



ST. TERESA'S COLLEGE (Autonomous)

College with Potential for Excellence
Nationally Re-Accredited at 'A' Level
(Affiliated to Mahatma Gandhi University, Kottayam)
Ernakulam, Kochi-682011, Kerala, India
Phone: Office (0484) 2351870, 2381312, Fax: 2352525
E-mail: - principal@teresas.ac.in, web: www.teresas.ac.in

Tender No:STC/Auto/Tend-18/2019

Dated 16.01.2019

TENDER NOTICE

Sealed competitive tenders, super scribed "**Tender for the supply LCD Projector and accessories**" for the use of the Various Departments of the College under the scheme of Autonomous grant, are invited so as to reach the office of the undersigned not later than 2.p.m. on 11.02.2019.

Earnest Money Deposit (EMD), calculated @1% of the Purchase Assessment Cost (PAC), should be paid by the firm. Tenders will be opened at 3.p.m. on 11.02.2019 in presence of available bidders or their authorized representatives. The EMD should be furnished in the form of D.D. in favor of the Principal, St. Teresa's College (Autonomous), Ernakulam payable at Indian Bank, Ernakulam, Broadway branch, along with sealed tenders.

For ensuring the guarantee, terms and conditions, etc. relating to the articles supplied, a written Agreement must be submitted by the firm. Qualified bidder should submit 5% of PAC as Security Deposit. The detailed tender notice is available at the College official website, www.teresas.ac.in (Specifications attached)

Tender form and other details can be had from the College office on all working days, by paying the Tender cost of Rs.900/- The cost of tender form is not refundable. All the rules/regulations applicable to government tenders will be applicable here also. Further details can be obtained from the office of the undersigned during office hours. The tender documents should contain :

1. Prescribed tender form, duly signed and sealed
2. Earnest Money Deposit
3. Preliminary Agreement
4. Detailed technical specifications
5. Original brochure and literature supporting technical specifications
6. List of installations in Kerala
7. Details of service facility in Kerala
8. Compliance to payment condition
9. Delivery period and place of delivery
10. Warranty
11. Training details, if any
12. Price of the equipment and its accessories
13. AMC details

14. Price list of essential spare parts

Specifications

LIST OF ITEMS TO BE PURCHASED – AUTONOMOUS GRAND 18-19

No:	Item	Specifications	Quantity
1	LCD PROJECTOR	3300 Luminance, 1024X768, HDMI and VGA input	11
2	HDMI cable	10 meter	12
3	VGA Cable	10 meter	12
4	Wall mount Kit	2 to 4 feet	8
5	Celling mount kit	2 to 4 feet	3
6	Projector Screen	Insta lock screen 6x4	11
7	HDMI to VGA converter	-	10

Cost of Tender form	Rs.900/-
Earnest Money Deposit (EMD)	1% of the Tendered value, by DD
Tender form available	From the College Office during the office hours From 21.01.2019
Last date of issue of Tender form	3.p.m. on 08.02.2019
Last date & Time for the receipt of Tender	2 p.m. on 11.02.2019
Date and time of opening the Tender	3.p.m. on 11.02.2019

Sealed Envelope containing tenders shall be addressed to ***The Principal, St. Teresa's College (Autonomous), Ernakulam - 682011***

Conditions

1. The quoted price should be inclusive of all taxes/freight/installation etc. Customs/Excise Duty Exempted price should also be quoted.
2. The Tenders should have at least Three Months validity.
3. Brochure of different models quoted should be enclosed.

4. Warranty, AMC conditions, nearest servicing centers details, user reference, necessary supporting catalogues and demonstration should be provided.
5. The right to accept or reject tenders without assigning any reason rests entirely with the Principal, St. Teresa's College (Autonomous), Ernakulam.
6. If the product has a Valid DGS & D Rate contract, it may be quoted.
7. If the date of receipt and opening of tenders is declared a holiday, the next working day shall be the last day for the purpose.

Sd/-

Principal,

St. Teresa's College (Autonomous),
Ernakulam – 682011

OTHER TERMS & CONDITIONS

1. The tender form with detailed specifications and terms and conditions may be had from the college office during working days (10.00 a.m. to 4.00 p.m.) Please quote the tender/s with specified tender number.
2. The completed tender forms along with 1% of the quoted amount as EMD in the form of a separate demand draft as indicated above drawn in favor of Principal, St. Teresa's College (Autonomous), Ernakulam, and an agreement (Annexure-I) in Kerala stamp paper worth Rs.500/- should be submitted. The format of the agreement is available in the STC website.
3. The bidder should give the detailed specifications of the type and capacity of the proposed equipments.
4. The equipments of foreign origin are to be quoted in foreign exchange terms and supplied according to the international trade terms. The ability of the party to supply the equipment of foreign origin and installation in the college is to be mentioned. Whether the quoted price includes air port duty, clearance charges etc. is to be mentioned clearly. If not, the expected charges are to be mentioned. The price against the production/non-production of customs duty exemption certificate is to be quoted separately.

5. Vendors to be cleared the instrument from airport and delivered to the College. Necessary customs duty exemptions papers will be issued from the college for clearing from airport.
6. Installation and demonstration etc. at the college should be done by the supplier free of cost.
7. All consumable and spares required for the satisfactory running of the equipment during the warranty period has to be born by the bidder.
8. The bidder should provide necessary certificate of having executed similar supply previously along with the tender.
9. Training: In order to fully and optimally utilize the equipment, necessary onsite training should be given to the concerned faculty member(s) if necessary, free cost.
10. Number of trained engineers available in Kerala and nearest service station etc. shall be mentioned.
11. The Earnest Money Deposit of all unselected tenders will be refunded within a short time after the tenders are opened. EMD of the successful bidders will be refunded immediately after the successful completion of the warranty period/Defect Liability period. No interest will be allowed on the earnest money remitted and no claim shall be entertained against the Principal, St. Teresa's College (Autonomous), Ernakulam (herein after called 'THE PRINCIPAL') in respect of the same.
12. The bidder to whom tender has been awarded should deposit a security amount of 5% of the cost as demand draft in favour of Principal, St. Teresa's College (Autonomous), Ernakulam and an agreement in Kerala stamp paper worth Rs.500/-. The format of the agreement is available in the STC website (Annexure-II). The security will be released only after satisfactory performance during the warranty period.
13. Payment Terms: Total value will be released after successful commissioning and acceptance by the end user through bank.
14. Branded models of the reputed firms will be given preference over others.
15. The exact specifications, details of make, model number, name of manufacturer etc. of the equipment offered must be clearly specified. Copies of detailed technical literature and illustrated brochures of the units quoted are to be included along with the offer. Offers without these are liable to be rejected. List of users giving the exact address of the contact persons and the model number of the units available at these locations have to be provided.
16. Instrument operating manual have to be provided along with the supply.
17. Details of warranty offered should be clearly stated in the tender. Details of maintenance service contract offered after expiry of normal warranty and after-sales service facilities available should be indicated.

18. Customs duty percentage and the CIF price on which it is based should be clearly specified in the tender and if the customs duty exemption certificate is produced the corresponding amount or the actual duty paid whichever is higher will be deducted from the bill. If the bill is actually paid, the tenderer should refund the amount to the PRINCIPAL.
19. The tenderer should verify and make sure that the claims made by them against items towards sales tax, customs duty, excise duty etc. are not more than those permissible under the provisions of the laws in force, and that they will refund any excess claims admitted in this respect.
20. The tenderer should quote their rate against the equipment including all the taxes.
21. The offers should be kept open for a period of three months from the date of opening tenders. Acceptance of the offers will be intimated to the successful tenderers within that period. Tenderers will however, be given the option to keep their offers open for a further agreed period if there be any delay in intimating the acceptance.
22. Delivery period: The equipment and its accessories should be completely supplied, installed and commissioning to the satisfaction of the college within the 30 days from the date of supply order or date of L/C whichever is later.
23. The rates of terms of AMC (both comprehensive and labor AMC amounts will be taken into consideration for final selection.
24. The successful tenderer should execute an agreement for the fulfillment of the contract in the stamp paper within 15 days from the date of acceptance of the tender. The expenses incidental to the executing of agreement shall be borne by the successful tenderer.
25. Tenders not containing above information strictly in the required manner are liable for rejection.
26. The undersigned reserves the authority to accept or reject any or all of the offers for any particular item without assigning any reason whatsoever.
27. The Principal reserves the right to vary the quantity of articles notified on account of budgetary constraints. The vendor must be prepared to supply even if order is placed for a lesser number than that notified in this quotation notice.
28. All the rules and regulations applicable to Government tenders will be applicable to this tender also.

Principal
St. Teresa's College (Autonomous)
Ernakulam -682011