

# **DEEPA CHANDRASEKHAR**

7B, Silveroak, Skyline Citypark Apartments  
Jawahar Nagar, Kadavanthra  
Ernakulam 682020  
Email: deepachandrasekhar@teresas.ac.in

---

## **CV SUMMARY**

- Possess manifold skills set and enhanced knowledge acquired through 12 years of teaching experience as a Management Faculty covering various fields of Business like Strategic Management, Business Environment, Human Resources Management, project management, Business Communication, Marketing Management, Business Ethics, etc
- Multi-faceted, efficient, and reliable administrative professional with 3+ years of organizational experience with executive skills that balance work, team support and ad-hoc responsibilities in a timely and professional manner
- Empowered with finely-tuned analytical skills with a dedication to expand subject knowledge and workplace competencies through continuing research and training; very open to new ideas and experiences
- Good team leader as well as a member who willingly assume additional responsibilities to ensure optimal and timely execution of assigned tasks
- An excellent communicator with exceptional interpersonal skills (with a sound score of EQ)

## **PROFESSIONAL EXPERIENCE**

1. Assistant Professor(Guest-part time)- currently working with M/s St.Teresa's College, Ernakulam and M/S St.Teresa's Centre for Management and Business

Studies, a sister concern of St.Teresa's College, Ernakulam(from June 2008 onwards)

- Handles the HRM specialization papers like, Human resource management, performance management, change management, organizational Behavior, counseling, industrial relations etc
  - Also handles general management papers like business communication, strategic management, project management etc
2. Subject Matter Expert- Since the role of Assistant Professor is a part time assignment, currently also associated with few leading online educational portals as SME. The job profile mainly includes technical content writing pertaining to the field of Business Management.
  3. Currently also assisting M/s Floatsys, Texas, a USA based firm in developing their Learning Management platform. Floatsys is basically into maritime business and my assignment is to develop courses for Maritime industry professionals.
  4. Senior Executive Officer- M/s Sreelakshmi Enterprises, Tripunithura (an ISO 9000-2008 certified company, Service provider to Indus Towers, Reliance Jio and Idea cellular Ltd) from August 2015 to March 2019(on contract). This role got ceased since the project is been handed over to another company.

Key responsibilities included:

- Overall in-charge of the operations and maintenance activities for Reliance Jio
  - Handling the corporate communications with Reliance Headquarters
  - Complete involvement in the day to day activities and play a sound part in the administrative decision making
  - Taking care of the Human Resource Management and controlling a team of 250+ employees on field
5. In between the period 2003-2008 was pursuing career being a part of retail business. During this period got a great exposure to the branding, retail marketing, corporate selling, merchandising, man management, exporting etc. This period gave an opportunity for studying the correlation between management theories and practices in reality
  6. Worked with M/S. TATA Donnelly Ltd, Chennai for a period of one year (1999-2000) as soon as completing MBA, in their special interest publication division as a business development executive. Discontinued the job due to personal commitments
  7. During the MBA course got chances to do internships with companies like M/S Dr.Reddy's Laboratories, Hyderabad and M/S Orchid pharmaceuticals, Chennai

## **QUALIFICATIONS**

1. Passed UGC NET(National Eligibility Test) in June 2012 with a good percentage(subject-Management)
2. Currently pursing MA Psychology(Specialization: Counseling) from IGNOU
3. Completed Master's Degree in Business Administration(MBA) from Madras university in the year 1999 with first class
4. Graduated in Bio-chemistry(BSc) from Madras University in the year 1997 with a first class
5. Completed pre-degree from Maharaja's college, Ernakulam (Mahatma Gandhi university) in the year 1994 with a first class
6. Passed out SSLC from St.Joseph's Convent Girls High School, Tripunithura, in the year 1992 with distinction

## **OTHER PERSONAL DETAILS**

**Sex** : Female

**DOB** : 13/05/1977

**Father's name** :M.K.Chandrasekharan

**Mother's name** :M.Santhakumari

**Hobbies** : Reading, riding, cooking, dancing & painting

**Languages known** : Malayalam, English, Tamil & Hindi

## **DECLARATION**

I hereby declare that the above furnished details are true to my knowledge

Yours sincerely

Deepa Chandrasekhar

Place:Ernakulam

