

**Minutes of the 1st meeting of the academic council dated 09-07- 2014
at 10.30 am**

A meeting of the Academic Council, St. Teresa's College (Autonomous), Ernakulam was held on 09-07- 2014 at 10.30 am at Council room of the College.

The following members attended the meeting

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| 1. Dr. Celine.E (Sr. Vinitha) Principal, St. Teresa's College | - Chair Person |
| 2. Dr. Elsamma Joseph | Head, Dept. Of Commerce |
| 3. Dr. Geetha Andrews | Head, Dept. of Chemistry |
| 4. Dr. Elsam Joseph | Head, Dept. Botany |
| 5. Dr. Nirmala Padmanabhan | Head, Dept. Of Economics |
| 6. Dr. Tessy Antony | Head ,Dept. of English |
| 7. Smt. Sabeena Bhaskar | Head, Dept. of French |
| 8. Dr. Helen K.J | Head, Dept. of Hindi |
| 9. Dr. Sreekala. S | Head, Dept. of History |
| 10. Dr. Sheelamma Jacob K. | Head, Dept. of Home Science |
| 11. Dr. Seleena K.V | Head, Dept. of Malayalam |
| 12. Smt. Teresa Felitia | Head, Dept. Of Mathematics |
| 13. Dr. Thomas K.M | Head, Dept. of Physical Education |
| 14. Dr. Sajimol Augustine | Head, Dept. of Physics |
| 15. Dr. Gladis Mary john | Head, Dept. of Sociology |
| 16. Smt. Rosa K.J | Head, Dept. of Statistics |
| 17. Dr. Gladys Francis | Head, Dept. of Zoology |
| 18. Smt. Radhamany K.R | Head, Dept. of Bharatanatyam |
| 19. Smt. Lekha Sreenivas | Head, Dept. of Women Studies |
| 20. Smt. Sheeba Emmanuel | Head, Dept. of Computer Science |
| 21. Smt. Leela Joseph | Head, Dept. of Communicative English |
| 22. Dr. Rose P. Ignatious | Nominated member |
| 23. Dr. Usha Nair | Nominated member |
| 24. Dr. Reema Kuriakose | Nominated member |
| 25. Smt. Teresa Kuncheria | Nominated member |
| 26. Dr. Betty Rani Isaac | Member Secretary |

The meeting commenced with a prayer. The chairperson Dr.Celine E. welcomed the members of the Academic Council.

Item.01/AC/14.07/01 Approval - M.G. University Syllabus for current year and restructure the same for the next academic year.

The Academic Council under autonomy scheme has decided to follow the existing M.G University Syllabus for the present Academic year 2014-15 and restructure it for the next academic year.

Item.02/ Ac/14.07/02 : Preparation of Examination Manual

The Controller of Examination has been asked to recommend guidelines for conducting examination, supervision, evaluation & publication of result, so as to frame the manual of examination. Note to Governing Council.

Item.03/ Ac/14.07/03 : Admission of I PG and UG under Autonomy Scheme

The Academic Council decided to conduct the I PG admission under autonomy scheme, subject to the regulations prescribed by M.G University and fix the dates for commencement of classes. With regard to the UG admission, since the admission has already started under Centralized allotment process of M.G University the same has been suggested to be followed.

Item.04/ Ac/14.07/04 : Nomination of two subject experts to the Board of Studies (BOS) of departments.

The list of subject experts of BOS of each department was submitted for nomination of 2 subject experts were nominated for each BOS.

Item.05/ Ac/14.07/05: Recommendation of Navathi Scholarship

Being the Navathi year (2014-15) of the college, Heads of various departments have recommended the institution of a 'Navathi Scholarship' for deserving students by mobilization of funds from students, teachers parents and well wishers. The matter have been forwarded to the Governing Council.

The meeting came to an end at 12.30 pm.

Approved


Chairman

Read and confirmed


Member Secretary