

MAYA P.

Thuvanath House, Narakkal P.O, Ernakulam, Pin-682505

Email: mayap@teresas.ac.in

Career Objective:

To be a dynamic educator in the field of Commerce, Accounts and Financial Management and with an aim to explore advanced strategies and new techniques that meet the new kinds in the global market.

Career summary:

As a Post Graduate in Commerce and teaching experience in Accounts and Financial Management with total experience of 22 years and I have gained a thorough expertise in Accounting practices and procedures and teaching the subject .Some of my core skills are:

- Hands on experience in Corporate, Financial, Management and Cost Accounting.
- Expertise in using the Accounting software TALLY.
- Thorough with basics of accounting procedures, practices and regulations of GAAP etc which help to train the students in a professional manner.

Personal Profile:

- Date of birth- 04-05-1968
- Religion and caste : Hindu, Nair
- Languages known: Malayalam, English and Hindi
- Marital status: Widow

Professional Experience:

- 2years international experience as Lecturer in Commerce in Isdhoo Kalaidhoo School, Maldives under Cambridge University syllabus.
- 15 years experience as Lecturer in Commerce in St. Teresa's Centre for Management and Business Studies.
- Taken classes for CPT and IPCC at St. Alberts College(Autonomous), Ernakulam
- Since last 5years working as Assistant Professor(three years as HOD) in Dept of Commerce (SF), St. Teresa's College (Autonomous) Ernakulam till date.

Educational Qualifications:

- Master of Commerce (M Com- Finance) from MG University at St.Xavier's College for Women, Aluva
- Bachelor of Commerce (B Com- Costing) from MG University at SNM College, **Maliankara.**
- State Eligibility Test (SET), Government of Kerala
- TALLY course from G Tech Computer Education

Computer skills:

- TALLY Accounting software
- Command over MS Office, MS Excel and power point

Other activities:

- Participated 18 national and 6 international webinars
- Attended one week FDP programme under MHRD, Govt of India
- Working as an active member in Women's cell and Career Guidance cell at St.Teresa's College,Ernakulam

Strength:

- Positive attitude and hard working
- Ability to reach goals
- Good listener

Reference:

1. Dr. Sr Avita, Centre Co-Ordinator, St. Teresa's Centre for Management and Business Studies, Ernakulam. [Tel:0484-2367203](tel:0484-2367203)
2. Prof. P.V. Raphael, Retd Professor, St. Alberts College Ernakulam.Tel 9447460060

I hereby declare that the above information is true to the best of my knowledge and belief.

