

## Report of the Faculty Induction Programme, 2021-22

June 2-8, 2021

The Teresian Teaching Learning Centre organized a Faculty Induction Programme for the newly recruited faculty for the year 2021-22. The Induction programme was organized to familiarize the newly recruited faculty with the Moodle platform used for the teaching learning process, the Digna portal, the student management portal and also enhancing their basic ICT skills required for online teaching. The event was conducted from 2<sup>nd</sup> June 2021 to 8<sup>th</sup> June 2021. The FIP consisted of the following modules:

### Outline of the Course

Modules	Title	Components
<b>Module 1</b>	Understanding MOODLE LMS	Videos and Assignment
<b>Module 2</b>	Google Forms	Videos, Assignment and Quiz
<b>Module 3</b>	Google Docs	Videos, Assignment and Quiz
<b>Module 4</b>	Graphical User Interfaces of MS WORD	Videos, 2 Assignments and 1 Quiz
<b>Module 5</b>	Powerpoint, Google Sheets, Interactive Charts	Videos, 2 Assignments and 1 Quiz
<b>Module 6</b>	Google Meet for Online Teaching	Video only
<b>Module 7</b>	Recording Videos and Uploading in YouTube	Video Only
<b>Module 8</b>	DIGNA- Digital College Management System	Video Only
<b>FINAL Assessment</b>		Quiz
<b>Course Feedback</b>		

The course coordinators were Dr. Saritha Chandran A and Dr. Jeena Ann Joseph

The course developers were:

Dr. Saritha Chandran A, Dr. Jeena Ann Joseph, Dr. Soja Louis, Mrs. Raji S Pillai, Ms. Mary Andrews, Ms. Arya Asok.

92 participants registered for the course. 49 participants completed the course successfully and acquired certificates.

## Feedback analysis

Question	Responses		
	Highly	Moderately	
The Faculty Induction Program has enhanced my knowledge of academic tools, Learning Management System and DIGNA portal	91.67%	8.3%	
The sessions were informative and well-structured	97.91%	2.1%	
The content delivery was effective	89.5%	10.4%	
Examples and demonstrations were effectively used to explain the features of the tools described	89.5%	6.25%	
I could learn some new features of the tools discussed	Not at all. All features of the tools discussed were already familiar to me	Yes. I could learn many new features of the tools discussed	Some of the features were new to me
	2.08%	62.5%	35.4%
I will be able to effectively apply it for my academic and administrative work	97.91%	2.08%	
Do you think this course will help you save time and check the accuracy of academic work	95.83%	2.08%	
Rate this Faculty Induction Programme on a scale of 3	Poor	Good	Very good
	0%	8.3%	91.6%