

A meeting of the Board of Studies members of the Dept. of Commerce, St. Teresa's College (Autonomous), Ernakulam was held on 31.01.2015 at 11 am in the department.

Agenda of the First meeting on 31.01.2015 at 11 am.

MEM. 01/BOS/COM/15.01/31/01 To Recommend the restructured Undergraduate and Postgraduate syllabi  
The members of the BOS are requested to discuss the following restructured syllabi of Undergraduate and Post Graduate courses in Commerce and give their valuable insights and suggestions.

• Changes made in the syllabus of B.Com:

Sl. No.	Semester	Title of the Paper	Changes made
1	I	Principles of Insurance	Add: types of insurance policies suitable for small business
2	II	Business Communication and Management Information System	Delete: Impact of IT on communication (Module 4) Add: listening skills, presentation skills (Mod 4)
3	II	Quantitative Techniques	Delete: Permutations and Combinations.

• Changes made in the syllabus of M.Com:

Sl. No.	Semester	Title of the Paper	Changes made.
1	II	Operations Research	Add: Simulation Technique Delete: Queuing Theory



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MEMO-02/BOB/COM/15-01/31/22 To Approve the syllabi of new courses: PGDM-BA and BMS-1B courses.

The members of the Board of Studies are requested to approve the syllabi of the new courses in the Undergraduate and Post Graduate Commerce, as PGDM-BA and BMS-1B, and give their valuable suggestions.

The following members attended the meeting:

1. Chairman

Dr. Kleantha Joseph  
Head & Associate Professor  
Dept. of Commerce  
St. Teresa's College (Autonomous)  
Kannakulam



2. Subject Experts:

Dr. Peter J. J.  
Associate Professor  
Dept. of Commerce  
Sacred Heart's College (Autonomous)  
Thevara



3. Prof.

Dominic M  
Associate Professor  
Dept. of Commerce  
Sacred Heart's College (Autonomous)  
Thevara





MEM-02/BOS/COM/15-01/31/02 To Approve the syllabi of new courses: PGDM-BA and BMS-1B courses.

The members of the Board of Studies are requested to approve the syllabi of the new courses in the Undergraduate and Postgraduate Commerce, as PGDM-BA and BMS-1B, and give their valuable suggestions.

The following members attended the meeting:

1. Chairman:

Dr. Elamma Joseph  
Head & Associate Professor  
Dept. of Commerce  
St. Teresa's College (Autonomous)  
Kanakulam



2. Subject Experts:

Dr. Peter K. T.  
Associate Professor  
Dept. of Commerce  
Sacred Heart's College (Autonomous)  
Thevara



3. Prof.

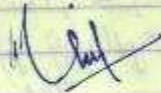
Dominic M  
Associate Professor  
Dept. of Commerce  
Sacred Heart's College (Autonomous)  
Thevara





4. University Nominee:

Dr. A. M. Viswambharan  
HoD & Associate Professor,  
Dept. of Commerce  
St. Albert's College  
Kanakulam



5. Industry Expert:

Harry Raphael  
Imperial Traders Pvt. Ltd  
Edakunnam Kappela  
Cheranellor



6. Alumni

Dr. Asha E. Thomas  
Assistant Professor  
Dept. of Commerce,  
St. Paul's College  
Kalamassery



The meeting commenced with a prayer. The chairperson, Dr. Elamma Joseph, welcomed the members of the Board of Studies. The meeting proceeded to the matter in the agenda.

ITEM - 01/BOS/COM/15.01/31/01 To endorse the restructured Undergraduate and Postgraduate Commerce Syllabi

The modifications made in the syllabi was presented to the members of the Board of Studies for their insightful reflections. The members put forth their comprehensive suggestions & recommendations for the restructured syllabi of Undergraduate and Postgraduate



ITEM: 02/ BOS/COM/15-01/31/02 To endorse the approval of the syllabi of new UG & PG courses.

The syllabi of the new Undergraduate and Postgraduate courses - BMS-IB and PGDM-BA respectively was presented to the members of the BOS for their suggestions and approval. The members put forth their suggestions and approved the new courses and its syllabi.

READ & CONFIRMED:

1. Chair person:

Dr. Elsamma Joseph  
HoD & Associate Professor  
Dept. of Commerce  
St. Teresa's College (Autonomous)  
Ernakulam



2. Subject Experts:

Dr. Peter K.T  
Associate Professor  
Dept. of Commerce  
Sacred Heart's College (Autonomous)  
Thevara



3. Domini M

Associate Professor  
Dept. of Commerce  
Sacred Heart's College (Autonomous)  
Thevara



MINUTES OF THE SEVENTH MEETING OF THE  
BOARD OF STUDIES DATED 31-01-2018 AT 1.00 PM

The seventh meeting of the board of studies of the Department of Commerce was conducted on 31<sup>st</sup> January 2018 at 1.00 pm under the chairmanship of Dr. Elsamma Joseph.

Members of the board of studies

Chairperson

Dr. Elsamma Joseph  
Retired Assistant Professor  
Department of Commerce  
St. Teresa's College (Autonomous)  
Ernakulam

Dr. May P V

Associate Professor  
P.G. Dept of Commerce  
St. Marys College  
Manarkadu  
Kottayam

Dr. Asha R. Thomas

Assistant professor  
Dept of Commerce  
St. Paul's College  
Kalamassery.



### Members of the Department

1. Smt. Mary Bruthy Melbin
2. Smt. Jency Treasa
3. Smt. Anni Thomas Kiriyantham
4. Smt. Jini Justin D. Costa
5. Smt. Maya P
6. Smt. Kochurani. N.V

Agenda for the seventh meeting of the board of studies dated 31.1.2018 at 1.00 p.m

- Item 01/BOS/COM/18.1.31/24: Approval of the minutes of the previous board of studies meeting held on 10.8.2017 which were confirmed through circulation Ratified
- Item - 02/BOS/COM/18.1.31/25: To discuss on the restructuring of B.com (finance and taxation) B.com (Capital Market) and BMS courses.
- The Board of Studies of the Department of Commerce has to discuss on the restructuring of the syllabi of B.com (finance and taxation) B.com (capital Market) and BMS for 2018 admission onwards the members are request to put forth their suggestions and recommendations for the restructured syllabi.
- Item 03/BOS/COM/18.1.31/26 To approve the panel of examiners for the even semester examinations 2017-18. The proposed list of the panel of examiners for the even semester examinations is to be approved by the members of the Bos with their suggestions.



The meeting commenced with a prayer by Dr. Elamma Joseph, the chairperson of BOS welcomed all the members in the BOS. Smt. Jency Treasa made a power point presentation regarding syllabus restructuring and the points to be discussed. The meeting proceeded to the matter in the agenda.

- ITEM. 01/BOS/COM/18.1.31/24: Approval of the minutes of the previous board of studies meeting held on 10.8.2017. Minutes of the previous meeting held on 10.8.2017 which were confirmed through circulation was satisfied. All the members approved the minutes of previous meeting.
- ITEM. 02/BOS/COM/18.1.31/25: Discuss on the restructuring of B.com (finance and taxation), B.com (capital market) and BMS courses.

The Board of studies approved the request and suggestions put forth by the members regarding the restructuring of B.com (finance and taxation), B.com (capital market). The Board of studies suggested to seek expert opinion regarding B.com (capital market) syllabus restructuring.

- ITEM. 03/BOS/COM/18.1.31/26: Approval of panel of examiners for the even semester examination 2017-18.
- The proposed list of the panel of examiners for the even semester examinations is approved by the members of the board of studies with their suggestions.

The meeting concluded with a vote of thanks. After the meeting refreshment were provided. The BOS members were given honorarium and also duty certificates.



The following members attended the meeting.

1. Chairperson  
Dr. Elsamma Joseph  
Retired Associate professor  
Department of Commerce  
St. Teresa's College, Ermatulam.

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2. Dr. Mary P. V.  
Associate professor  
P.G. Department of Commerce  
St. Mary's College  
Mamascadu, Kottayam.

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3. Dr. Arsha E. Thomas  
Assistant professor  
Dept. of Commerce  
St. Paul's College  
Kalamassery

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