

**ONE WEEK ONLINE STUDENT DEVELOPMENT PROGRAM ON  
ESSENTIAL PRODUCTIVITY APPLICATIONS**

**ORGANIZED BY TERESIAN TEACHING LEARNING CENTRE, ST. TERESA'S  
COLLEGE IN ASSOCIATION WITH KERALA STATE HIGHER EDUCATION  
COUNCIL**

**04-JUNE 2020-10 JUNE 2020**

In the context of the COVID-19 pandemic, adopting the Kerala State Higher Education Council's initiative to facilitate quality education, the IQAC of St. Teresa's College hosted a **One Week Online Student Development Programme on Essential Productivity Applications for UG/PG students** to uphold the cause of quality in teaching and learning methods. The course was conducted during June 4-10, 2020.

**This programme was intended to enhance the academic skills of students across states by equipping them with productivity applications** like MS Word, PowerPoint, Google Docs, Google Sheets, Google Forms, and Interactive Charts. These tools were dealt with from an academic point of view and this **free online course** was beneficial to students in the wake of COVID 19. In this Student Development Programme, **pre-recorded video lectures, assignments and quizzes were made available for the enrolled students on our College Moodle (LMS) Platform.** The resource persons were:

1. Dr. Saritha Chandran A,  
Assistant Professor  
Department of Chemistry and Center for Research  
St. Teresa's College
2. Dr. Soja Louis  
Assistant Professor  
Department of Zoology  
St. Teresa's College
3. Dr. Jeena Ann Joseph  
Assistant Professor  
Department of English and Center for Research  
St. Teresa's College

CO's :

1. Apply their knowledge of these applications for preparing their projects.
2. Draft a Project report using MS word.
3. Calculate the values for Statistical Analysis.
4. Draw and present the data in the form of graphs using Live charts.
5. Prepare a questionnaire using Google forms.
6. Share the prepared project reports among their group for easy editing and corrections.
7. Prepare slides to present the project for viva-voce.
8. Prepare a biodata for future applications in career.

## Brochure:



## Registration

### Registration Fees

: The online programme was offered to the interested students and was free of cost.

### Duration of the Programme

: 5 days duration and 2 days extra for completing assignments and test

### Target Group

: Undergraduate and Postgraduate Students

### No. of students registered

: 693 applied from all over the country

### No: of students enrolled for the course

: **100**

## Results

**No. of students who cleared the exams** : **21**

No. Students who secured **A+** Grade : 12

No. Students who secured **A** Grade : 08

No. Students who secured **B** Grade : 01

## Toppers and their scores

1. Aravindhnan Narasimhan, Guru Nanak College (Autonomous), Chennai : 97.9 %
2. Soumya S, St. Teresa's College (Autonomous), Ernakulam : 97.4 %
3. Shrulekha Damodharan, SDNB Vaishnav College for Women : 97.1 %

Feedback by participants:

| <b>Response number</b> | <b>1.<sup>3/4</sup>The Student Development Program has enhanced my knowledge of academic tools</b> | <b>2.<sup>3/4</sup>The sessions were informative and well-structured</b> | <b>3.<sup>3/4</sup>Examples and demonstrations were effectively used to explain the features</b> | <b>4.<sup>3/4</sup>I will be able to effectively apply it for my academic work</b> | <b>5.<sup>3/4</sup>Do you think it will help you save time and check the accuracy of academic work</b> |
|------------------------|--|--|--|--|--|
| 1                      | Moderately   | Highly   | Yes  | Highly   | Highly   |
| 2                      | Highly   | Highly   | Yes  | Highly   | Highly   |
| 3                      | Highly   | Highly   | Yes  | Highly   | Highly   |
| 4                      | Highly   | Moderately   | Yes  | Highly   | Highly   |
| 5                      | Moderately   | Highly   | Yes  | Highly   | Moderately   |
| 6                      | Highly   | Highly   | Yes  | Highly   | Highly   |
| 7                      | Highly   | Highly   | Yes  | Highly   | Highly   |
| 8                      | Highly   | Highly   | Yes  | Highly   | Highly   |
| 9                      | Highly   | Highly   | Yes  | Highly   | Highly   |
| 10                     | Highly   | Highly   | Yes  | Highly   | Highly   |
| 11                     | Highly   | Highly   | Yes  | Highly   | Highly   |
| 12                     | Highly   | Moderately   | Yes  | Moderately   | Highly   |
| 13                     | Highly   | Highly   | Yes  | Highly   | Highly   |
| 14                     | Highly   | Highly   | Yes  | Highly   | Highly   |
| 15                     | Moderately   | Moderately   | Yes  | Moderately   | Moderately   |
| 16                     | Highly   | Moderately   | Yes  | Moderately   | Highly   |
| 17                     | Highly   | Highly   | Yes  | Highly   | Highly   |
| 18                     | Highly   | Highly   | Yes  | Highly   | Highly   |
| 19                     | Highly   | Highly   | Yes  | Highly   | Highly   |
| 20                     | Highly   | Highly   | Yes  | Highly   | Highly   |
| 21                     | Highly   | Highly   | No   | Highly   | Moderately   |
| 22                     | Moderately   | Highly   | Yes  | Moderately   | Moderately   |
| 23                     | Highly   | Highly   | Yes  | Highly   | Highly   |
| 24                     | Highly   | Highly   | Yes  | Highly   | Highly   |
| 25                     | Highly   | Highly   | Yes  | Highly   | Highly   |

**Certificate model:**

|  |  |   |
|--|--|---|
|   | <b>ST. TERESA'S COLLEGE (AUTONOMOUS), ERNAKULAM</b><br>RE-ACCREDITED BY NAAC WITH A++ GRADE AND CGPA 3.57 IN THE FOURTH CYCLE<br>COLLEGE WITH POTENTIAL FOR EXCELLENCE |    |
| <b>One-Week Online Student Development Program on<br/>ESSENTIAL PRODUCTIVITY APPLICATIONS</b>  |  |   |
| Organised by the <b>TERESIAN TEACHING LEARNING CENTRE</b><br><i>An IQAC Initiative</i>   |  |   |
| In association with <b>KERALA STATE HIGHER EDUCATION COUNCIL (KSHEC)</b>   |  |   |
| <b>CERTIFICATE</b>   |  |   |
| This is to certify that ..... <b>Abirami A K, St. Teresa's College (Autonomous), Ernakulam</b> .....   |  |   |
| has attended the Student Development Program on <i>Essential Productivity Applications</i> from <b>4<sup>th</sup> June to 10<sup>th</sup> June 2020</b><br>and secured the grade <b>A+</b> . |  |   |
| <br><b>Dr. Lizzy Mathew</b><br>Principal  | <br><b>Dr. Kala M. S.</b><br>IQAC Coordinator   | <br><b>Dr. Saritha Chandran A.</b><br>Course Coordinator |