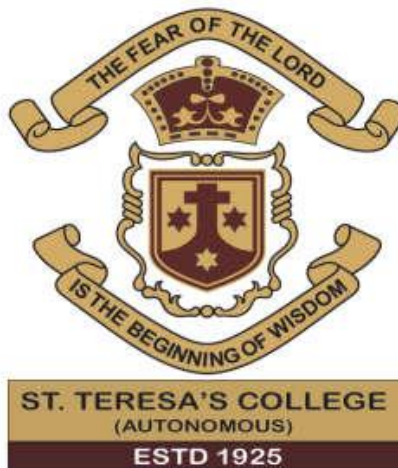


Diploma in Garment Making, St.Teresa's College (Autonomous), Ernakulam

ST.TERESA'S COLLEGE (AUTONOMOUS)

ERNAKULAM

(Affiliated to Mahatma Gandhi University, Kottayam)



CURRICULUM AND SYLLABUS FOR

DIPLOMA IN GARMENT MAKING

Under Choice Based Credit & Semester System

(2020 Admissions)

BOARD OF STUDIES

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MINUTES OF THE BOARD OF STUDIES MEETING OF THE DEPARTMENT OF FASHION DESIGNING HELD ON 22ND SEPTEMBER, 2020

This is to certify that the syllabus of Diploma in Garment Making for 2020 admissions onwards has been scrutinized and approved at the Board of Studies meeting which was held on 22nd September, 2020 at 10 am through Google Meet.

The following members attended the meeting:

1. Dr.C.S.Jayaraman (Subject Expert)
Former HOD and Professor, Department of English,
Sacred Heart College, Thevara
2. Ms.Manjulin Jacob (University Nominee)
Associate Professor Department of Home Science
Assumption College, Changanassery
3. Ms.Vinitha Paulose (Chairman)
Head of the Department and Assistant Professor
Department of Fashion Designing
St.Teresa's College (Autonomous), Ernakulam
4. Mr.Jobin Joy (Industry Expert)
Head Designer, Seematti,
MG Road, Ernakulam
5. Ms.Lekha Sreenivas (Member)
Associate Professor
Department of Fashion Designing
St.Teresa's College (Autonomous), Ernakulam
6. Ms.Nair Supriya Damodaran (Member)
Assistant Professor
Department of Fashion Designing
St.Teresa's College (Autonomous), Ernakulam

PREFACE

As an autonomous college under Mahatma Gandhi University, St. Teresa's College has taken conscientious efforts to strengthen the curriculum by retaining all the fundamental stipulations of the University/Higher Education Council, to ensure a well-balanced Curriculum. Within the constraints of a prescribed syllabus, we have resolved to take a collective effort to create an inspiring academic culture in the institution, essential for teachers and students to access deeper knowledge and participate in its expansion and transmission. It is also to re-articulate the almost lost or forgotten fact that production and transmission of quality knowledge, essential for the development of students in particular and society in general, are the primary functions of any Educational Institution.

In order to make education more relevant and to create skilled work force, our college initiated six UGC skill based programmes in 2020. The syllabus formulation of 2020, aims to provide the students many opportunities to engage with authentic, real world learning. This has been evident through the significant number of new programmes introduced at the wake of autonomy in 2014 with their integral placement opportunities. Increasingly, however, opportunities for engagement in work-based learning that can be provided through the curriculum across a range of subject areas are creating new and exciting ways to support student learning.

I acknowledge the efforts taken by the teachers in developing Programme and Course outcomes that focus on cognitive and intellectual skills of the learners ,confidence to carry out independent and scholarly research in areas of professional interest to them and to position themselves globally effective cross- cultural educators .

I congratulate the efforts taken by the Principal, Dr. Lizzy Mathew, senior administrator Dr Sajimol Augustine M and the team for structuring the syllabi under the leadership of Smt. Shanty B.P in a meaningful manner. We look forward to sharing with you the outcomes of our structuring of the syllabus and these resources we hope will enable you to reflect on learning gain in our own institution.

Dr. Sr. Celine E

Director, St.Teresa's College (Autonomous)

FOREWORD

Education is the key to achieve sustainable national development which will uplift society. Today the educational system is in a phase of transition and a paradigm shift is the need of the hour. The challenge before us is to impart necessary skills to students as the economy needs more skilled workforce than that is available.

Autonomy in the field of higher education implies responsibility and accountability and this in turn leads to excellence in academics and proactive governance. St Teresa's College was given autonomous status in the year 2014 and we have made concerted attempts to maintain a high level of quality in the standard of education. In 2019, the college has been re-accredited with A++ grade (CGPA 3.57)

The Board of Studies constituted for each department meet regularly in the stipulated time frame and in-depth discussions are conducted about the different dimensions of the curricula and syllabi. The responsibility that autonomy has placed on us is indeed onerous but we have striven together to meet the challenges that we have faced in our way. All effort has been made to nurture academic ambitions and to upgrade skills in curricular and co- curricular activities of the students.

The college has initiated UGC skill based programmes in the year 2015. As the economy needs more skilled workforce, the college was sanctioned with six new skill based programmes in 2020 under National skills Qualification Framework (NSQF). The syllabi for these programmes were formulated taking note of the requirement for skill development among students as per the NSQF guidelines.

With sincere gratitude, I acknowledge the unstinted support and constant guidance extended by Rev. Sr. Dr. Vinitha, the Director and Dr. Sajimol Augustine, Senior Administrator of the College.

I specially thank the team headed by Smt. Shanty B. P. and Smt. Nimmi Jacob for structuring the syllabi, the Heads of the Departments and all the faculty members for their diligence, commitment and exceptional contribution towards this endeavor.

Dr. Lizzy Mathew

Principal, St.Teresa's College (Autonomous)

ACKNOWLEDGEMENT

I would like to extend my sincere thanks to Rev. Dr. Sr. Vinitha for her support, also acknowledge with gratitude, the guidance extended by Principal, Dr. Lizzy Mathew, during the course of the structuring of the syllabus of Diploma in Garment Making

I thank all the esteemed experts of the BOS for their valuable and expert suggestions. I wish to individually thank all the members of the BOS who have provided valuable inputs on course structure and content. I gratefully acknowledge the unstinted support and guidance extended by the faculty members of the Home Science Department and the Department of Fashion Designing during the course of structuring of the syllabus. I whole heartedly thank Thiruvananthapuram Sarvodaya Sangh – a directly assisted institution of Khadi and Village Industries Commission for accepting us as partners and signing an MoU for providing design assistance to Kalpatharu Khadi Fashion Studio. I am also grateful to all the members of the Curriculum Committee of the college for their guidance and generous support. I extend my immense sense of gratitude and respect to all those who extended help and guidance. Above all, I bow my head before God Almighty for all the help given to us in all our endeavors.

Smt. .Vinitha Paulose

Assistant Professor and Head of the Department

Department of Fashion Designing

CURRICULUM AND SYLLABUS 2020 ADMISSION ONWARDS

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DIPLOMA IN GARMENT MAKING
(2020 admission onwards)

PREAMBLE

UGC SPONSORED DIPLOMA IN GARMENT MAKING

The University Grants Commission (UGC) had launched a scheme on 27 February, 2014 for skill development based higher education as part of college/university education leading to Certificate, Diploma, Advanced Diploma, B.Voc Degree, P.G Diploma, M.Voc degree and Research. Diploma in Garment Making is a one year full time choice and credit based modular programme wherein banking of credits for skill and general education components shall be permitted so as to enable multiple exit and entry. The main objective of this programme is to enable the students to carve a niche for themselves in the world of garment making by equipping themselves with professional knowledge and skills to gain employment as Garment makers in an apparel industry or to start their own freelance work and tailoring units and thus provide them professional opportunities.

The programme will empower women coming from various disciplines with the holistic knowledge and a well balanced perspective of garment making. It will equip women with skills that help them to become successful entrepreneurs and provide extensive training programme in preparing the students to pursue careers as instructor in training institutes, lab assistant in higher education institution, tailor in a garment unit, supervisor in garment units, customer support executive at textile shops, assistant fashion designer, needle worker, floor manager in textiles and as entrepreneurs

The syllabus of the course is designed in such a way that it provides skill development required to be a successful garment maker along with entrepreneurial skills to set up their own venture. A unique feature of this programme is the interaction of the students with the industry through internship which will enhance their practical knowledge.

PROGRAMME OUTCOME

The Department of Fashion Designing is committed to provide an enriched educational experience to develop the knowledge, skills and attributes of students to equip them for life in a complex and rapidly changing world. On completion of Diploma in Garment Making, our students should be able to demonstrate the programme outcomes listed below:

PO1. Professional Knowledge and Skill

- Demonstrate knowledge of facts, principles, and general concepts in a field of work or study.
- Demonstrate a range of cognitive, employable and certifiable skills based on National Occupational Standards (NOSs)

PO2. Entrepreneurial Skill

- Develop entrepreneurial orientation along with required skill training for self-employment and entrepreneurship development

PO3: Communication Skills

- Develop language proficiency through interactions embedded in meaningful context.

PO4. Multiple exit and entry

- Enable to seek employment after any level of awards and provide opportunity for vertical mobility to move to higher education or skill competencies in future.

PO5. Leadership, Teamwork and Interpersonal Skills

- Function effectively both as leader and/or member of a team.
- Collaborate and interact effectively with others

PO6. Moral & Ethical Awareness and Social Responsibility

- Demonstrate social and national responsibility.
- Engage in activities that contribute to the betterment of society, with a preferential option for the economically challenged and the marginalized.

PROGRAMME SPECIFIC OUTCOMES

- PSO1: Develop technical skills in the field of pattern making, Indian garment construction and its various finishing techniques
- PSO2: Develop the skill in ornamenting fabric and garments by applying embroidery techniques
- PSO3: Develop a sense of colour combination and skill for application of various elements and principles of design
- PSO4: Practice the basic skills in administration and management while working in an organisation
- PSO5: Develop communication and entrepreneurial skills to set up their own venture

Eligibility for admission

The minimum educational qualification for admission under this scheme will be class plus two pass or equivalent from any recognized board or university. While deciding criteria for any particular trade, the institution will consider students having background in relevant stream at 10+2 level.

STRUCTURE OF UGC SKILL BASED PROGRAMMES

Government of India, taking note of the requirement for skill development among students, launched National Vocational Education Qualification Framework (NVEQF) which was later on assimilated into National Skills Qualifications Framework (NSQF). Various Sector Skill Councils (SSCs) are developing Qualification Packs (QPs), National Occupational Standards (NOSs) and assessment mechanisms in their respective domains, in alignment with the needs of the industry. In view of this, the UGC implemented the scheme of Community Colleges from 2013- 14 in pilot mode on the initiative of the MHRD. The Commission also launched another scheme of B.Voc. Degree programme to expand the scope of vocational education and also to provide vertical mobility to the students admitted into Community Colleges for Diploma programmes to a degree programme in the Universities and Colleges. Accordingly, 'Deen Dayal Upadhyay Centre for Knowledge Acquisition and Up gradation of Skilled Human Abilities and

Livelihood (KAUSHAL)' was also incorporated. Since all these three provisions serve a common purpose, they are merged into a single scheme for providing skill based education under National Skills Qualifications Framework.

National Skills Qualifications Framework

The National Skills Qualifications Framework (NSQF) is a competency-based framework that organizes qualifications according to a series of knowledge, skills and aptitude. The NSQF levels, graded from one to ten, are defined in terms of learning outcomes which the learner must possess regardless of whether they are obtained through formal, non-formal or informal learning. National Occupational Standards (NOS) are statements of the skills, knowledge and understanding needed for effective performance in a job role and are expressed as outcomes of competent performance.

The NOSs and QPs for each job role corresponding to each level of the NSQF are being formulated by the respective Sector Skill Councils (SSCs) set up by National Skill Development Corporation (NSDC) with industry leadership. The curriculum which is based on NOSs and QPs would thus automatically comply with NSQF.

The specific outcomes expected from implementation of NSQF are as follows:

- Mobility between vocational and general education by alignment of degrees with NSQF.
- Recognition of Prior Learning (RPL), allowing transition from non-formal to organized job market.
- Standardized, consistent, nationally acceptable outcomes of training across the country through a national quality assurance framework.
- Global mobility of skilled workforce from India, through international equivalence of NSQF.
- Mapping of progression pathways within sectors and cross-sectors
- Approval of NOS/QPs as national standards for skill training.

1. Type of Courses and Awards

Skill-based programmes can be offered at the level of certificate, diploma, advanced diploma, B.Voc, P.G. diploma, M.Voc and research as per details given below



- These will be full-time credit-based modular programmes, wherein banking of credits for skill and general education components shall be permitted so as to enable multiple exit and entry. These should not be conducted as add on programmes.
- The multiple entry and exit enables the learner to seek employment after any level of award and join back as and when feasible to upgrade qualifications / skill competencies either to move higher in the job profile or in the higher educational system. This will also provide the learner an opportunity for vertical mobility to second year of B.Voc degree programme after one year diploma

2. Curricula and Credit System for Skill Based Courses

- In order to make education more relevant and to create 'industry fit' skilled workforce, the institutions offering skill based courses will have to be in constant dialogue with the industry and respective Sector Skill Council(s) so that they remain updated on the requirements of the workforce for the local economy.
- The curriculum in each of the semester/years of the programme(s) will be a suitable mix of general education and skill development components. Skill component of the courses shall have a minimum of 60% of the total credits and it can go up to a maximum of 70% of the total credits, and the balanced credits shall be of general education component.
- The institution(s) shall prepare draft curriculum as per these guidelines and as per the provisions enumerated in MHRD Skill Assessment Matrix for Vocational Advancement of Youth (SAMVAY).
- The Curriculum shall be approved by the Board of Studies (BoS) and Academic Council of the University / Autonomous College.

3. Skill Component

- The skill component should have a minimum of 60% and extendable up to a maximum of 70% of the total credits. The skill component will include practical classes in laboratories / workshops, internships, apprenticeships and any other forms of hands on training.
- Skill component of the programmes/courses shall be employment oriented. The institutions shall offer programmes/courses in domain areas which have significant demand in the job market.
- The curriculum should be aligned to Qualification Packs (QPs) / National Occupational Standards (NOSs) of selected job role(s) within the industry sector(s). This would enable the students to meet the learning outcomes specified in the NOSs.
- For the skill component, the model curriculum developed by the concerned Sector Skill Councils, wherever available, may be adopted or adapted in consultation with the industry partners. Wherever the curriculum is not available, the same may be developed in consultation with the relevant Sector Skill Councils and industry partners.

- The overall design of the skill development component along with the job roles selected should be such that it leads to a comprehensive specialization in one or two domains.
- The curriculum should also focus on work-readiness in terms of skills in each of the semesters
- Adequate attention needs to be given in curriculum design to practical work, on-the-job training, development of student portfolios and project work. All skill-based programmes should be apprenticeship-embedded.
- The practical / hands-on portion of the skills component of the curriculum shall be transacted in face to face mode.

4. General Education Component

- General education component will include curriculum which are supportive to the core trade in addition to communication skills, soft skills, ICT skills, critical thinking, problem solving, environmental studies and value education. As already mentioned, the skill component of the courses can vary from 60% to 70% of the total credits, and the balanced credits shall be of general education component.
- Relevance of programmes offered, along with that of the curriculum is important. Therefore, monitoring, evaluation and updating of the curriculum needs to be done periodically in consultation with all stake holders, particularly the industries and SSCs keeping in view their requirements and changes in NOSs.
- The institutions offering skill based courses are essentially required to have MoUs with relevant Industry Partner/s in order to facilitate on-site skill training of the learners enrolled under the skill based courses.
- While formulating the curriculum, institutions will follow choice based credit system and provide provisions for credit transfer across the courses. The credit distribution should be rationally provided for the practical work, apprenticeships, on-job training and project work.
- As the CBSE and many other school boards are initiating skill based vocational courses with certification at NSQF Level 4 for students completing 10+2, there may be three types of learners getting admission to first semester of skill based courses under NSQF.

5. Curricular Aspects and Level of Awards

As the CBSE and many other school boards are initiating skill based vocational courses with certification at NSQF Level 4 for students completing 10+2, there may be three types of learners getting admission to first semester of Skill Based Programmes:

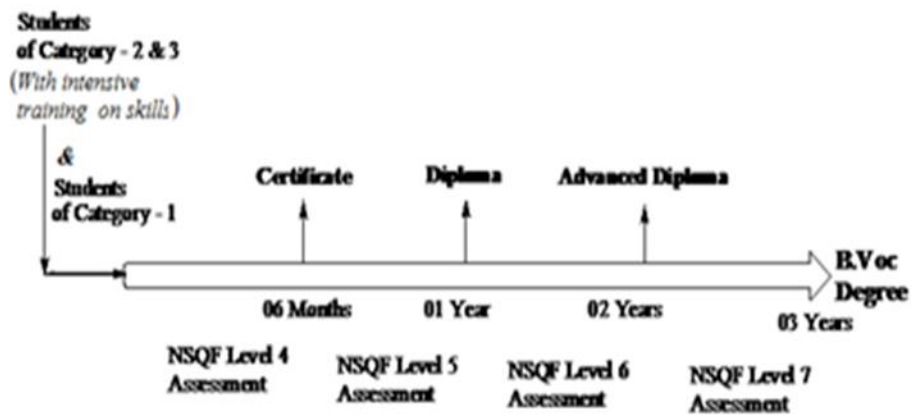
Category – 1: students already acquired NSQF certification Level 4 in a particular industry sector and opted admission in the courses under CC in same trade with job role for which he / she previously certified at school level.

Category – 2: students who have acquired NSQF certification Level 4 but may like to change their trade and may enter into the institution in a different industry sector.

Category – 3: students passed 10+2 examination with conventional schooling without any background of vocational training.

The institutions should provide additional study curriculum and arrange for skill intensive training / teaching for the learners belonging to the category-2 and 3 during the first six months for which they shall be at NSQF Level 4 of skill competency by concerned SSC at the end of first semester. Learners belonging to category-1 need not undergo any additional intensive training and teaching as they already have NSQF level 4 certificates in same industry sector / job role required for specified skill credits.

From second semester onwards they will follow the common programme for further course of study. Students may exit after six months with a Certificate (NSQF Level 4) or may continue for diploma or advanced diploma level courses. An academic progression for the students in skilling stream is illustrated below:



The courses under NSQF shall also provide for vertical mobility to the students with vocational subjects in school level. The Universities shall enable horizontal & vertical mobility to the students of vocational stream at 10+2 level in various courses at undergraduate level.

6. Cumulative credits awarded to the learners in skill based vocational courses.

NSQF Level	Skill Component Credits	General Education Credits	Total Credits for Award	Normal Duration	Exit Points / Awards
4	18	12	30	One Sem.	Certificate
5	36	24	60	Two Sem.	Diploma

7. Assessment

The Skill component of the course will be generally assessed by the respective Sector Skill Councils. In case, there is no Sector Skill Council for a specific trade, the assessment may be done by an allied Sector Council or the Industry partner. Further if Sector Skill Council in concerned / relevant trade has no approved QP which can be mapped progressively or due to any other reason, if the SSC expresses its inability to conduct the assessment or cannot conduct the skill assessment in stipulated time frames as per academic calendar, the institutions may conduct skill assessment through a Skill Assessment Board by 'Certified Assessors' as per the provisions enumerated in MHRD Skill Assessment Matrix for Vocational Advancement of Youth (SAMVAY).

The Skill Assessment Board may have Vice-Chancellor/Principal/Director/Nodal officer/Coordinator of the programme / Centre, representatives of the partner industry(s), one nominee of the Controller of Examination or his/her Nominee of affiliating University / Autonomous College and at least one external expert. The affiliating university may nominate additional experts on the Skill Assessment Board, if required.

- The certifying bodies may comply with / obtain accreditation from the National Accreditation Board for Certification Bodies (NABCB) set up under Quality

Council of India (QCI). Wherever the university/college may deem fit, it may issue a joint certificate for the course(s) with the respective Sector Skill Council(s).

- The general education component will be assessed by the concerned university as per the prevailing standards and procedures. General Education credit refers to a unit by which the course work is measured. It determines the number of hours of instructions required per week.
- One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week. Accordingly, one Credit would mean equivalent of 14-15 periods of 60 minutes each or 28 – 30 hrs of workshops/ labs. For internship / field work, the credit weightage for equivalent hours shall be 50% of that for lectures /tutorials. For self-learning, based on e-content or otherwise, the credit weightage for equivalent hours of study shall be 50% of that for lectures / tutorials.
- The institutions offering B.Voc degree programme should adopt and integrate the guidelines and recommendations of the respective Sector Skill Councils (SSCs) for the assessment and evaluation of the vocational component, wherever available.

8. Certification of Awards

- Award of Certificate / Diploma / Advanced Diploma / B.Voc and other degrees as the case may be, would depend on acquisition of requisite credits and not on the duration of the calendar time spent in pursuing the course.
- The certificate for skilling component would be awarded by the Sector Skill Council in terms of NSQF level either singly or jointly with the institution concerned and the general education grades will be certified along with the skill component in terms of certificate/ diploma awarded by the institution.
- UGC guidelines on Choice Based Credit System (CBCS) may be referred for further illustration on computation of SGPA, CGPA etc. to confer the awards as above.
- The students will have the option to exit with a Certificate, Diploma or Advanced Diploma after acquiring requisite no of credits. In case of affiliated colleges, such

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students may be awarded Certificate, Diploma or Advanced Diploma, as the case may be by the concerned College after a written authorization by the affiliating University.

9. Role of Institution /College

The institution / college concerned may itself award Diploma / Certificates under its own seal and signature after written authorization from affiliating University; name of the affiliating university and scheme should be mentioned on award certificate

10. Job Opportunities

The Diploma in Garment Making can avail themselves of the following job opportunities

Job Roles proposed to be covered in each semester

Semester	NSQF LEVEL
Semester I	Level 4 Code : 2019/TEXT/MOT/3210NSQF Code : 2019/TEXT/MOT/3212NSQF Code : 2018/TEXT/DGT/02832NSQF <ul style="list-style-type: none">• Assist the Garment Maker• Customer support executive• Assist Fashion Designer• Assistant in Boutiques• Lab assistant in fashion institutes• Hand Embroidery needle worker
Semester II	Level 5 Code : DGT/1025 Code : DGT/1025NSQF Code : 2019/TEXT/MOT/3211NSQF <ul style="list-style-type: none">• Instructor in training institutes• Lab Assistant in Higher Education Institution• Tailor in a Garment unit• Supervisor in Garment Units

	<ul style="list-style-type: none">• Customer support executive at textile shops• Floor manager in Textile showroom• Boutique manager• Assistant Stylist• Assistant Costume designers• Assistant Fashion Photographers• Entrepreneur
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PROGRAMME DESIGN

The Programme in Diploma in Garment Making must include (a) Language courses, (b) General education component (c) Skill Component (d) internship and (e) field visit . Total credits should be 60. The working hours per week are 25 hours. No open course is envisaged. The number of courses for the programme should contain 5 general courses, 7 skill courses including 1 month internship.

COURSE CODE FORMAT

The programme is coded according to the following criteria. The first character indicates the discipline, second character indicates the programme, third for semester, fourth for course category, fifth characters for serial no of the course, sixth character specifies the degree, and seventh indicates the year of implementation.

Eg : VGM1G01D20, VGM2SP01D20

V Vocational Studies

GM Garment Making

1 Semester

G /SP/SI General Education Component (G) / Skill Practical (SP) Skill Internship

01 Serial no of the Course

D/ B / M Diploma/ Bachelor's / Master's

20 Year of implementation

Duration of the Programme

Duration of Diploma in Garment Making is 2 semesters which is distributed over a period of one academic year. Each semester shall have 90 working days inclusive of all examinations. Students having a minimum of 75% average attendance for all the courses only, can register for the examination.

STRUCTURE OF DIPLOMA IN GARMENT MAKING

The programme shall include general education components and skill components. The programme also includes assignment/seminar/practical/ internship/field placement etc. The total credit for the programme is fixed at 60.

Theory Courses

There are 5 theory courses which are under general education components and these are distributed in the first and second semester.

Skill Practical Courses and Internship

There are 6 skill practical courses and a 1 month Internship which are under skill components and these 7 skill components are distributed in the first and second semester. These practical courses have laboratory practical. The practical examinations will be conducted by external and internal examiner appointed by the controller of examinations at the end of each semester.

The students are required to undergo an internship for a period of one month (144 hours) in a garment industry or boutique under the guidance of a recognized Fashion designer or stylist for gaining practical experience in the field.

SCHEME OF THE PROGRAMME

NSQF Level	Skill Component Credits	General Education Credit	Normal Calendar Duration	Awards
4	18	12	One Semester	Certificate
5	21	9	Two Semester	Diploma

SEMESTER I					
Pa pe r	Course Title	Skill Component/ General Education Component	Theory/ Practical	Credits	Total Number of Hours
1	English for Communication –I	General Education Component	Theory	5	90
2	Office Management	General Education Component	Theory	4	72
3	Entrepreneurship Development	General Education Component	Theory	3	54
TOTAL				12	216
4	Basic Flat Pattern Drafting	Skill Component	Skill Practical	6	108
5	Basic Garment Details	Skill	Skill	6	108

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		Component	Practical		
6	Basic Surface Ornamentation	Skill Component	Skill Practical	6	108
TOTAL				18	324
TOTAL (General Education Component + Skill Component)				30	540

SEMESTER II					
Pa pe r No :	Course Title	Skill Component / General Education Component	Theory/ Practical	Credits	Total Number of Hours
7	English for Communication –II	General Education Component	Theory	4	72
8	Fundamentals of Online Marketing	General Education Component	Theory	5	90
TOTAL				9	162
9	Pattern Making	Skill Component	Skill Practical	5	90
10	Garment Construction	Skill Component	Skill Practical	6	108
11	Indian Traditional Surface Ornamentation	Skill Component	Skill Practical	6	108
12	Internship (1 Month)	Skill Component	Skill Internship	4	144
TOTAL				21	450
TOTAL (General Education Component + Skill Component)				30	612

DISTRIBUTION OF COURSES AND CREDITS

The total credit for the programme is fixed at 60. The distribution of credit points in each semester and allocation of the number of credit for skill components and general education components, and internship is as follows.

Semester	Title of The Course	Course Description	Course Code	Credits & Hours				TOTAL MARKS	
				Skill		General		ISA	ESA
				Credits	Hours	Credits	Hours		
	English for Communication - I	General Education Component	VGM1G01D20			5	5	20	80
	Office Management	General Education Component	VGM1G02D20			4	4	20	80
	Entrepreneurship Development	General Education Component	VGM1G03D20			3	3	20	80
I	Basic Flat Pattern Drafting	Skill Component	VGM1SP01D20	6	6			20	80
	Basic Garment Details	Skill Component	VGM1SP02D20	6	6			20	80
	Basic Surface Ornamentation	Skill Component	VGM1SP03D20	6	6			20	80
		TOTAL (SEMESTER I)		18		12			

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II	English for Communication - II	General Education Component	VGM2G04D20			4	4	20	80
	Fundamentals of On-line Marketing	General Education Component	VGM2G05D20			5	5	20	80
	Pattern Making	Skill Component	VGM2SP04D20	5	5			20	80
	Garment Construction	Skill Component	VGM2SP05D20	6	6			20	80
	Indian Traditional Surface Ornamentation	Skill Component	VGM2SP06D20	6	6			20	80
	Internship (1month)	Skill Component	VGM2SI01D20	4				20	80
		TOTAL (SEMESTER II)			21		9		
TOTAL CREDITS (SEMESTER I + II)				39		21			

EXAMINATIONS

The external theory examination of all semesters shall be conducted by the College at the end of each semester. Internal evaluation is to be done by continuous assessment.

Examinations have two parts: Internal or In-Semester Assessment (ISA) & External or End-Semester Assessment (ESA). The ratio between ISA and ESA shall be 1:4. Both internal and external marks are to be rounded to the next integer.

Marks Distribution for External Examination and Internal Evaluation

Marks distribution for external and internal assessments and the components for internal evaluation with their marks are shown below

Components of the Internal Evaluation and External and their marks are as below.

For all courses

- a) External Examination: 80 marks
- b) Internal Evaluation: 20 marks

For all Theory courses

Internal assessment components - Theory	Marks
Attendance	5
Assignment/Seminar	5
Test papers (2 x 5)	10
Total	20

Attendance:

% of Attendance	Marks
90 and above	5
85 to below 90	4
80 to below 85	3
75 to below 80	2
Below 75	0

For all practical courses

Internal Assessment Components	Marks
Attendance	5
Record*	10
Lab involvement	5
Total	20

*Marks awarded for Record should be related to the number of articles submitted

For Internship

Components of Internal Evaluation of Internship	Marks
Attendance	5
Punctuality	5
Field Involvement	10
Total	20

Components of External Evaluation of Internship Report	Marks
Demonstration and Presentation	40
Viva	20
Internship Report	20
Total	80

Internal Assessment Test Papers

Two internal test- papers are to be attended in each semester for each paper. The evaluations of all components are to be published and are to be acknowledged by the Candidates. All documents of internal assessments are to be kept in the college for two years. The responsibility of evaluating the internal assessment is vested on the teacher (s) who teaches the course.

End-Semester Assessment:

The End-Semester examination of all courses shall be conducted by the College on the close of each semester. For reappearance/ improvement, students can appear along with the next batch.

Components of External Evaluation of Skill Practical Courses

Components of External Evaluation of Practical courses	Marks
Practical Examination	60
Record	15
Viva	5
Total	80

Pattern of Question Paper:

A question paper shall be a judicious mix of short answer type, short essay type/ problem solving type and long essay type questions.

For each course the End-semester Assessment is of 3 hours duration. The question paper has 3 parts. Part A contains 12 objective type questions of which 10 are to be answered. Part B contains 9 short essay questions of which 6 are to be answered. Part C has 4 long essay questions of which 2 are to be answered.

Part	No. of Questions	No. of questions to be answered	Marks (for courses without practical)
A (Objective Type)	12	10	10 x 2 = 20
B (Short Answer type)	9	6	6 x 5 = 30
C (Long Essay)	4	2	2 x 15 = 30

Grade

A 7-point scale based on the total percentage of marks (ISA + ESA) for all courses (theory, practical, project)

% of marks	Grade	Grade point
95 and above	S - Outstanding	10
85 to below 95	A⁺ - Excellent	9
75 to below 85	A - Very good	8
65 to below 75	B⁺ - Good	7
55 to below 65	B - Above average	6
45 to below 55	C - Satisfactory	5
35 to below 45	D - Pass	4
below 35	F - Failure	0
	Ab - Absent	0

The students obtaining Grade F and Ab shall be considered failed and she will be required to reappear in the examination.

Pass Criteria:

- A separate minimum of 30% marks each for internal and external (for both theory and practical) and aggregate minimum of 35% for a pass in a course.
- For a pass in a programme, a separate minimum of Grade D is required for all the individual courses.
- If a candidate secures F Grade for any one of the courses in a semester/programme, only F grade will be awarded for that semester/programme until she improves this to D Grade or above within the permitted period.
- Students who complete the programme with D grade will have one betterment chance within 12 months, immediately after the publication of the result of the whole programme.

Credit Point and Credit Point Average

Credit Point (CP) of a course is calculated:

$$CP = C \times GP$$

C = Credit; GP = Grade point

Semester Grade Point Average (SGPA) of a semester:

$$SGPA = TCP/TC$$

TCP = Total Credit Point of that semester

TC = Total Credit of that semester

Cumulative Grade Point Average (CGPA) is calculated:

$$CGPA = TCP/TC$$

TCP = Total Credit Point of that programme

TC = Total Credit of that programme

Grade Point Average (GPA)

GPA of different category of courses viz. Common courses, Complementary courses, Core courses etc. are calculated:

$$\text{GPA} = \text{TCP}/\text{TC}$$

TCP = Total Credit Point of a category of course

TC = Total Credit of that category of course

Grades for the different courses, semesters and overall programme are given based on the corresponding GPA:

GPA	Grade
9.5 and above	S- Outstanding
8.5 and below 9.5	A⁺ - Excellent
7.5 and below 8.5	A - Very good
6.5 and below 7.5	B⁺ - Good
5.5 and below 6.5	B - Above average
4.5 and below 5.5	C - Satisfactory
3.5 and below 4.5	D - Pass
below 3.5	F - Failure

- Notionally registered candidates can also apply for the said supplementary examinations
- A student who registers her name for the external exam for a semester will be eligible for promotion to the next semester

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- A student who has completed the entire curriculum requirement, but could not register for the Semester examination can register notionally, for getting eligibility for promotion to the next semester
- A candidate who has not secured minimum marks/credits in internal examinations can re-do the same registering along with the End Semester Assessment for the same semester, subsequently
- There shall be no improvement for internal evaluation

Practical Examinations

The practical examinations are to be conducted at the end of every semester by the institution. The external examiner shall be selected by the institution.

The students are required to maintain a record of all the articles mentioned in the syllabus in prescribed size and scale. The record has to be got certified from the concerned faculty of the institution. The students have to present the record for attending the practical examination.

SYLLABUS SEMESTER I

SEMESTER - I

Name of the Course : ENGLISH FOR COMMUNICATION-I

Course Code : VGM1G01D20

Credits : 5 Credits

Total Lecture Hours : 5 hours/week = 90 Hrs

Course Outcome:

CO1: Create positive group communication exchanges and improve vocabulary and grammar.

CO2: Identify main ideas and supporting details in academic listening and presentation.

CO3: Develop speaking ability in English both in terms of fluency and comprehensibility

CO4: Manage reading speed and comprehension of academic articles.

CO5: Illustrate skills in written and interpersonal communication.

CO6: Assess the different forms of communication to be applied according to required situations.

Syllabus Content

Module-I Learning English 15 hrs

The importance of English, uses of English; vocabulary-using a dictionary;
Synonyms; Antonyms

Module-II Essentials of English Grammar 25 hrs

Sentence- Types of Sentences- Phrases; Articles- Paragraph Writing – Topic Sentences,
Supporting Sentences, Concluding Sentences - Parts of Speech- Noun, Verb, Adjectives,
Tenses, Modal Auxiliaries, Prepositions, Conjunction – Punctuation - Passive and Active
Voice - Reported Speech – Prefixes – Suffixes

Module-III Listening and Reading 20 hrs

Barriers to Listening – Academic Listening - Reading Stories – Reading Newspaper

Module-IV Practicals

30 hrs

How to use a Dictionary - Listening Comprehension- Engaging in Conversations -
Descriptive Writing

References:

- Nesfield J.C. *English Grammar Composition & Usage (English)*. Revised & updated edition, Macmillan Publishers
- Wren and Maratin, High -School *English Grammar and Composition*, revised by N.D.V. Prasada Rao, S. Chand Publications, New Delhi.
- Lana. I.(2014). *Learning Vocabulary*, Singapore Asia Publishers, Ltd, Singapore.
- Suganthi.N.(2002). *English Grammar Workbook*, Surya books Pvt. Ltd, Chennai. ISBN: 81-7478-136-6.
- Keerthi. C. (1999). *Comprehension Success*, Frank Educational Aids Publishers.

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Module	Hours	Part A (2marks) 10/12	Part B (5marks) 6/9	Part C (15marks) 2/4
I	15	1	1	1
II	25	4	3	1
III	20	3	2	1
IV	30	4	3	1

Model Question Paper

ST. TERESA'S COLLEGE (AUTONOMOUS), ERNAKULAM

SEMESTER – I

VGM1G01D20 - ENGLISH FOR COMMUNICATION-I

MARKS: 80

TIME: 3 HOURS

PART – A

Answer any ten questions:

(10 x 2=20 Marks)

1. Match the following.

- a) Except to think probably something will happen
- b) Accept not including
- c) Expect the range, distance
- d) Extent to receive or take

2. Fill in the blanks with suitable article.

- a) Copper is _____ useful metal.
- b) I understand he is to marry _____ heiress.

3. Identify the following types of sentences.

- a) It is a holiday tomorrow!
- b) Are we going to the park today?

4. Write the antonyms of the following

- a) Sharp
- b) Honest

5. Fill in the blank spaces in the following sentences with the correct preposition.

- a) We entered the classroom _____ the teacher's absence.
- b) The watch is _____ the desk.

6. Convert the following sentence into passive voice-

- Sara changed that flat tire.

7. Combine the words given below to make four compound words and complete the sentences.

[Ground, out, town, play, spoken, home, self, centered]

8. Study each set of four words and identify the odd one out.

- i. Video, pizza, television, film,
- ii. Lovely, good, nice, go out

9. Gardens are usually _____ the house.

10. Sort out nouns and verbs:

{eat, teeth, germs, food, travel, working, body, friends}

11. Identify the following types of sentences.

- a) It is a holiday tomorrow!
- b) Are we going to the park today?

12. Write the antonyms of the following

- a. Hard
- b. Warm

PART – B

Answer any six questions:

(6 x 5=30 Marks)

13. Write a paragraph on your first day in college.

14. Convert the following sentences from active to passive voice.

- a) The police took three suspects to police headquarters for questioning.

- b) Both contestants answered the question simultaneously.
- c) Ram and Sita are going to watch the cricket match in the afternoon.
- d) Mary ate 12 doughnuts at breakfast.
- e) I made a mistake.
- f) The dogs roamed the park.

15. Match the following with the correct antonyms

- | | |
|-----------|------------|
| a) Small | dwarf |
| b) Able | down |
| c) Up | hero |
| d) Afraid | confident |
| e) Giant | horizontal |
| f) Major | big |

16. Explain the process of listening and note taking.

17. Write the summary of a movie you watched recently.

18. Describe your college.

19. Write a letter to your employer explaining the difficulty in doing the assigned work

20. Write about Indian Cinema

21. Match the following with the correct antonyms

- | | |
|-----------|------------|
| a) Small | dwarf |
| b) Able | down |
| c) Up | hero |
| d) Afraid | confident |
| e) Giant | horizontal |
| f) Major | big |

21. Draft a leave letter to your class teacher

PART – C

Answer any two questions:

(2x 15=30 Marks)

22. Write a summary about a famous Bollywood movie

23. Explain: An apple a day keeps the doctor away.

24. Read the following passage and answer the questions below:

Radha was at the nursing station at PV Nursing Home. She was waiting to go off duty. Just at that moment, a couple walked into the hospital. They were directed to meet nurse Radha. She quickly asked questions. She found that a continued stomach pain along with vomiting five times had brought the couple to the hospital. She took his temperature, which was normal. The sphygmomanometer gave his blood pressure to be slightly high. His pulse rate was recorded. She then checked the weight and height when he stood on the weighing scale. The complaint of ringing in the ears was made by him. When asked, the man said his name to be Mr. Sandesh Bhat. Mrs. Sharada Bhat told the nurse that had a history of ear infection, but the ENT surgeon Dr. Ali Khan had helped in curing it. The various instruments in the nursing station made Mr. Bhat wish to just go away from all the white-coated people. He looked gloomy. Nurse Radha recorded all this and now she felt she could send them to Dr. Solomon with the details she had recorded. By this time nurse, Elwina came to relieve nurse Radha. She waited for Radha to come out of the consultation room. Before Radha left for home, she briefed nurse Edwina about the work and the patient who had come in.

Answer the following from the passage:

- a) What is the antonym of: i) quickly ii) high iii) past iv) gloomy 1 mark
- b) What are the 2 nouns (things) mentioned in the above passage. 1 mark
- c) What was the reason for ringing in the ears for Sandesh Bhat? 2 marks
- d) What were the symptoms that brought Sandesh Bhat to the hospital? 2 marks
- e) Frame sentences with the verbs: i) briefed ii) recorded 2 marks
- f) Pick out the verbs in the following sentences: 2 marks
 - i) They were directed to meet nurse Radha.
 - ii) By this time nurse Elwina came to relieve nurse Radha.
- g) From the passage, pick out the naming words (nouns) that refer to a person. 2 marks
- h) What does the sentence 'she was waiting to go off duty' mean? 2 marks
- g) What are the names of the doctor mentioned in the passage? 1 mark

25. The following conversation took in the hostel where raj was staying. The conversation is between Rahul Roy (raj's guardian) and the warden. Re –arrange the

words and phrases to form meaningful sentences. Write each sentence (or set of two or three sentences) in the space provided.

- a) a moment/ wait/ please
- b) can I do/ hello/ what/ I'm the warden/ for you (3 sentences)
- c) three Rajs/which/one do you/in the hostel/we have/want to meet (2 sentences)
- d) father/ died/the Raj/whose/in an accident
- e) provided/him back//yes/you/before 8:00pm/bring
- f) I take him/if/we/out/now/should be back/by 8:00pm
- g) Saw him/happier/when i/he was/than ever before/last year
- h) The most charming personality/he had/than i/knew him/ and no one/better
- i) The saddest moment/the news/it was/of his death/of my life/when I heard
- j) With us/if/very happy/we could/I would be /take a friend
- k) To make/as possible /I want /not at all/Raj/as happy(2 sentences)

Rahul hello ! I'm Rahul Roy from Calcutta. I'd like to meet the warden.

Receptionist a) _____

Rahul Thank you.

Warden b) _____

Rahul I would like to meet Raj.

Warden c) _____

Rahul d) _____

Warden Oh! Raj Verma, right ?

Rahul Is it possible for me to take him out?.

Warden e) _____

Rahul f) _____

Warden How do you know Raj?

Rahul He's my friend's son. His father used to be a very good friend of mine.

- warden g) _____.
- Rahul Oh!
- Warden he died in a road accident that very year.
- Rahul I am sorry.
- Warden h) _____
- Rahul _____
- Warden I see.
- Rahul i) _____
- Warden _____
- Warden Here's Raj.
- Raj Hello, uncle.
- Rahul How are you, Raj? I have come to take you out. Are you ready?
- Raj j) _____
- Rahul _____
- Rahul Of course-provided the warden has no objection.
- Warden k) _____
- Rahul Thank you.
- Warden You are welcome.

SEMESTER- I

Name of the Course : OFFICE MANAGEMENT

Course Code : VGM1G02D20

Credits : 4

Total Lecture Hours : 4 hours /week = 72 Hrs

Course Outcome:

CO1: Explain the concept of office management.

CO2: Apply the principles of accounting

CO3: Design documents and power point presentations using Microsoft office tools

CO4: Describe the basics of internet usage and sending and receiving emails

CO5: Explain about maintaining records required in an office

Syllabus Content:

Module-I Introduction to office management 14 hr

Definition of office and office management

Elements of office management,

Planning and scheduling of office work

Office administration

Module-II Accounting 14 hr

Basic principles of accounting, assets, liabilities, cost accounting, material management, stock checking

Module-III Computer skill 18 hr

Internet - meaning, importance, browsing the internet, downloading the material from websites

Email- sending, receiving and storing mail, chatting

MS office- word, excel, power point

Module-IV Maintain records 12 hr

Introduction – need, objectives, kind of records

Organization of records department

Classifying and indexing of records and files

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Principles-retention and disposition of records

Legal aspects of office records

Related Experiences:

14 hr

Planning and scheduling of office work

Preparation of income and expenditure account

MS Word, MS excel, Power Point creation

Visit to a MRD department

References:

- Chopra & Chopra, *office management* - Himalaya publications
- James, A.F Stoner et.al: *Management*
- Mahajan, J.P: *fundamentals of office management*
- Krishna Murthy- S - *Office Management* - Chand publications
- Prasad, L.M: *Principles and Practices of Management*
- Shurma & Guptha- *Organization & Management* - Kalyani Pub.office

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MODULE	HOURS	Part A (2marks) 10/12	Part B (5marks) 6/9	Part C (15marks) 2/4
I	14	3	2	1
II	14	2	2	1
III	18	3	3	1
IV	12	4	2	1

Model Question Paper

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SEMESTER – II

VGM1G02D20 - OFFICE MANAGEMENT

MARKS: 80

TIME: 3 HOURS

PART –A

Answer any ten questions:

(10 x 2=20 Marks)

1. The main schools of management thought are:
 - a. classical, human resources, systems, contingency
 - b. classical, human resources, systems, contextual
 - c. classical, human relations, systems, contingency
 - d. creative, human relations, systems, contingency

2. It all depends on the variables of a situation" best describes the
 - a. Aclassical approach
 - b. human relations approach
 - c. systems approach
 - d. contingency approach

3. The observation of people at work that would reveal the one best way to do a task is known as
 - a. A.scientific management
 - b. B.classical management
 - c. C.human relations management
 - d. D.creative management

4. The founder of scientific management was
 - a. A.Frederick Taylor
 - b. B.Henri Fayol
 - c. C.Elton Mayo
 - d. D.Chester Barnard

5. The first management principles were developed by
 - a. Frederick Taylor
 - b. Charles Handy
 - c. Henri Fayol
 - d. Victor Meldrew

6. Studying the future and arranging the means for dealing with it is part of the process of
 - a. organising
 - b. commanding
 - c. controlling
 - d. Planning

7. Ensuring that everything is carried out according to plan is part of the process of the everyday tasks of management include:
 - a) planning and creativity
 - b) planning and leading
 - c) publicity and loss adjustment
 - d) plotting and leading

8. Interpersonal relation serve as
(Mistrust, intimacy, Mutual Trust, Empathy)

9. One way communication is known as
(Socratics method, silent method, Didactic method, Arch Method)

10. Affective attitude deals with
(culture,opinion,interest)

11. Intrapersonal relation serve as

12. When information is exchanged between superior and subordinate is known as.....communication

PART B

Answer any six questions:

(6 x 5= 30 marks)

13. What is the use of control panel?
14. What do you understand by the term 'recycle bin'?
15. What is the use of disk defragmentation?
16. Why do we use office assistant?
17. How can you create and save documents in Microsoft word?
18. What is quick access toolbar?
19. What is primary key?
20. Name any two types of DBMS.
21. Expand a) HTML b) www

PART-C

Answer any two questions:

(2 x 15=30 marks)

22. Write a note on the different type of alignments. Explain any 2 functions of MS Excel.
23. Explain paragraph formatting in MS WORD.
24. What is a chart in Excel? Explain the different types of charts.
25. Explain e-mail creation and its components.

SEMESTER- I

Name of the Course : ENTREPRENEURSHIP DEVELOPMENT

Course Code : VGM1G03D20

Credits : 3

Total Lecture Hours : 3 hours/week = 54 Hrs

Course Outcome:

CO1: Describe the concept of entrepreneurship and principles of management

CO2: Explain the culture and benefits of being a women entrepreneur

CO3: Discuss about business plan strategies, franchising and export documentation

CO4: Assess the opportunities of entrepreneurship in the community and evaluate those opportunities by applying personal experience, knowledge and expertise

Syllabus Content

Module-I 12 hrs

Basics of entrepreneurship

- Definition, concept, approaches, principles, characteristics
- Types, functions and qualities of an entrepreneur
- Organogram

Module-II 14 hrs

Principles of management

- Definition of management, Organizing, Planning, Staffing, Coordinating, Valuating
- Leadership – definition, types of leader, qualities of a leader

Module III 14 hrs

Entrepreneurship and women empowerment – concept of women entrepreneur – problems – approaches to women empowerment – indicators – global initiatives (welfare and support services, socio-economic programme)

Module IV 14 hrs

Business plan strategies – entry strategy (opening new business, purchasing franchises, acquiring an existing business) exit strategy, franchising – types, benefits, drawbacks.

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Export documentation – principle documents auxiliary documents, mode of payment, mode of transportation

References:

Granger,M.,M. & Sterling.T.. *Fashion Entrepreneurship*. Fairchild Books Publishing. New York

Holt.D.H (1991). *Entrepreneurship New Venture Creation*. Prentice Hall Publishing. New Delhi.

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Module	Hours	Part A (2marks) 10/12	Part B (5marks) 6/9	Part C (15marks) 2/4
I	12	4	2	1
II	14	2	3	1
III	14	2	1	1
IV	14	4	3	1

Model Question Paper

ST. TERESA'S COLLEGE (AUTONOMOUS), ERNAKULAM

SEMESTER – I

VGM1G03D20 - ENTREPRENEURSHIP DEVELOPMENT

MARKS: 80

TIME: 3 HOURS

PART –A

Answer any ten questions:

(10 x 2=20 Marks)

1. Drone entrepreneur is
(reluctant to change, innovative, social, imitative)
2. Organogram is
(Business model, Project proposal, Organizational structure, Business strategy)
- 3..... is an example of a Indian entrepreneur
(Ratan Tata, Madhuri Dixit, Bill Gates, Henry Ford)
4. An entrepreneur who follows the path of other is known as
(innovative, imitating, drone, Fabian)
5. A person who guides other individuals in a group is known as
(motivator, leader, innovator, manager)
6. The coordination and administration of tasks to achieve a goal is known as
(education, employment, management, leadership)
7. Bill of lading is a.....
(Principal document, Auxiliary document, Mode of payment, Mode of transport)
8. Which of the following is an auxiliary document for export?
(Commercial invoice, Bill of Exchange, Certificate of inspection, Proforma Invoice)
- 9..... is a mode of payment in export.
(Mate receipt, Bill of Exchange, Letter of credit, Bill of lading)
10. Certificate of Origin is an evidence for
(country of origin, country of shipment, buyer's consent, customer satisfaction)

11. The action of raising the status of women through education and training is known as

(empowerment, encouragement, enrichment, enthusiasm)

12. A change in of society will lead to change in the status of women.

(structure, size, type, attitude)

PART - B

Answer any six questions:

(6 x 5 =30 Marks)

13. What is product franchising?

14. What is exit strategy?

15. Write about bill of lading.

16. Explain the functions of an entrepreneur.

17. Explain the principles of entrepreneur.

18. What are the principles of management?

19. Explain planning committee

20. Explain how the organization works.

21. Explain about the concept of women empowerment.

PART – C

Answer any two questions:

(2 x 15=30 Marks)

22. Explain in detail the importance of planning, organizing, staffing, coordinating and valuating in management.

23. Which are the different types of entrepreneurs?

24. Explain about the benefit provided to a women entrepreneur by the government

25. Explain in detail about export documentation

SEMESTER- I

Name of the Course : BASIC FLAT PATTERN DRAFTING

Course Code : VGM1SP01D20

Credits : 6

Total Lecture Hours : 6 hrs /Week – 108 hrs

Course Outcome:

CO1: Measure body dimensions for developing patterns

CO2: Interpret the symbols and instructions in the pattern draft

CO3: Develop Basic Pattern set

CO4: Develop Sleeve variations and Collar variations

CO5: Develop Kameez, Salwar and Kid's garment Syllabus Content

Syllabus Content

Module-I 30 hrs

Introduction to Pattern Making-Taking Body Measurements -Standard Measurement Chart-
Drafting of Basic Pattern Set (Size: US 12 and Scale 1/4th and Full)
Pattern making Principles – Dart Manipulation and Added Fullness
Pattern making techniques – Slash/Spread technique and Pivotal transfer technique

Module-II 20hrs

Sleeve Variation: Puff at Hem sleeve, Puff at Cap sleeve, Flared sleeve, Leg O Mutton sleeve, Cap sleeve, Petal sleeve, Shirt sleeve, Bell sleeve (Size: US:12) (Scale: ¼ size)

Module-III 20 hrs

Collar Variation: Mandarin collar, Basic Shirt collar, Peter pan collar, Roll collar (Size US:12, Scale: Full)

Module-IV 19 hrs

Drafting of Kid's Basic pattern set, Drafting of Kid's A-line frock, Drafting of a Kid's frock with a yoke and gathers (Size : 3 Years, Scale: ¼ and Full scale)

Module-V 19 hrs

Drafting of Basic Kameez with plain full sleeve, Drafting of Salwar (Size : Own Size, Scale : 1/4th and Full scale)

Related Experiences: Students should maintain a record of all the patterns in above mentioned size and scale. The record has to be certified by the instructor in charge and to be presented for the end semester practical examination

References:

- Helen Joseph Armstrong (1995) - *PATTERNMAKING for Fashion Design* - Pub: Prentice Hall, New Jersey, USA
- Holman Gillian - *Pattern Cutting Made Easy* - – B T Batsford Ltd., London

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Modules	Hours	Marks (60)
		1/1
I	30	-
II	20	1
III	20	1
IV	19	1
V	19	1

Record - 15 Marks

Viva – 5 Marks

Model Question Paper

ST. TERESA'S COLLEGE (AUTONOMOUS), ERNAKULAM

VGM1SP01D20 - SEMESTER – I

VGM1SP01D20 - BASIC FLAT PATTERN DRAFTING

MARKS: 80

TIME: 3 HOURS

1. Draft the given design in US 12 size and in full scale. Students are expected to submit both working pattern and the Final pattern

a. Puff at Hem / Petal Sleeve

(1 x 60 Marks = 60 Marks)

1. Record : 15 Marks

2. Viva : 5 Marks

SEMESTER- I

Name of the Course : BASIC GARMENT DETAILS

Course Code : VGM1SP02D20

Credits : 6

Total Lecture Hours : 6 hours /week = 108 hrs

Course Outcome:

CO1: Explain the classification of fibres and identify the various textile fibres and its fabrication methods.

CO2: Write about the parts of sewing machine and its functions and solve basic mechanical problems of a sewing machine

CO3: Construct basic seams, fastening and plackets and finish necklines with facing, piping, and binding

CO4: Apply sleeves, collars, plackets and pleats to garments

CO5: Construct kid's garment, kameez and salwar

Syllabus Content

Module-I 14 hrs

Introduction to Fabric: Fibres : basic classification of fibres, yarns,

Fabric : Basic weaves - Characteristics and properties of fabrics like cotton, linen, silk, wool, nylon, polyester – Brief introduction on dyeing and printing – Care and maintenance of fabrics: cotton, silk, linen, wool – Different methods of stain removal

Module-II 30 hrs

Introduction to sewing machine and its functions- common problems and its solution Stitching of straight line, cornered line, waves, and broken lines in A4 sheets and in 12"x12" size muslin fabric

Module-III 18 hrs

Seam finishes: Turned and stitch, French seam, Mock French seam, Flat felled seam.

Pleats: Box pleat, Inverted pleat, Knife pleat (Finished size – 12"x12")

Sleeve Variations: Petal sleeve, Leg O Mutton sleeve, Bell sleeve

Module-IV 17 hrs

Construction of Basic Bodice with set in sleeve, Basic Skirt (Size : US: 12)

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Module-V **14 hrs**

Construction of Kid's Frock with a yoke, gathers, peter pan collar, puff at cap

Sleeves and a Continuous placket (Size : 3 years)

Module-VI **15 hrs**

Construction of Basic Kameez, Salwar with full plain sleeve (Size : Own size)

Related Experience: Students should maintain a record of all the samples and garments in above mentioned size

References:

- Sara.J.Kadolph and Anna.L.Langford - *Textiles* — Prentice Hall, New Jersey, USA
- Porter and Corbman – *Fiber to Fabric* – Mc Graw Hill Book Company, New York
- New Complete guide to sewing – *Readers Digest (2011)* - The Readers Digest Association, Inc
- Holman Gillian - *Pattern Cutting Made Easy* - . Pub: B T Batsford Ltd., London.
- Sandra Bardwell (2011). '*Sewing Basics*'. Pub: Stewart, Tabori and Chang.

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Modules	Hours	Marks (60)
I	14	-
II	30	-
III	18	-
IV	17	1
V	14	1
VI	15	1

Record - 15 Marks

Viva – 5 Marks

Model Question Paper

ST. TERESA'S COLLEGE (AUTONOMOUS), ERNAKULAM

SEMESTER – I

VGM1SP02D20 - BASIC GARMENT DETAILS

MARKS: 80

TIME: 3 HOURS

1. Construct any one of the given design and finish using suitable finishing methods

(1 x 60 Marks)

- a. Basic Kameez with sweet heart neckline and a plain full sleeve OR
- b. Kid's Frock with a yoke and gathers, Puff at cap sleeve, Peter Pan collar and a continuous placket
2. Record: 15 Marks
3. Viva: 5 Marks

SEMESTER - I

Name of the Course : BASIC SURFACE ORNAMENTATION

Course Code : VGM1SP03D20

Credits : 6

Total Lecture Hours : 6 hrs/week = 108 hrs

Course Outcome:

CO1: Explain the various elements of design and apply them appropriately

CO2: Explain the various principles of design and their applications

CO3: Choose suitable stitch or stitches and colour for enhancing the aesthetic value of the garment

CO4: Apply the basic stitches on to a fabric or product

CO5: Apply the three dimensional embroidery stitches appropriately

Syllabus Content

Module-I 20 hrs

Basic elements of design - Line, Shape, Texture, Colour – Colour wheel

Module-II 20hrs

Principles of design: Balance, Emphasis, Proportion, Rhythm, Unity

Module III 10 hrs

Introduction –selection of thread's colour, placement and tracing of design out line stitches

Module IV 28 hrs

Running stitch, Back stitch, Stem stitch, Chain stitch, Herringbone stitch, Feather stitch, Chevron stitch, Cross stitch

Module V 30 hrs

Lazy Daisy stitch, Fly stitch, Satin stitch, Shadow stitch, Three dimensional stitches: French knot, Bullion knot, Pistil stich, Couching stitch

Related experience:

Students should maintain a record of all the above mentioned samples in a uniform size

References:

- Dr.Navneet Kaur (2010). '*Comdex Fashion Design. Vol -1, Fashion Concepts*'. Pub: Dream Tech Press. New Delhi
- Vaine.J (2011). '*The Art of Elegant Hand Embroidery, Embellishment and Applique*'. Pub: Landauer Publishing. USA
- Shrijee. '*Indian Ethnic Textile Design*'. Pub: Sreejee's Book International. New Delhi

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Modules	Hours	Marks (60)
I	20	-
II	20	-
III	10	-
IV	28	1
V	30	1

Record - 15 Marks

Viva – 5 Marks

Model Question Paper

ST. TERESA'S COLLEGE (AUTONOMOUS), ERNAKULAM

SEMESTER – I

VGM1SP03D20 - BASIC SURFACE ORNAMENTATION

MARKS: 80

TIME: 3 HOURS

1. Finish the design using appropriate stitches and in suitable colour combination

Completion: 30 Marks

Colour combination: 10 Marks

Selection of stitches: 10 Marks

Finishing: 10

2. Record: 15 Marks
3. Viva: 5 Marks

SYLLABUS SEMESTER II

SEMESTER - II

Name of the Course : ENGLISH FOR COMMUNICATION – II

Course Code : VGM2G04D20

Credits : 4

Total Lecture Hours : 4 hours/week = 72 Hrs

Course Outcome:

CO 1: Practice the formal elements of specific genres of written communication: letters, email, resume, essays, notices, reports

CO 2: Develop soft skills for presentation and formal communication through individual and group activities

CO 3: Employ verbal/oral communication skills to communicate effectively and appropriately in real-life situation

CO 4: Illustrate a writing style that aids and enhances communication

CO 5: Apply knowledge of different forms of communication and language processes in various contexts

Syllabus Content

Module-I Speaking 15 hrs

Describing Places, Events and Things – Introducing Oneself - Participating in Conversation - Telephone Skills - Interviews - Dealing with Authorities and Subordinates

Module-II Writing Models 15 hrs

Letters - Covering Letter- E-mail – Resume - Writing Reports – Minutes – Notices - Filling Application Forms

Module-III Presentation Skills 20 hrs

Soft Skills for Presentations - Effective Communication Skills- Body Language - Choosing Appropriate Medium - Flip charts – Power Point Presentations

Module-IV Practical

22 hrs

Listening and Note Taking - Listening to announcements – Self Introduction
- Mock Interview

References:

- Sasikumar V., Kiranmai Dutt .P and Geetha R.(2002). *Communication Skills in English*, published by Cambridge University Press India Pvt. Ltd. under the imprint of Foundation Books.
- Anuradha .S.(1999). *Comprehension Success 2, Frank Educational Aids*.
Patricia. A.B.(2003). *Grammar Made Easy 2*.Vikas Publishing House Pvt Ltd. New Delhi.
- Poonam. L.(2006). *My big book of Comprehension*, Ratna Sagar Pvt. Ltd. Hyderabad. ISBN.81-8332-063-5

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Module	Hours	Part A (2marks) 10/12	Part B (5marks) 6/9	Part C (15marks) 2/4
I	15	2	2	1
II	15	2	2	1
III	20	4	3	1
IV	22	4	2	1

Model Question Paper

ST. TERESA'S COLLEGE (AUTONOMOUS), ERNAKULAM

SEMESTER – II

VGM2G04D20 - ENGLISH FOR COMMUNICATION - II

MARKS: 80

TIME: 3 HOURS

PART – A

Answer any ten questions:

(10 x 2=20 Marks)

1. Match the following.

Except to think probably something will happen

Accept not including

Expect the range, distance

Extent to receive or take

2. Fill in the blanks with suitable article.

Copper is _____ useful metal.

I understand he is to marry _____ heiress.

3. Identify the following types of sentences.

It is a holiday tomorrow!

Are we going to the park today?

4. Write the antonyms of the following

Sharp

Honest

5. Fill in the blank spaces in the following sentences with the correct preposition.

We entered the classroom _____ the teacher's absence.

The watch is _____ the desk.

6. Convert the following sentence into passive voice-

Sara changed that flat tire.

7. Rearrange the jumbled words and make a meaningful sentence.

- Education/ make higher / and the community/ to the learner/relevant
8. Study each set of four words and identify the odd one out.
Video, pizza, television, film,
Lovely, good, nice, go out
9. Which are vowels in English language?
10. What does 'subj' & 'fig' mean in a dictionary?
11. List 4 tips that you would suggest to your friend who is attending an
Interview as a Health Assistant
12. Rearrange the jumbled words and make 2 meaningful sentences:
Are a / of / Video games / entertainment/ source/ fun/ and/ very/ But/ children
/they lazy / make.

PART B

Answer any six questions:

(6 x 5=30 Marks)

13. What are the details that you would include as Personal Details in your resume?
14. Imagine that you are talking to someone over the phone and you want to excuse yourself for a few seconds. How would you politely excuse yourself based on telephone etiquette?
15. The following is a conversation between the sun and the moon: Complete the following:
Sun: I get tired, especially during winter. That's why I sleep a lot. I rise _____ in winter and go to bed _____.
Moon: As I feel tired, my size _____. After resting this way, I regain my strength and start increasing in _____.
16. Sushmitha has been unwell. She has not attended school for a month. When she returns to school, her teacher asks her about her health. Fill in the conversation.
- Teacher: Hello Sudha! What happened to you? Why were you absent for a month?
 - Sushmitha: Ma'am, I have been ill _____.
 - Teacher: What really happened?

- Sushmitha: One evening, I _____ and had to be admitted _____.
- Teacher: I see. What did the doctor _____?
- Sushmitha: He said_____. I was sent home after _____.
He advised me to take rest for_____. That's why I could not_____.
- Teacher: How are you feeling now?
- Sushmitha: I am _____.
- Teacher: Well, try not to strain yourself.
- Sushmitha: Yes, _____.

17. Why is body language important for communication?

18. Complete the dialogues:

A: Hello

B: _____

A: _____

B: _____

A: Thank you

19. How will you introduce yourself to a new teacher?

20. Make questions for the following answers:

(a). I stay at Gandhi Nagar.

(b). I have been working as a nurse for the past 2 years.

21. Draft an email to your teacher requesting her to check the content of the booklet you have prepared on 'Healthy Eating Habits' as part of your project.

PART-C

Answer any two questions:

(2 x 15 = 30 Marks)

22. All of us have dreams: some happy, some frightening. Describe a dream that made you feel happy.
23. Write a notice to be distributed to the Kudumbasree unit about awareness programme informing them about the venue, time, speaker and the awareness topic.
24. What are the parts of report writing?
25. Write an informal letter to your grandmother whom you have not met for the past 2 years describing the places you visited during your holidays.

SEMESTER - II

Name of the Course : Fundamentals of On-line Marketing

Course Code : VGM2G05D20

Credits : 5

Total Lecture Hours : 5 hours/week = 90 Hrs

Course Outcome:

CO1: Explain the role and importance of digital marketing in a rapidly changing business landscape

CO2: Discuss the key elements of a digital marketing strategy

CO3: Describe about the electronic payment system.

CO4: Identify the various security measures useful in digital platforms.

CO5: Illustrate advanced practical skills in common digital marketing tools

Syllabus Content

Module-I 19 Hrs

Introduction to E-commerce Concepts, features and functions – Operation of e-commerce- Infrastructure for e-commerce – Application of e-commerce in Direct Marketing and Selling

Module-II 19 Hrs

E-commerce Model and Strategies, Types of e-commerce: B2B, B2C, C2C, C2B – Business Models for e-commerce – Introduction to ERP – Components

Module-III 14 Hrs

Electronic Payment System – Overview of Electronic Payment Systems, Cybercash, Electronic Banking, Electronic Fund Transfers.

Module-IV 20 Hrs

E Commerce Security, Introduction to Security Passwords Viruses Firewalls – Encryption (PGP, SHTTP, SSL), digital signature, digital certificate, other security measures

Related Experience 18 Hrs

Setting up of e-commerce business – Set up a student's business portal through social media platform

References:

- Ravi Kalakota, Andrew B. Whinston-Addison. (1997). *Electronic Commerce: A Manager's Guide*. Wesley Professional.
- Daniel Amor. (2001). *The E-Business Revolution: Living and Working in an Interconnected World* (2nd Edition). Prentice Hall.
- Kamlesh. K. Bajaj. (2005). *E Commerce: The Cutting Edge of Business*. McGraw Hill Education(India) Private Limited

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MODULE	Hours	Part A (2marks) 10/12	Part B (5marks) 6/9	Part C (15marks) 2/4
I	19	2	2	1
II	19	2	2	1
III	14	2	2	1
IV	20	4	2	1

Model Question Paper

ST. TERESA'S COLLEGE (AUTONOMOUS), ERNAKULAM

SEMESTER – II

VGM2G05D20 - FUNDAMENTALS OF ON-LINE MARKETING

MARKS: 80

TIME: 3 HOURS

PART –A

Answer any ten questions:

(10 x 2=20 Marks)

1. The process of marketing a brand through internet is called as
(E –marketing, E-paying, E- Channeling, E- supplying)
2. Having a recognizable domain is the first step towards -----
(Pricing, distributing, selling, promotion)
3. Direct emailing is also known as -----
(SPAM, B2C, Online trading, WPR)
4. An example for direct marketing is-----
(Online shopping, whole sale, retailing, test marketing)
5. Transaction of goods and sales conducted between two companies
(B2B, B2C, C2A, C2B)
6. World's biggest e-commerce market is in
(India, Japan, China, Singapore)
7. An example for a popular service under e- banking is-----
(Cheque, challan, ATM, DD)
8. A mathematical scheme for verifying the authenticity of digital messages or documents.
(PGP, SHTTP, SSL, Digital signature)
9. A method of promotion and advertising which help the company's content to rank higher
(SEO, SEM, PPC, SMM)
10. An electronic "password" that allows a person, organization to exchange data securely over the Internet using the public key infrastructure
(Cyber cash, digital signature, digital certificate, ATM)

11. E-commerce is.....
12. Biggest e commerce market in the world is.....

PART -B

Answer any six questions:

(6 x 5=30 Marks)

13. Define E-commerce business
14. What is social media marketing?
15. Define ERP
16. List out the functions of Ecommerce business.
17. What is meant by C2C type of e-commerce?
18. Which are the three basic levels of e-banking services?
19. What is firewall security?
20. Which are the 3 traditional e-commerce business models?
21. What is a digital certificate?

PART – C

Answer any two questions:

(2 x 15=30 Marks)

22. What are the advantages and disadvantages of e-commerce? Discuss on the application of e-commerce in direct marketing and selling
23. Write in detail about the impact to e-commerce in direct marketing.
24. Discuss about the importance and types of e-banking in today's world.
25. Briefly explain how to set up an e-commerce business and launch it.

SEMESTER - II

Name of the Course : PATTERN MAKING

Course Code : VGM2SP04D20

Credits : 5

Total Lecture Hours : 5 hours/week = 90 Hrs

Course Outcome:

CO1: Develop pattern for Kalidar Kurtha and Churidar

CO2: Develop pattern for Kameez variation

CO3: Develop pattern for Pyjama, Trouser

CO4: Develop pattern for Skirt variation

CO5: Develop pattern for saree blouse

Syllabus Content

Module-I	18 hrs
Kalidar Kurtha, Churidar. (Own size. Scale ¼ and full)	
Module- II	18 hrs
Kameez with overlapping at front - ¾ length sleeve. (Own size. Scale ¼ and full)	
Module- III	18 hrs
Pajamas, Trouser. (Size US 12, Scale 1/4th and full scale)	
Module-IV	18 hrs
Skirt Variation: 12 Gore Skirt / Circular skirt (Size: US: 12 Scale ¼ and full)	
Module- V	18 hrs
Plain Saree Blouse, Blouse with princess line (Size : Own/US:12, Scale full)	

Related Experiences

Students should maintain a record of all the draft in the above mentioned size and scale

References:

- Helen Joseph Armstrong (1995) - *PATTERNMAKING for Fashion Design* - Pub: Prentice Hall, New Jersey, USA
- Holman Gillian (2008) *Pattern Cutting Made Easy* - B T Batsford Ltd., London

- Zarapkar.KR (2008). 'Zarapkar System of Cutting'. Pub: Navneet Publishing. Mumbai

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Modules	Hours	Marks (60) 1/1
I	18	1
II	18	
III	18	
IV	18	
V	18	

Record – 15 Marks

Viva – 5 Marks

Model Question Paper

ST. TERESA'S COLLEGE (AUTONOMOUS), ERNAKULAM

SEMESTER – II

PATTERN MAKING

MARKS: 80

TIME: 3 HOURS

1. Develop pattern for any one of the given design
 - a. Kameez with Overlapping at front and a $\frac{3}{4}$ length sleeve /
 - b. Circular Skirt / 12 Gore skirt

Completion: 40 Marks

Finishing and Neatness: 20 Marks

2. Record: 15 Marks

3. Viva: 5 Marks

SEMESTER -II

Name of the Course : GARMENT CONSTRUCTION

Course Code : VGM2SP05D20

Credits : 6

Total Lecture Hours : 6 hours/week = 108 Hrs

Course Outcome:

CO1: Construct Kalidar, Churidar

CO2: Construct variations of Kameez

CO3: Construct and finish Pyjama and Trouser

CO4: Construct skirt variations

CO5: Construct sari blouse

Syllabus Content

Module – I	22 hrs
Construction of Kalidar, Churidar	
Module – II	22 hrs
Construction of Kameez with overlapping at front and a $\frac{3}{4}$ length sleeve	
Module – III	24 hrs
Construction of Pajamas, Trouser (Size US 12)	
Module – IV	20 hrs
Construction of 12 gore skirt OR Circular skirt (Size US 12)	
Module – V	20 hrs
Construction of plain Sari Blouse OR Saree Blouse with princess line	

Related Experience:

The students should maintain a record with all the garments in the mentioned size

Reference:

- Readers Digest – *Complete guide to sewing* – Readers Digest Association, Inc
- Holman Gillian- *Pattern Cutting Made Easy* – B T Batsford Ltd., London
- Sodhia M (2007). *Garment Construction*. Pub: Kalyani Publishers. Ludhiana

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Modules	Hours	Marks (60)
I	22	1/1 1
II	22	
III	24	
IV	20	
V	20	

Record – 15 Marks

Viva – 5 Hours

Model Question Paper

ST. TERESA'S COLLEGE (AUTONOMOUS), ERNAKULAM

SEMESTER – II

VGM2SP05D20 - GARMENT CONSTRUCTION

MARKS: 80

TIME: 3 HOURS

1. Construct and finish any one of the given design

a. Trouser (Size US 12) OR

b. Kameez with overlapping at front and $\frac{3}{4}$ length sleeve (Size Own or US 12)

Completion: 40 Marks

Finishing and Neatness: 20 Marks

Record : 15 Marks

Viva : 5 Marks

SEMESTER -II

Name of the Course : INDIAN TRADITIONAL SURFACE ORNAMENTATION

Course Code : VGM2SP06D20

Credits : 6

Total Lecture Hours : 6 hours/week = 108 Hrs

Course Outcome:

CO1: Select suitable stitch and colour of the threads applicable to the traditional embroideries

CO2: Apply the traditional embroideries like kantha, kutch, chikankari, kasuti, chamba on to a fabric or product

CO3: Apply the various ornamentation techniques of block printing and stencil printing

CO4: Apply the techniques of Tie and dye to develop various patterns in a fabric or product.

CO5: Apply fabric painting techniques on to a fabric or product

Syllabus Content

Module – I 14 Hrs

Kantha Embroidery of West Bengal

Module – II 14 Hrs

Chikankari of Uttar Pradesh

Module – III 14 Hrs

Chamba Rumal of Himachal Pradesh

Module – IV 16 Hrs

Kutch work and Mirror work of Gujarat

Diploma in Garment Making, St.Teresa's College (Autonomous), Ernakulam

Module – V

28 hrs

Batik, Tie and dye: Bandini, Leheria, Sun ray, Marble, Shibori

Block printing

Module – VI

22 hrs

Fabric Painting – Filling, Sponging, Spraying, Stenciling

Related Experience:

Students should maintain a record of all the samples

References:

- Vaine.J (2011). '*The Art of Elegant Hand Embroidery, Embellishment and Applique*'. Pub: Landauer Publishing. USA
- Elliot.M. '*Painting Fabric*'. Pub: Herentry Holt and Company. New York
- Shailaja D Naik (2012) '*Traditional Embroideries of India*'. Pub: APH Publishing Corporation

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Modules	Hours	Marks (60)
I	14	1
II	14	
III	14	
IV	16	
V	28	
VI	22	

Recod – 15 Marks

Viva – 5 Marks

Model Question Paper

ST. TERESA'S COLLEGE (AUTONOMOUS), ERNAKULAM

SEMESTER – II

VGM2SP06D20 - INDIAN TRADITIONAL SURFACE ORNAMENTATION

MARKS: 80

TIME: 3 HOURS

1. Apply Kantha Stitch and complete the given motif. Use the traditional colour combination and stitches employed in Kantha work. Mention the stitches

Completion : 20 Marks

Accuracy : 20 Marks

Colour selection and combination: 10 Marks

Neatness: 10 Marks

Record: 15 Marks

Viva: 5 Marks

SEMESTER -II

Name of the Course : INTERNSHIP

Course Code: VGM2SI01D20

Credits: 4

Total Lecture Hours : 1 month = 144 hrs

Course Outcome:

CO1: Describe the various departments of an industry and their functioning

CO2: Explain the process of garment making from design to dispatch

CO3: Develop practical and technical skills to perform as a garment maker in an industry

CO4: Develop practical skills by the on job training in a garment industry or a boutique or with a stylist

The students are required to undergo an internship for a period of one month in a garment industry or boutique under the guidance of a recognized fashion designer or a stylist for gaining practical experience in the field.