



Payment Receipt No. ....

Amount Rs. ....

Date: .....

## ST.TERESA'S COLLEGE (AUTONOMOUS) ERNAKULAM

Affiliated to Mahatma Gandhi University, Kottayam

### APPLICATION FOR DUPLICATE MARK LIST

Name of the Candidate	
Register Number	
Name of the Programme	
Year of Admission	

#### 1. Details of Duplicate Mark List to be required

<u>Reg.No</u>	<u>Month &amp; Year of Exam</u>	<u>Regular/Supplementary</u>	<u>Whether passed or failed</u>	<u>If passed total mark obtained</u>

#### 2. Details of Affidavit

Name and Address of the Notary	Date of affidavit

Address to which the Duplicate Mark List is to be sent: -----

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Pin Code.-----

Contact Ph.No. -----

### UNDERTAKING

The particulars given above are true and correct. I hereby undertake that if the original mark list is recovered, I will inform the fact to the University and surrender the same.

Place:.....

Date:.....

Signature of the Applicant

### **Enclosures required**

1. Affidavit
2. Copy of Student ID Card.
3. Copy of the lost mark list (if available).

### **Instructions**

1. Affidavit should be in stamp paper worth of Rs.100/- from the Notary.