarded research awards. Faculty members are engaged in research leading to Ph.D. Major and 22 minor projects were completed. The College has one International Peer reviewed Journal (TJES), two National Journals, 229 papers in peer reviewed journals (National and International). 58 faculty members and students have received research awards and recognition for innovation. 127 workshops were organised by TRAAC. The College in its institutional budget makes provision for research and development. Seed money is provided for faculty engaged in research. The Teresian Research and Consultancy Cell is constituted to facilitate research activities. An Ethics Committee has been constituted to promote ethical practice</p>

	<p>reserach . The College has signed 22 functional MoUs ; 79 collaborative activities with other institutio</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>St. Teresa’s College, strategically located in the he Kochi is spread over three campuses, the Arts Block Central Block and the Science Block. The College has auditoriums with a seating capacity of 2500 and 1000 s respectively, an ACconference hall, 5 seminar halls, a Room and the Office of the Controller of Examinations. 113 classrooms with LCD facilities. There are 283 com systems, 27 laboratories, browsing centres with 50MBP speed connections and a new multi-media Lab and an E-L Centre to promote ICT enabled Teaching and Learning campus is Wi-Fi enabled and all the departments, offic labs remain connected to LAN. Generators are install complete power back up. An ERP System Mother Digna S integrates all the functional areas of the institutio Library located in the main campus on three floors w total area of 1679.25 Sq. m, with a total seating capa 550 and with 100004 available books .An extension of t library is functioning in Science Campus. It is fu automated since 2003. ILS Software KOHA provides a friendly interface. Library facilitates Web - OPAC r access to users. Subscription to N-List of INFLIBNET p access to more than 6000 journals and 90,000 e-books. Conferencing facility in AV -Room, the bio-metric c security system, 4 servers, and Moodle, Talking Book a CE Instant Text Reading Machine and Pearl Portable I Open book Scanning Reading Software for visually chal users are other facilities. There are two indoor stad basketball, volley ball, shuttle badminton and also a Gymnasium. It has a Herbarium, Zoological , Botanical and a Green House . The College has 3 hostels, 2 cante coffee counters, a students’ lounge, an ATM and 2 Stat stores.</p>
<p>Admission of Students</p>	<p>The Practice: The following practices have helped us to a seamless admission process: I. Institutional Allotm have developed a system that allows the student to : directly through the college website. II. Creating Nat: awareness on educational opportunities To attract stu from across the Nation and enhance public perceptio learning environment and programme options available women, we advertise at the National level in print med: Automation of Admission Process An ERP System Mother System integrates all the functional areas of the inst: The user-friendly portal will be open for all the el: candidates for UG, PG and M.PHIL at the time of admiss: the details regarding the various programmes are prese the portal. The Students can easily apply online from : of the world for any courses according to their eligil Application forms of the students are processed and a</p>

relevant details are verified using the software. Provisional rank list is published with a provision for further correction, if any. Allotment list for various categories (Merit, Sports, Cultural, SC/ST, Community, Differently abled etc.) are separately prepared. Admission starts on the date notified earlier in the website. If there is vacancy in the programmes, after admitting the students of allotment list, it can be filled up by spot admission, rank list admission is also prepared using the same software. When admission is closed, the system will generate a PERMANENT REGISTRATION NUMBER (PRN) to each student according to the second language chosen for study, programme code and year of admission. This PRN will be unique and will be required for all the queries. IV. Conduct of Aptitude Tests The Department of Bharatanatyam and the Department of Fashion Design conduct aptitude tests to ascertain the competency of applicants for undertaking the UG, PG and Diploma programmes offered. This enables the Departments to measure the cognitive related cognitive capacity of the applicants. V. Seat Distribution The College adheres to the policies of Mahatma Gandhi University regarding seat distribution. However, conforming to our Foundress's commitment towards education of women from socially and economically backward classes, we accommodate students from underprivileged strata of society in the Management quota seats. VI. Student Support through Multiple Channels A helpdesk is established during the admission period and the Admission Committee designates well-trained staff to ensure a seamless experience for applicants. The staff are trained to effectively use the online admission portal and offer any clarifications that arise during the process, both face-to-face and over the telephone. Well-informed staff members host the helpdesk numbers established by the Institution to direct prospective students. Instructions regarding the Programmes offered, eligibility and qualification for various Programmes, application process, important deadlines, notification of rank lists and interview dates are made available on the College website.

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>MANAGEMENT PORTAL (DIGNA) The management portal is the backbone of the online college management system. The entire college functions are managed in this portal. Some of the major processes handled in this portal are:</p> <ul style="list-style-type: none"> • ADMIN • ABO • ADMISSION • ACADEMIC • FINANACE • HR • IQAC • LIBRARY • SEARCH • EXAMINATION CELL <p>The entire staff in the college is registered to the portal according to their designations in their department. Mainly staffs are divided into five they are: Office, Exam, Library, IQAC and Teaching.</p> <ul style="list-style-type: none"> • Office s handles the admin, admission, finance and HR. • Exam

	<p>handles the entire examination Module. • Library staff handles the Library Module. • Teaching staff handles the academic Module. • IQAC staff handles the IQAC Module. All the staff are restricted on the basis of the staff designation departments.</p>
<p>Planning and Development</p>	<p>MANAGEMENT PORTAL (DIGNA) The management portal is the backbone of the online college management system. The entire college management functions are managed in this portal. Some of the major processes handled in this portal are: • ADMIN • ADMISSION • ACADEMIC • FINANCE • HR • IQAC • LIBRARY • SEARCH • EXAMINATION CELL The entire staff in the college is registered to the portal according to their designation and department. Mainly staffs are divided into five they are: • Office staff handles the admin, admission, finance and HR. • Exam Cell handles the entire examination Module. • Library staff handles the Library Module. • Teaching staff handles the academic Module. • IQAC staff handles the IQAC Module. All the staff are restricted on the basis of the staff designation departments.</p>
<p>Finance and Accounts</p>	<p>All the transactions by and to the college have been digital. The students can pay their fees online, salary of staff, both regular and management are also online.</p>
<p>Student Admission and Support</p>	<p>ACADEMIC MANAGEMENT SYSTEM/LMS St.Teresa's College introduced Automated Academic Management System immediately after becoming autonomous status in 2014. The following modules are introduced for the smooth functioning of the academic system with a robust back up system. ADMISSION PORTAL Admission process is the gateway for a student to our college. The portal will be used for all the eligible candidates for UG , PG and M.PHIL at the time of admission. All the details regarding the various programmes are presented in the portal. The Students can apply online from any part of the world for any course according to their eligibility. The applicants will go through a 9 step process 1. Sign Up 2. Profile-To enter student details 3. Guardian- To enter Guardian details 4. Qualification- To enter Qualification details 5. Preference- To enter Options 6. Academic- To enter Academic details 7. Extracurriculars- To enter Academic details(if any) 8. Payment 9. Print application forms of the students are processed and all the relevant details are verified using the software. The Provisional rank list is published and there will be a provision for further correction, if any. Any discrepancy in the application form is communicated to the student so that it can be corrected before publishing the final rank list. After using the same software, allotment list for various programmes is prepared. Allotment list for various categories (merit, sports, cultural, sc/st, community, differently abled etc.) are separately prepared. Admission starts on the date notified earlier in the web site. If there is vacancy in</p>

	<p>the programmes, after admitting the students of allotment it can be filled up by spot admission, rank list of admission is also prepared using the same software. admission is closed, the system will generate a PERM REGISTRATION NUMBER (PRN) to each student according to second language chosen for study, programme code and year of admission. This PRN will be unique and will be required for all the queries.</p>
Examination	<p>EXAMINATION PORTAL The Controller of Examinations shall issue the Notification of various examinations in every semester at least two months before the commencement of the end semester examinations. Exam portal is now open for registration. Students can start their registration and submission of application as per the notification given. Details regarding regular exams, supplementary exams, improvement exams and details etc are given in the portal. Immediately after the submission of application the student can see the preview of her submitted application. If it is found confirmed student has to remit the fees by using on-line payment mode. Now the registration process is completed. Hall Ticket will be generated only in the case of registered candidates and can be downloaded by the administrator. STUDENT PORTAL: A student in our college is provided with a login in student portal. Here students can view and manage their academic activities. Some of the major provisions given to students through portal are: • Student login. • End semester results. Through this students can view and take printout of their end semester results any time they need. • Live attendance Percentage and daily attendance details. Students can view the live attendance status to maintain a good attendance percentage. • Staff Evaluation. Students can evaluate the performance of every staff according to the courses they are dealing with. • Grace Mark claiming. Students can claim their grace marks according to their events in arts, sports</p>

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided
2018	Dr. Elizabeth Kuruvilla	One Day Faculty Development Program on Fundamental Interpersonal Relations Orientation-Behaviour Element	Nil

No file uploaded.

6.3.2 - Number of professional development / administrative training programmes organized by the for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	P
2018	Orientation program for Staff	Orientation program for Staff	31/05/2018	04/06/2018	203	
2018	Workshop on Challenges Opportunities Of The New Accreditation Framework	Nil	20/07/2018	20/07/2018	198	
2018	Beat Breast Cancer- Cancer screening camp organised by St. Teresas College	Beat Breast Cancer- Cancer screening camp organised by St. Teresas College	30/10/2018	30/10/2018	50	
2018	Terresian Ecofriendly Recycling and Reusing Activities	Nil	07/11/2018	07/11/2018	153	
2018	Total Quality Management	Total Quality Management	08/11/2018	08/11/2018	157	
2018	First Aid and Safety Techniques	First Aid and Safety Techniques	09/11/2018	09/11/2018	101	
2019	Faculty Enrichment Program on Developing Skills in the Official Language	Nil	30/03/2019	30/03/2019	6	
2018	Workshop on Effective Management Strategies for the New Accreditation Procedure	Nil	31/07/2018	31/07/2018	177	

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date
One Week Faculty Development Programme on MOOCs and E-Content Development	1	04/02/2019	08/02/2019
One Week Faculty Development Programme on E-Content Development	2	01/02/2019	05/02/2019
INDUCTION PROGRAMME AT DEPARTMENT OF EDUCATION, UNIVERSITY OF CALICUT	1	02/05/2018	31/05/2018
INDUCTION PROGRAMME AT CENTRAL UNIVERSITY OF KERALA, KASARAGOD UNDER MADAN MOHAN MALVIYA NATIONAL MISSION	1	05/09/2018	04/10/2018
ORIENTATION PROGRAMME AT KANNUR UNIVERSITY (UGC-HRDC)	1	14/11/2018	11/12/2018
Orientation Programme organized by IQAC	4	31/05/2018	01/06/2018
Faculty Development Programme on econtent development	2	01/04/2019	07/04/2019
MDP on Gamification in Learning and Development	2	28/11/2018	30/11/2018
48th Refresher Course - Development Economics-HRDC, UGC-HUMAN RESOURCE DEVELOPMENT CENTRE SARDAR PATEL UNIVERSITY, GUJARAT	2	12/11/2018	02/12/2018
Refresher Course in Economics	1	08/11/2018	28/11/2018

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
25	25	4	4

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
The following are the welfare schemes available for the teaching Staff •Group Insurance Scheme •Management	The following are the welfare schemes available for	The College has well-organized student services completed by good faculty leaders and institutional commitment

Faculty are designated as Assistant Professors and follows the UGC norms as their Promotion Criteria •Incentives for research publication by Management staff •Free wi-fi facility on campus and email addresses using the domain name of the institution are provided to the staff members •Summer camps are organised for children of staff members during summer vacation •Staff are provided Hostel accommodation, •Canteen facility is provided •Autonomy is given in academic matters •Computers, Laboratories, and amenities including a research room and separate area for staff in the library are provided to facilitate research • Freedom to attend/organize national international workshops/conferences •Encouragement to regular faculty to avail FDP/UGC Research Fellowships •Fully computerized Media Lab is provided for the faculty to enhance the use of Digitized Platforms of Teaching Learning •Leave sanction to attend Summer School Programmes in International Universities •Provision of seed money to attend Workshops/Seminars/Conferences •Leave sanction to engage in extension and community work •Support and encouragement to take up membership/leadership roles in other civic bodies/social organisations, etc •Hobbies/talents/interests of staff members are encouraged and platforms are provided to harness these for the growth of the institution. •Orientation for Teaching non

the teaching and non -teaching staff: •Group Insurance Scheme •Interest Free Loans are made available on request. •Financial support is provided for construction of houses and to meet medical expenses •Preference is given to children of non-teaching staff for admission to various courses under Management quota •Support is provided to children of non-teaching staff who are economically challenged •Jobs on compassionate grounds are given to family members of the non-teaching staff •Free annual medical checkup is conducted •Awareness/ Stress management programmes for Non-Teaching Staff •Free wi-fi facility on campus and email addresses using the domain name of the institution are provided to the

Plethora of opportunities curricular/ co-curricular activities and sports Excellent infrastructure well equipped laboratories Fully automated Library collection of one lakh and reputed journals conduct of examination publication of results Added Courses relevant current demand. o Efficient and systematic implementation of the Mentoring System Value education classes weekly basis o Professional Counsellors available Campus o Excellent liaison with Community Which received recognition International, National State Levels. o Terrestrial International function to initiate the Twin Faculty Student Exchange Programmes of the College Endowment funds and prizes students are instituted Management, Staff, Alumni PTA, retired faculty and well-wishers for academic curricular and extra-curricular achievements scholarships for needy students. o The College functions under the coordination of two Deans and the faculty members in charge of various Clubs and Cells IQAC has a structured student feedback mechanism a Student wing to ensure student participation policy matters. To coordinate feedback from classes on the various support programmes and decisive role in award programmes, extension activities, and in sports

<p>Teaching at the beginning of the Academic Year along with Motivational lectures</p> <ul style="list-style-type: none"> •Periodical Technical training is provided to familiarize the staff with the Management Software System which is developed by the College •Canteen facilities at subsidized rates 	<p>staff members</p> <ul style="list-style-type: none"> •Summer camps are organised for children of staff members during summer vacation •The Non-Teaching Staff Associations organize annual staff picnics, occasional tours and common celebration of festivals •Canteen facility is provided 	<p>gender audit and safety</p> <ul style="list-style-type: none"> o The Grievance Redress resolves their administrative grievances The placement Cell identifies students to identify opportunities, prepares for interviews, and develops entrepreneurship skills through the Career Guidance Cell and the Entrepreneurship Development Club
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6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Prior to 2015-16, the system of internal audit was centralized to a person, the Manager of the institution. However, taking into consideration the need for a more systematic and regular monitoring system, a committee was formed by the management to monitor the financial aspects of the College in a regular manner. This committee has been functioning in an efficient manner, conducting regular internal audits to maintain a healthy financial system in the College. The external audit is conducted by the Deputy Director of Collegiate Education and by the Accountants General, India for the funds received from the Governmental sources. Financial audits are conducted regularly and separately for the following accounts:

1. PERSONAL DEPOSIT ACCOUNT (PD Account) Periodic internal audit is conducted according to the provisions laid down in KSR P.D. Special Rules by the superintendent and custodians and invited external auditors. Recommendations are incorporated before the external audit which is mandatorily done at the end of the financial year or before the end of the tenure of the existing Principal.
2. AUTONOMY GRANT (2014-15) A separate Internal Audit team monitors the utilization of finances. A finance officer has been appointed by MG University to monitor the allocation and utilisation of the Autonomy Grant.
3. CPE FUND The members of the Planning Board and Purchase Committee monitor the effective utilisation of funds and the Accounts department serves as the Internal Auditor.
4. DBT STAR COLLEGE The Star College Scheme Committee comprising of teachers from various Life Science Departments and the finance officer of the college are the internal auditors to validate and authenticate the expenditure process.
5. B. Voc and Community College Audit The funds are monitored by the internal finance team comprising of the Principal, Finance Officer and Nodal Officer. The Utilisation Statement prepared by the Assistant is verified by the Internal Finance team before external audit.
6. XII PLAN GENERAL DEVELOPMENT GRANT The building committee which is

the Principal, University nominee, Registered Engineer from the local registered chartered accountant and two representatives from faculty r the utilization of the fund for the sanctioned buildings. 7. DST -FI utilization of the allocated fund released through the PFMS system of Plan Scheme Monitoring System (CPSMS) is managed by the committee for -FIST fund. For government funds, audits are conducted as per their The utilisation certificates verified and audited by the authorised (Accountant are duly submitted. Audit clarifications/objections if ar resolved immediately and anomalies cleared with utmost care and by p producing all required documents, bills, etc. There is a transparen proper utilization of all allocated funds by the college as indicated Audit Reports received in the last five years which have no major obje

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthrop the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management	284196370	Capital and Opera Expenditure

No file uploaded.

6.4.3 - Total corpus fund generated

432457291

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Nill	No	Audit Team constituted by Manag
Administrative	Yes	Nill	No	Audit Team constituted by Manag

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

1. Orientation programme organised for Parents on Effective Parenting 2018 at 2.30 pm in the Platinum Jubilee Auditorium by Dr. Marykutty Consultant Psychologist and Faculty Member of Dept. of Psycholog
2.Orientation programme organised for Parents on "Family Relations and Values". Dr. P.M. Chacko, Retd. Prof. in English from Union Christian (Always delivered the lecture . 3. Feedback from Parents collected

6.5.3 - Development programmes for support staff (at least three)

1. Orientation Programmes conducted 2. Stress Management classes orga
3.Sessions on Lab Safety training and Computer skills

6.5.4 - Post Accreditation initiative(s) (mention at least three)

1.Twenty one new programmes - 3 M.Phil Programmes, 10 PG programmes a programmes - including higher order skill development programmes as o by NSDC and other Agencies were implemented in the post accreditation

which includes two B.Voc programmes and a Community College. To sum up 2018-19, the college offers a total of 46 programmes - (3 MPhil. 20 PG UG). 2.. The RD Department was constituted to coordinate the research activities and to facilitate infrastructure development. Teresa International under RD was set up to facilitate collaborations with 1 Universities, initiate Student Faculty Exchange Programmes and sign MOI. The Institution has 17 functional MOUs. 3.4. Several practices that encourage spirit of environmental friendliness were implemented the College has an Environment Policy for the institution and there have been Organic Initiatives. In April, 2016 a Social entrepreneurship unit called (Society of Teresians for Environmental Protection) was established. of ' Earn while you learn' project some students are engaged in stitching cloth bags, mobile pouches and pencil cases that they sell through promotional activities. The Indus Entrepreneurs, Kochi Chapter facilitates activities of STEP by providing a seed fund of Rs.150,000 in May 2016 Innovation and Entrepreneurship Development Centre was started in the in June 2018 to promote entrepreneurship among girls and women on a scale. This is being supported by Kerala Startup Mission, Govt of Kerala (2 lakhs) and Kerala State Industries Development Corporation (Rs 5 lakhs) have incubated 4 centers.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	
b) Participation in NIRF	
c) ISO certification	
d) NBA or any other quality audit	

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Impact
2018	Orientation program for Teaching faculty	31/05/2018	31/05/2018	04/06/2018	
2018	Office of Divyangjan Services for students with Special Needs	01/06/2018	01/06/2018	31/05/2019	
2018	Career Enhancement Programme for Faculty on Service Rules	28/06/2018	28/06/2018	28/06/2018	
2018	Workshop on Challenges Opportunities Of The New Accreditation Framework	20/07/2018	20/07/2018	20/07/2018	
2018	Workshop on Effective Management Strategies for the New Accreditation Procedure	31/07/2018	31/07/2018	31/07/2018	
2018	Academic and Administrative Audit	11/09/2018	11/09/2018	12/09/2018	
2018	Two Day Workshop on Techno-Pedagogy Learning Management	28/09/2018	28/09/2018	29/09/2018	

	System			
2018	Workshop On Outcome Based Education	29/09/2018	29/09/2018	29/09/2018
2018	Workshop On Journal Impact Factor	23/10/2018	23/10/2018	23/10/2018
2018	Management Aided Research Grant Scheme	07/11/2018	07/11/2018	31/03/2019

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution year)

Title of the programme	Period from	Period To	N Pa Fer
International workshop on Gender equity and inclusion: transformative pathways in higher education	05/01/2019	08/01/2019	5
Gender Audit - HAMSA Project	04/01/2019	08/01/2019	5
Shift Focus- Women Shaping Narrative in Media and Entertainment	26/04/2019	27/04/2019	1
International Women's Day	08/03/2019	08/03/2019	1
Movie screening and open discussion on Reproductive Rights	14/08/2018	14/08/2018	1
Career Prospects of Women in Industry	05/07/2018	05/07/2018	1
Women Achievers in Science-Series 2	26/02/2019	26/02/2019	2
National Seminar on Women empowerment through Entrepreneurship	06/12/2018	06/12/2018	1
One day workshop on Gender and Theatre in India	08/04/2018	08/04/2018	1
Self Defense Class	06/08/2018	06/08/2018	2
Talk on women empowerment	12/07/2018	12/07/2018	1
Workshop on LED bulb Assembling for 50 parents and teachers of Govt. LPSS, Thuravur on 12th Dec 2018	12/12/2018	12/12/2018	5
Cycle Rally on Energy Conservation Awareness on 13 Dec 2018	13/12/2018	13/12/2018	6
Workshop on LED bulb Assembling for NSS Volunteers (50), Naipunya College of Management Studies, Cherthala on 23 December 2018	23/12/2018	23/12/2018	5

Workshop on LED bulb Assembling for (40) PTA of Kalavoor Govt. LPHSS, Cherthala on 23rd January 2019	23/01/2019	23/01/2019	4
Workshop on LED bulb Assembling for (70) NSS volunteers at St. Peter's College, Kolenchery on 24 January 2019	24/01/2019	24/01/2019	7

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy source

Environmental Consciousness and Sustainability/Alternate Energy initiatives

Implementation of the recommendations of Energy Audit conducted for college campus in October 2018 As recommended by the energy audit, replace the incandescent bulbs and tube lights with LED bulbs and tubes thus making the campus filament free. 155 tubes and 21 incandescent bulbs were replaced with LED's.

- Value added on course on Solar Photovoltaics with Mithun
- Commissioning of Solar Panel of 20kw in the CAMPUS. Solar panel of 20kw installed during 2017 in the Campus to make electrically sustained campus building.
- Observance of World Environment Day on 5 June 2018
- Observance of National Energy Conservation day on 14 December 2019
- Initiations and start up in energy related areas We have initiated a Start-up under Teresian incubation centre (TIBIC) for energy management and conservation. The objectives are many fold - It will be a centre offering training and awareness on energy related matters. The second idea is to make ornamental designs with LED bulbs which has already been started. Yet another objective is to make some cute designs using solar panel - like mobile charger. This has been designed and constructed successfully
- Student Projects on Solar assisted devices The UG students of the Department of Physics are encouraged to do their projects in energy related areas. In 2018 - 19, one batch of students did their project on "ZnO based photoanode solar cell" by L. Stanley and Akhila S of III B. Sc. Physics. In 2019 - 20, three batches of students are doing their projects on energy related areas as listed below:
 1. Power bank using solar panel - Aruna Mohandas and Muhabbath P. A
 2. Mobile Charger - Silpamol D. S, Bindiya K. Babu and Anitta Aruja
 3. preparation of solar cells using ZnO nanoparticles - Aneesha V. S, , Hanna P. and Shaniya M. S.
- Carbon Foot Print Audit The college has initiated steps to conduct a Carbon Foot Print audit in the campus to determine the total amount of carbon dioxide and other greenhouse gases emitted in association with Centre for Innovation in Science and Social Action - and discussions are going on. We plan to conduct the audit in October - November 2019.

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	21
Provision for lift	Yes	352
Ramp/Rails	Yes	21
Braille Software/facilities	Yes	3

Rest Rooms	Yes	21
Scribes for examination	Yes	5
Special skill development for differently abled students	No	Nil

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participants
2018	18	18	30/01/2018	1	Cochin Blind Cricket Association at Gym plaza st. Teresas College by Dr. Nisha Vikraman	Organised Activities to create awareness and promote blind cricket among the public	

[View File](#)

7.1.5 - Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Day Against Drug Abuse Observed	26/06/2018	26/06/2018	
Women Empowerment Programme	05/07/2018	05/07/2018	
Observed World Population Day	09/07/2018	09/07/2018	
Art as Therapy	12/07/2018	12/07/2018	
Tell a Tale To the Heart for 70 government school children of 10 red flagged areas of chellanam , during the floods	10/08/2018	11/08/2018	
Legal Awareness among women- Quiz for St. Teresas College Students	18/09/2018	19/09/2018	

[View File](#)

7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

- The College functions as per the Teresian Green Protocol, which is based on the principles of scientific waste management, namely the 'Reduce, Reuse, and Recycle' were adopted. Teresian Green Protocol emphasizes prevention/reduction of waste at its source. A number of unique initiatives have been implemented to promote reduction of plastic waste on campus. The college has earned special felicitation from The Department of Environment and Climate Change, Suchitwa Mission and Haritha Keralam Mission - Government of Kerala.

- Replacement of single use disposable cups in college coffee counter by reusable steel glasses, promotion of cloth college bags instead of biodegradable rexine bags, popularization of trendy Bhoomitram Sanchalieu lieu of plastic carry bags, avoidance of flex boards, plastic files and use of digital display boards during Seminars/Conferences, banning of plastic covering on student projects, encouragement of steel food containers, promotion of green protocol through messages in the campus display boards and some of the plastic waste reduction initiatives.

- Waste baskets have been provided in all class rooms and staff rooms to collect dry waste which is collected by the cleaning staff on a daily basis. Different coloured bins are provided in the campus and hostel to segregate bio-degradable and non-bio degradable waste. Bio-degradable waste is converted into biogas through 2 biogas plants: one in the arts and one in the science block. This renewable source of energy is used to prepare food in the hostel. Non-biodegradable waste which includes bottles, cans, plastic, broken glass ware, tins etc. are handed over periodically to scrap dealers for recycling. Damaged furniture and paper waste are handed over to Municipal waste collection centers. Incinerators installed in both arts and science block are used for disposal of sanitary pads.

- Used water collected from the hostel is sent to a water purification plant installed in the science block where it is recycled and used in the toilets. Rest of the liquid waste is drained off into concealed soak pits.

- Electronic waste in the campus is disposed of through an initiative led by NSS, NCC and various clubs and cells of the college. The NSS unit of the college has a tie up with the Plan@earth organization for segregating and disposing plastic, CFL, battery and e-waste. In an initiative to promote water, the college has facilitated collection and storage of rainwater and re-use on-site instead of allowing it to be wasted.

- The rainwater harvesting system within the campus consists of a tank in the Arts Block with a capacity of about 30,000 litres. The rainwater from the roofs and terraces are re-directed to a tank in the arts block with a capacity of about 30,000 litres. This water is used to meet the water requirements of college toilets and to irrigate the vegetable garden that is located adjacent to the tank.

- The garden hosts a variety of day-to-day vegetables such as ladies finger, brinjal, spinach, green chillies, etc. which are cultivated in grow beds above the concrete roof of the rain water harvesting tank. This facility is existing in the heart of Kochi city where space is a massive constraint. It is a testimony to the fact Genuine concern for the environment can make the impossible possible.

- Tarred compounds in the campus were replaced with inter-locking tiles with gaps in between the tiles which facilitates percolation of rain water to recharge ground water table. This has reduced the surface run-off of water which would otherwise have ended up in the Vembanad back water.

- Public transport being a viable and sustainable alternative to reduce carbon emissions, 69 of students and staff depend on public transport and 23 are pedestrians. While 2 use bicycles to commute, only 6 of students and staff use private vehicles as a mode of transport. Feedback was collected by the IQAC and Bhoomitra Sena Club to identify the percentage of students and staff using Public Transport. As a part of Green Practice, 29th September each month is observed as Public Transport Day.

- The college social entrepreneurship unit called STEP (Society of Teachers for Environment Protection) promotes the manufacture and use of eco-friendly cloth bags in lieu of plastic carry bags, rexine college bags and pencil pouches. It also promotes upcycling of textile and tailoring/upholstery waste. Single use disposable cups at coffee corners were replaced with steel glasses, eco-friendly college bags made of terry cloth are popularized among students in lieu of rexine, plastic covering/binding on projects are discouraged and efforts are made to host green seminars and conferences. Plastic banners are prohibited on campus, and cloth bags and paper files are presented to invited speakers and delegates.

- Students are also groomed to function as ambassadors of plastic reduction activities and they are master faculty to Suchitwa Mission, Government of Kerala on eco-friendly alternatives to plastic carry bags. Students engage in volunteer work to reduce plastic littering and promotion of plastic reduction and other green habits among households. Steps were taken to save energy by replacing incandescent bulbs with low energy bulbs, rewiring of buildings having separate meters for individual buildings to improve monitoring and provide accurate information to campus users. As a measure to reduce consumption of paper in administrative work, admission procedures, payment of examination question banks, internal mark entry, attendance entry and publication of results are done online. The campus, despite being situated in the heart of the city, has utilized to its maximum extent the available spaces for nurturing plants in both the Arts and Science blocks.

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

Teresian Rural Outreach Programme (TROP) St. Teresa's College was envisaged as an institution that would mould, enlighten, and empower generations of women and provide holistic education that would enable them to actively participate in community life. In line with this vision, the Teresian Rural Outreach Programme was envisaged and initiated in 2009 to encourage students to provide services beyond conventional limits to rural communities. Implementation strategy-Under the umbrella of TROP, all departments of the College take up a theme, adopt an area in and around Cochin including rural areas and conduct activities there appropriate to their area of specialization. TROP is implemented in a structured manner with a communication organogram based on a federated structure. The teams of each department focus on their chosen area, hold focus group discussions with local bodies,

groups, SHGs, NGOs and other stakeholders/ conduct base line survey identify local needs and devise suitable action projects. All students department are then given opportunities to participate in projects of department or other social projects of the college. Funds for carrying such projects are furnished by the college. Since its inception in 200 has been a platform for providing hands on experience to students uplifting local community and bringing about social change. Window Opportunity for Innovation to Promote Social Good - A unique and outstanding feature of TROP has been the wide window of opportunity that it has open to students to develop and bring out innovative ideas for social. Thus some of the unique projects visualised over the years include e-Governance an innovative e- Governance literacy project, Venda - a project against child abuse, Stain the Stigma - a project for addressing issues related to menstruation, i-connect- energy conservation project, etc. Evidence of Success - The strong social orientation imparted to students was strongly revealed during the recent floods that ravaged Kerala when nearly two hundred students and fifty faculty members volunteered during their ten day break to manage the relief camp that was opened up in the college to accommodate around 1600 victims dislocated from their houses from neighbouring villages. In addition they successfully managed a collection and distribution of relief materials for mobilising relief materials which were distributed to many distressed neighbouring local bodies and other relief camps in a transparent and accountable manner. Around 700 students subsequently supported the District administration to conduct the flood impact survey of nearly 5000 households in the SAGY Panchayats of Cheranallur and Kunnukara in Ernakulam District. Shilpis- TROP honed up social leadership skills and transformed many students into "Samaaj Shilpis" where they emerged as master trainers for various groups including faculty members of various other educational institutions. For instance e- Jaalakam members - mostly undergraduate students - are now trainers to computer professionals, residents associations in Cochin Corporation, groups of local elected representatives, NSS faculty members of National Social Service teams of various colleges in Mahatma Gandhi University, NSS Technical Cell, Kerala and faculty members of IT@School Project (A Govt of Kerala project) in Ernakulam District. i- Connected members impart training to various women's Self Help Groups in manufacturing low cost LED bulbs. Awards and recognitions- e- Jaalakam won several awards for the institution. It was awarded GOLD under category 'Outstanding Governance Initiative by Academic and Research Institutions' in the National award on e-Governance 2014-15 instituted by the Government of India which was received during the 18th National Conference on e-Governance held in Kerala on 30-31st January 2015. E-Jaalakam was the only project from Kerala to win the prize during the national conference. Besides, the project also received Kerala State e- Governance awards 2011-13 and Chief Minister's special award for Innovations in Public Service 2012-13. An NGO "IT for Change" Bangalore has identified e- Jaalakam project as one of the best practices in Gender and e-Governance as part of their research study done for UN Women Nations Economic and Social Commission for Asia and the Pacific (UNESCAP) Asia-Pacific Region. 2. Teresian Entrepreneurship St. Teresa's College has a long tradition of promoting entrepreneurship among students and alumni through its Annual Christmas sale which gives visibility and recognition to alumni entrepreneurs as well as other female run enterprises. The sale

started twenty five years has now grown in popularity and currently more than 200 women entrepreneurs are given an opportunity to network and show their products. This promotional culture widened to encourage students across the campus through formation of an Entrepreneurship Development Club in 2014. The main objective of the club was to give exposure to various aspects of entrepreneurship to students during their course of study. Over the years, the club has organized many such programmes in collaboration with KIT Kharagpur, Tie Kerala, etc. Such activities crossed a new milestone in May 2016 when a social entrepreneurship unit called STEP-Society of Teachers for Environmental Protection- was initiated in the campus. The genesis of STEP reflects the basic principle of ideation that viable business ideas emerge in response to social needs. This enterprise was set up in response to a pressing need highlighted by an academic research project by the Department of Economics in 2014-16. Solid waste audits in four Panchayats in Kerala were conducted as a part of the project, revealed a worrying increase in plastic waste accounting for around 10% of total solid waste even in rural areas, as against previous official reported rates of 4-5% in urban areas. A large segment of such waste was carry bags which due to its voluminous and non-recyclable nature were generally not recyclable. This resulted in formation of an enterprise to reduce plastic/ rexine waste. The enterprise was registered under the Travancore Cochin Literary Scientific Charitable Societies Registration Act, 1955 (Act XII of 1955). Seed fund for the unit was provided by TIE Kerala in the form of an interest free loan. The entrepreneurs started to take up commercial production of 1. Bhoomitram Sanchis - attractive, eco-friendly alternatives to plastic carry bags in trendy shapes such as ball, straw Purse, carrot. The outer cover of these Bhoomitram Sanchis are made from upcycled tailoring/ upholstery waste and 2. Prakrithi bags-Stylish carry bags made of textiles to replace rexine which is generally non-recyclable. A diverse pool of talents in the college was synergised in the unit. Students and faculty of fashion technology course, commerce, economics, management studies and Communicative English, taking up key roles. Students with hands on experience in varied dimensions of running a business enterprise besides introducing girls to the wide world of business, also imparted practical training in their respective academic disciplines with students of fashion technology course designing trendy bags, those of economics handling purchase of raw material, collection of tailoring/ upholstery materials, commerce taking up accounts and inventory management, management studies taking care of sales and marketing, communicative English taking up publicity and documentation etc. Overtime the unit went in for product diversification adding pencil pouches, conference tags, lunch bags, vegetable bags and cloth sanitary pads, diapers. While the motivation for designing of lunch bags and multipurpose vegetable bags was customer demand for ecofriendly products, textile pencil pouches were visualised to utilize smaller tailoring and upholstery waste which remained a challenge. Attractive pencil pouches were manufactured by students as a part of 'While You Learn' project of STEP and tested on a pilot basis in various Schools in Parur Municipality as well as Ernakulam during March - June. This market testing revealed a great potential for encouraging up cycle of textile tailoring generated in each locality by local SHGs. Hence the unit has, under guidance of Haritha Keralam Mission, Govt of Kerala, currently developed a full-fledged training centre to encourage micro enterpri

various local bodies for manufacture and promotion of similar ecofriendly products. Over the past three years around 300 students and 10 faculty hands on experience in varied nuances of running an entrepreneurial. Such experience imparted confidence to start a business incubation centre on campus in 2018 to promote entrepreneurship among girls and women on a scale extending to other areas of expertise such as food processing, writing, tourism services. The Teresian Innovation and Business Development Centre (TIBIC), set up with support from Kerala Startup Mission, Government of Kerala and Kerala State Industries Development Corporation is probably only such Govt supported initiative in a non-engineering women's college in Kerala. Success-Indicators- TIBIC was chosen to host one of the eight boot camps as part of the Startup India Yatra in Kerala State jointly organized by Kerala Start up Mission, Startup India and Invest India on November 1-3, 2018. St. Teresa's college was the only women's college in Kerala and the nontechnical institute selected to host the boot camp. STEP received felicitation from dept of Environment and Climate Change govt of Kerala for its efforts in efforts in greening a campus and promoting eco-friendly products.

Upload details of two best practices successfully implemented by the institution as per NAAC criteria on your institution website, provide the link

<https://teresas.ac.in/teresian-rural-outreach-programme-trop/>
<https://teresas.ac.in/teresian-innovation-and-business-incubation-centre/>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, mission and thrust in not more than 500 words

Fostering Art and Creativity for Lifelong Engagement The distinctive feature of the institution is its vision to impart a life-oriented education that empowers women through a humanizing and liberative process, to be agents of social transformation and development at different levels of life. We promote various programmes/movements that foster inter-connectedness, kinship and social justice. The central theme that underlines our uniqueness is that we focus on women empowerment it can be witnessed in every aspect of the college. We make every effort to enable students to explore their talents, interests and creativity and enhance the possibility of personal success through academic as well as artistic ventures. The Practice The Arts Club of St. Teresa's College conducts programmes that enable students to showcase their talents and to sensitize them towards the aesthetics of varied art forms.

Teresian Week -It is a week-long cultural extravaganza consisting of literary and cultural competitions to foster a healthy sense of competition among the students and provide a platform for their talents to be recognized and appreciated. It is immensely looked forward to by the students and receives wide media coverage. The students feel a sense of empowerment by actively taking part in the events and forming a bond with their peers and the institution. Alumni and former union members come back to their alma mater to witness these events. The Music Club consists of members interested in vocal and instrumental music, both western and eastern. They are mentored by professionals in the field from among the faculty members. The Poetry Club and the creative Writing Club regularly conduct interdepartmental

competitions to encourage the imaginative and artistic talents of students. The Fine Arts Club endeavours to train the students with the skills and enable them to participate in university youth festival various inter collegiate competitions. The Debate Club is a platform where the students can share their freedom of speech and expression in an arena, engage in rhetoric on a variety of issues at the local, regional, and international level, discuss relevant topics and ideas, in activities beneficial to their personal and professional development, expand learning in order to become more active and productive citizens.

1. Evidence of Success The awards garnered by the students at various competitions at the College, University, State and National levels are testimony to the expertise developed in various fields. The college has great satisfaction in this being an indicator of the confidence, aesthetic sensibility and intellectual accomplishment of its students. A good number of students have taken up careers in the field of dance, music and the performing arena. In the 31 years of the history of Mahatma Gandhi University, the College has won the overall championship 23 times and runners up 8 times. From 2009, the institution has won the overall championship continuously for eight years, testing its quality with other colleges. This has created history in the University Records.

Provide the weblink of the institution

<https://teresas.ac.in/>

8. Future Plans of Actions for Next Academic Year

Plan of Action 1. Submission of the Self-Study Report for NAAC Fourth Cycle. 2. Organize workshops/seminars on quality related themes related to the 7 criteria outlined by NAAC. 3. To facilitate the career advancement of faculty members. 4. Organize activities and events that will promote skill-enhancement for teaching and non-teaching staff. 5. Building career paths and enhancing competencies of students. 6. Collect and compile feedback responses from students, parents and other stakeholders. 7. Implementation of Paramarshya scheme of UGC for the benefit of Mentee Institutions. 8. To introduce a scheme for the faculty members titled Management Aided Research Grant (MARG) aiming at promoting research culture among the faculty members especially under the self-financing scheme.