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MINUTES OF THE FIRST MEETING OF THE
BOARD OF STUDIES DATED 31-01-2015 AT 11:00 AM

After the official declaration of the 'Autonomous' status for St. Teresa's College, Ernakulam on 13th August, 2014, the Board of Studies of the Department of Management Studies was constituted on 15th November 2014 with six members: Chairman, two subject experts, University Nominee, Representative from industry and an alumni.

Members of the Board of Studies

	Name, Designation & Address	Position in BOS	Mobile No.	Email ID
1.	Dr. Elsamma Joseph Head & Associate Professor Dept of Commerce St. Teresa's College Ernakulam	Chairman	9400176021	elsepete@yahoo Co.in
2.	Dr. Peter K. I. Associate Professor Dept. of Commerce Sacred Hearts College Ernakulam	Subject Expert	9447870762	ktpeter2011@ gmail.com
3.	Dominic M. M. Associate Professor Dept. of Commerce Sacred Hearts College	Subject Expert	8089232361	

	Name, Designation & Address	Position held in BOS	Mobile No	Email ID
A.	Dr. A.M. Viswambharan Associate Professor HOD Department of Commerce St. Albert's College Ernakulam	University Nominee	944715580	amviswambharan@gmail.com
5.	Harry Raphael Imperial Traders Pvt Ltd Edakunnam Kappela Cheranelloor	Industrial Expert	9846430588	imperialt44@gmail.com
6.	Dr. Asha E Thomas Assistant Professor Dept. Of Commerce St. Paul's College Kalamassery	Alumni	9495944537	asharoms@gmail.com

A meeting of the Board of Studies members of the Dept. of Management Studies, St. Teresa's College (Autonomous) Ernakulam was held on 31.01.2015 at 11:00 am in the department.

Agenda of the first meeting on 31.01.2015 at 11:00 am

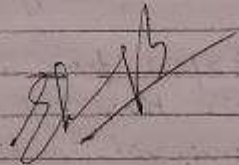
ITEM. 01/BOS/MGT/15.01/31/01 : To approve the Syllabi of the Courses - PGDM-BA and BMS-IB

The members of the Board of Studies are requested to approve the syllabi of the new courses in the Undergraduate and Post Graduate as PGDM-BA and BMS-IB and give their valuable suggestions.

The following members attended the meeting :-

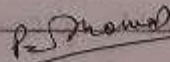
1. Chairperson:

Dr. Bisamma Joseph
Retired Associate Professor
Dept. of Commerce
St. Teresa's College (Autonomous)
Ernakulam.



2. Subject Experts:

Dr. Peter K.T.
Associate Professor
Dept. of Commerce
Sacred Heart's College (Autonomous)
Thiruvananthapuram



3. Mr. Dominic M.
 Associate Professor
 Dept. of Commerce
 Sacred Heart's College (Autonomous)
 Thevara.

~~Amal~~

4. University Nominee:
 Dr. A. M. Viswambharan
 Retired Associate Professor
 Dept. of Commerce
 St. Albert's College
 Ennakulam
 Ernakulam.

~~Amal~~

5. Expert from Industry:
 Mr. Haray Raphael
 Superior Traders Pvt. Ltd
 Edakunnam Kappala
 Cheranelloor.

~~Amal~~

6. Alumni:
 Dr. Asha F. Thomas
 Assistant Professor
 Dept. of Commerce
 St. Paul's College
 Kalamassery.

~~Amal~~

The meeting commenced with a prayer. The chairperson Dr. Elamma Joseph, welcomed the members of the Board of Studies. The meeting proceeded to the matter in the agenda.

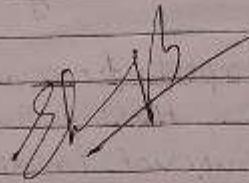
ITEM. 01/BOS/MGT/15.01/31/01 : To endorse the approval of the syllabi of the new UG and PG Courses

The syllabi of the new Undergraduate & post graduate courses - BMS-IB and PGDM-BA respectively was presented to the members of the BOS for their suggestions and approval. The members put forth their suggestions and approved the new course and syllabi.

READ & CONFIRMED :-

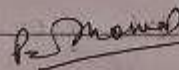
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Retired Associate Professor
Dept. of Commerce
St. Theresa's College (Autonomous)
Ernakulam.



2. Subject Experts:

Dr. Peter K.T.
Associate Professor
Dept. of Commerce
Sacred Heart's College (Autonomous)
Thevara



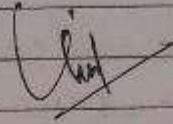
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Associate Professor
Dept. of Commerce
Sacred Heart's College (Autonomous)
Thevara.

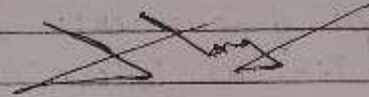


4. University Nominee:

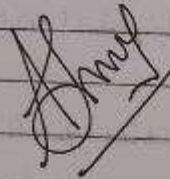
Dr. A. M. Viswambharan
Retired Associate Professor
Dept. of Commerce
St. Albert's College
Kannakulam.

5. Expert from Industry:

Ms. Harry Raphael
Imperial Traders Pvt. Ltd
Edakunnam Kappela
Cheranelloor

6. Alumni:

Dr. Asha F. Thomas
Assistant Professor
Dept. of Commerce
St. Paul's College
Kalamassery.



AGENDA FOR THE 6TH MEETING OF THE BOARD
OF STUDIES DATED 10-08-2017 AT 1:00 PM

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The meeting commenced at 1:00 pm with a silent prayer. Dr. Elamma Joseph, chairperson of the BOS welcomed all members and faculty members. All BOS members were present at the meeting.

ITEM 01 / BOS / MGT / 15-11 / 25 / 09: It was suggested by the faculty team that revisions/restructuring be done on the PGDM - Business Analytics syllabus. Several discrepancies were pointed out at the BOS meeting. BOS members have given in-principle approval to amend the syllabus as deemed alright. Ms. Bindu Krishnan, Assistant Professor, Dept of Management Studies, has been assigned the responsibility of overseeing the revision. The revised syllabus (proposed) maybe presented at the next BOS meeting.

ITEM 02 / BOS / MGT / 15-11 / 25 / 10: It has been requested to the BOS members that an expert in Analytics/Statistics be included in the BOS along with an academic partner. Formal Request for the same to be placed with the Principal, St. Teresa's College.

READ AND CONFIRMED

Chairperson

Dr. Elamma Joseph

Retd. Associate Professor
Dept of Commerce

St. Teresa's College (Autonomous)

Enakulam



Subject Experts.

Dr. Geetha C.A
Associate Professor
I.R. & Research Dept of Commerce
Cochin College, Kochi - 02

Dr. Mary P. U
Associate Professor
P.G. Dept of Commerce
St. Mary's College
Mannarcadu, Kottayam

Expert from Industry

Mr. Harry Raphael
Imperial Traders Pvt Ltd
Edakunnam Kappela
Cheranalloor

Alumni:

Dr. Asha E. Thomas
Assistant Professor
Dept. of Commerce
St. Paul's College
Kalamangery

AGENDA FOR THE 7th MEETING ²⁷ OF
BOS DATED 31.1.2018 AT 1.00 PM

The meeting commenced at 1:00pm with a silent prayer. Dr. Elsamma Joseph and Dr. Mary Aland Dr. Asha E. Thomas were present.

Ms. Megha M. made a presentation of the proposed restructured syllabus that the department plans to put forward for approval at the University Level.

ITEM 01/BOS/MGT/15-Q/25/11: It was suggested that ERP be introduced as a subject with a practical session for BMS students.

ITEM 01/BOS/MGT/15-12/25/12: The external examiners list was shown and approved by the BOS committee.

ITEM 01/BOS/MGT/15-12/25/13: The rough draft of the restructured syllabus would have to be submitted on 5th February, 2018.

ITEM 01/BOS/MGT/15-12/25/14: It was proposed that an external viva can be added for the project of final year BMS students.

READ AND CONFIRMED BY

Chairperson:

Dr. Elsamma Joseph
Rtd. Associate Professor
Dept. of Commerce
& Teresa's College, Ekm



Subject Experts

Dr. Mary P. U
 Associate Professor
 Dept. of Commerce
 St. Mary's College
 Mannarcadu, Kottayam

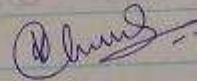


Expert from Industry
 Dr. Asha E. Thomas
 Assistant Professor
 Dept. of Commerce
 St. Paul's College
 Kalamassery.



Members from the Department

Ms. Kalpitha C. (HOD),
 Ms. Doly Paulose
 Ms. Vani Pramod
 Ms. Megha Michael
 Ms. Tara Chandy




A meeting of the Board of Studies members of the Dept. of Commerce, St. Teresa's College (Autonomous), Ernakulam was held on 31.01.2015 at 11 am in the department.

Agenda of the First meeting on 31.01.2015 at 11 am.

MEM. 01/BOS/COM/15.01/31/01 To Recommend the restructured Undergraduate and Postgraduate syllabi
The members of the BOS are requested to discuss the following restructured syllabi of Undergraduate and Post Graduate courses in Commerce and give their valuable insights and suggestions.

• Changes made in the syllabus of B.Com:

Sr. No.	Semester	Title of the Paper	Changes made
1	I	Principles of Insurance	Add: types of insurance policies suitable for small business
2	II	Business Communication and Management Information System	Delete: Impact of IT on communication (Module 4) Add: listening skills, presentation skills (Mod 4)
3	II	Quantitative Techniques	Delete: Permutations and Combinations.

• Changes made in the syllabus of M.Com:

Sr. No.	Semester	Title of the Paper	Changes made.
1	II	Operations Research	Add: Simulation Technique Delete: Queuing Theory

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Agenda of the First meeting on 31.01.2015 at 11 am.

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• Changes made in the syllabus of M.Com:

Sr. No.	Semester	Title of the Paper	Changes made.
1	II	Operations Research	Add: Simulation Technique Delete: Queuing Theory

ITEM- 02/ BOS/ COM/ 15.01/ 31/ 22 To Approve the syllabi of new courses: PGDM-BA and BMS-1B courses.

The members of the Board of Studies are requested to approve the syllabi of the new courses in the Undergraduate and Post Graduate Commerce, as PGDM-BA and BMS-1B, and give their valuable suggestions.

The following members attended the meeting:

1. Chairman

Dr. Kleantha Joseph
Head & Associate Professor
Dept. of Commerce
St. Teresa's College (Autonomous)
Kannakulam



2. Subject Experts:

Dr. Peter J. J.
Associate Professor
Dept. of Commerce
Sacred Heart's College (Autonomous)
Thevara



3. Prof.

Dominic M
Associate Professor
Dept. of Commerce
Sacred Heart's College (Autonomous)
Thevara



MEM-02/BOS/COM/15-01/31/02 To Approve the syllabi of new courses: PGDM-BA and BMS-1B courses.

The members of the Board of Studies are requested to approve the syllabi of the new courses in the Undergraduate and Postgraduate Commerce, as PGDM-BA and BMS-1B, and give their valuable suggestions.

The following members attended the meeting:

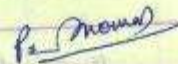
1. Chairman:

Dr. Elamma Joseph
Head & Associate Professor
Dept. of Commerce
St. Teresa's College (Autonomous)
Kanakulam



2. Subject Experts:

Dr. Peter K. T.
Associate Professor
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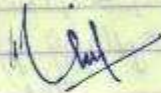
3. Prof.

Dominic M
Associate Professor
Dept. of Commerce
Sacred Heart's College (Autonomous)
Thevara



4. University Nominee:

Dr. A. M. Viswambharan
HoD & Associate Professor,
Dept. of Commerce
St. Albert's College
Kanakkulam



5. Industry Expert:

Harry Raphael
Imperial Traders Pvt. Ltd
Edakunnam Kappela
Cheranellor



6. Alumni

Dr. Asha E. Thomas
Assistant Professor
Dept. of Commerce,
St. Paul's College
Kalamassery



The meeting commenced with a prayer. The chairperson, Dr. Elamma Joseph, welcomed the members of the Board of Studies. The meeting proceeded to the matter in the agenda.

ITEM - 01/BOS/COM/15.01/31/01 To endorse the restructured Undergraduate and Postgraduate Commerce Syllabi

The modifications made in the syllabi was presented to the members of the Board of Studies for their insightful reflections. The members put forth their comprehensive suggestions & recommendations for the restructured syllabi of Undergraduate and Postgraduate

ITEM: 02/ BOS/COM/15-01/31/02 To endorse the approval of the syllabi of new UG & PG courses.

The syllabi of the new Undergraduate and Postgraduate courses - BMS-IB and PGDM-BA respectively was presented to the members of the BOS for their suggestions and approval. The members put forth their suggestions and approved the new courses and its syllabi.

READ & CONFIRMED:

1. Chair person:

Dr. Elsamma Joseph
HoD & Associate Professor
Dept. of Commerce
St. Teresa's College (Autonomous)
Ernakulam



2. Subject Experts:

Dr. Peter K.T
Associate Professor
Dept. of Commerce
Sacred Heart's College (Autonomous)
Thevara



3. Domini M

Associate Professor
Dept. of Commerce
Sacred Heart's College (Autonomous)
Thevara

